



W A V E R L E Y  
C O U N C I L

## COUNCIL MEETING

A meeting of Waverley Council will be held at Waverley Council Chambers,  
Cnr Paul Street and Bondi Road, Bondi Junction at:

**7.00 PM, TUESDAY 25 MAY 2021**

A handwritten signature in black ink, appearing to read 'John Clark'.

John Clark  
**Acting General Manager**

Waverley Council  
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### **Live Streaming of Meetings**

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.



## AGENDA

### PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager will read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Mayor will read the following Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

1. **Apologies/Leaves of Absence**
2. **Declarations of Pecuniary and Non-Pecuniary Interests**
3. **Obituaries ..... 5**
4. **Addresses by Members of the Public**
5. **Confirmation and Adoption of Minutes**
  - CM/5.1/21.05 Confirmation of Minutes - Council Meeting - 20 April 2021.....6
  - CM/5.2/21.05 Adoption of Minutes - Waverley Traffic Committee Meeting - 22 April 2021 .....30
6. **Mayoral Minutes ..... 43**
  - CM/6.1/21.05 CONFIDENTIAL MAYORAL MINUTE - Appointment of General Manager  
*See CM/11.1/21.05 below.*
7. **Reports**
  - CM/7.1/21.05 Q3 Budget Review - March 2021 .....44
  - CM/7.2/21.05 Investment Portfolio Report - April 2021 .....77
  - CM/7.3/21.05 Status of Mayoral Minutes and Notices of Motion .....99
  - CM/7.4/21.05 Precinct Committees - Motions .....102
  - CM/7.5/21.05 Petition - Fairy Wrens .....106
  - CM/7.6/21.05 Audit, Risk and Improvement Committee Meeting - 10 December 2020 - Minutes .....108

CM/7.7/21.05	Community Engagement Policy and Strategy and Community Participation Plan - Adoption .....	119
CM/7.8/21.05	Waverley Artist Studios - Appointments - 2021-2022 .....	124
CM/7.9/21.05	Access and Inclusion Advisory Panel - Membership .....	127
CM/7.10/21.05	Reconciliation Action Plan (RAP) Advisory Committee - Membership .....	131
CM/7.11/21.05	Pauline Menczer, World Surfing Champion - Recognition.....	135
CM/7.12/21.05	Head On Photography Festival 2021 .....	140
CM/7.13/21.05	Small Grants Program 2020-21 - Round 2 .....	159
CM/7.14/21.05	Affordable Housing Rent Relief - Further Extension .....	178
CM/7.15/21.05	Venue Hire Grant Application - Seaside Scavenge Festival .....	181
CM/7.16/21.05	Voluntary Planning Agreement - 278-282 Birrell Street, Bondi.....	184
CM/7.17/21.05	Shops 2, 3 and 4, Bondi Pavilion - Lease - Exhibition.....	208
CM/7.18/21.05	Tender Evaluation - Minor Maintenance Services .....	211

## 8. Notices of Motions

CM/8.1/21.05	40 km/h Pedestrian Zone - Bondi Beach.....	215
CM/8.2/21.05	Intersection Improvements - Bondi and North Bondi .....	216
CM/8.3/21.05	Synthetic Turf .....	217

## 9. Questions with Notice

CM/9.1/21.05	Use of Contractors Supporting Adani .....	219
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## 10. Urgent Business..... 221

## 11. Closed Session ..... 222

The following matters are proposed to be dealt with in closed session and have been distributed to Councillors separately with the agenda:

CM/11.1/21.05 CONFIDENTIALMAYORAL MINUTE - Appointment of General Manager

## 12. Resuming in Open Session ..... 224

## 13. Meeting Closure

## **OBITUARIES CM/3/21.05**

**Subject:** Obituaries

**Author:** John Clark, Acting General Manager



Arone Raymond Meeks

The Mayor will ask Councillors for any obituaries.

*Council will rise for a minute's silence for the souls of people generally who have died in our Local Government Area.*

## CONFIRMATION AND ADOPTION OF MINUTES CM/5.1/21.05



WAVERLEY  
COUNCIL

**Subject:** Confirmation of Minutes - Council Meeting - 20 April 2021

**TRIM No:** SF21/279

**Author:** Natalie Kirkup, Governance Officer

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### RECOMMENDATION:

That the minutes of the Council Meeting held on 20 April 2021 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

### Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

### Attachments

1. Council Meeting Minutes - 20 April 2021



**MINUTES OF THE WAVERLEY COUNCIL MEETING  
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON  
TUESDAY, 20 APRIL 2021**

**Present:**

Councillor Paula Masselos (Mayor) (Chair)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Steven Lewis	Hunter Ward
Councillor Will Nemesh	Hunter Ward
Councillor John Wakefield	Bondi Ward
Councillor Dominic Wy Kanak	Bondi Ward

**Staff in attendance:**

John Clark	Acting General Manager
Meredith Graham	Acting Director, Customer Service and Organisation Improvement
Tony Pavlovic	Director, Planning, Environment and Regulatory
Emily Scott	Director, Community, Assets and Operations
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Evan Hutchings	Executive Manager, Governance and Risk

*At the commencement of proceedings at 7.00 pm, those present were as listed above.*

*At 9.30 pm, Cr Burrill left the meeting and did not return.*

## **PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE**

The General Manager read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Mayor read the following Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

### **1. Apologies/Leaves of Absence**

Apologies were received and accepted from Cr Kay.

### **2. Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and the following was received:

- 2.1 Cr Wy Kanak declared a less than significant non-pecuniary interest in item CM/5.2.2/21.04 – Adoption of Minutes – Waverley Traffic Committee Meeting – 25 March 2021 – TC/C.03/21.03 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi and informed the meeting that he leases property in Park Parade.

### **3. Obituaries**

Cameron Crofts.

*Council rose for a minute's silence for the souls of people generally who have died in our Local Government Area.*

### **4. Addresses by Members of the Public**

- 4.1 D Robinson (on behalf of the Francis Street and Community Traffic Committee) – CM/5.2/21.04 – Adoption of Minutes – Waverley Traffic Committee Meeting – 25 March 2021 – TC/V.05/21.03 – Barracluff Avenue, Bondi Beach – Traffic Calming Scheme.
- 4.2 E Morel (on behalf of Friends of Bondi Pavilion) – CM/7.11/21.04 – Bondi Pavilion Restoration and Conservation Project – Amphitheatre Design Options.
- 4.3 M Gould – CM/7.11/21.04 – Bondi Pavilion Restoration and Conservation Project – Amphitheatre Design Options.

- 4.4 N Boaz – CM/7.11/21.04 – Bondi Pavilion Restoration and Conservation Project – Amphitheatre Design Options.
- 4.5 J Nolan – CM/7.11/21.04 – Bondi Pavilion Restoration and Conservation Project – Amphitheatre Design Options.

#### ITEMS BY EXCEPTION

##### MOTION / UNANIMOUS DECISION

Mover: Cr Masselos  
Seconder: Cr Keenan

That the recommendations for the following items be adopted as recommended in the business paper:

CM/5.1/21.04 Confirmation of Minutes - Council Meeting - 16 March 2021.

CM/7.2/21.04 Investment Portfolio Report - March 2021.

CM/7.3/21.04 SSROC Electricity Procurement.

CM/7.13/21.04 Venue Hire Grant Application - Chronology Arts (Weird Nest).

CM/7.14/21.04 Eastgate Car Park - Variation of Lease.

#### 5. Confirmation and Adoption of Minutes

##### CM/5.1/21.04 Confirmation of Minutes - Council Meeting - 16 March 2021 (SF21/279)

##### MOTION / UNANIMOUS DECISION

Mover: Cr Masselos  
Seconder: Cr Keenan

That the minutes of the Council meeting held on 16 March 2021 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

##### CM/5.2/21.04 Adoption of Minutes - Waverley Traffic Committee Meeting - 25 March 2021 (SF21/279)

##### MOTION / UNANIMOUS DECISION

Mover: Cr Masselos  
Seconder: Cr Wakefield

That Part 1 of the minutes of the Waverley Traffic Committee meeting held on 25 March 2021 be received and noted, and that the recommendations contained therein be adopted.

Save and except the following:

1. TC/V.05/21.03 – Barracluff Avenue, Bondi Beach – Traffic Calming Scheme.
2. TC/C.03/21.03 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

And that these items be dealt with separately below.

**CM/5.2.1/21.04      Adoption of Minutes - Waverley Traffic Committee Meeting - 25 March 2021 -  
TC/V.05/21.03 - Barracluff Avenue, Bondi Beach - Traffic Calming Scheme  
(A03/0042-04)**

*This item was saved and excepted by Cr Wakefield.*

**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That Council:

1. Approves the traffic calming scheme for Barracluff Avenue as shown in Attachment 1 as a one-year trial.
2. Officers monitor traffic speeds and movement in Barracluff Avenue post-installation of the traffic calming scheme.
3. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes without substantial reduction in the landscaping and greening elements of the scheme.

*D Robinson (on behalf of the Francis Street and Community Traffic Committee) addressed the meeting.*

**CM/5.2.2/21.04      Adoption of Minutes - Waverley Traffic Committee Meeting - 25 March 2021 -  
TC/C.03/21.03 - 40 km/h Speed Limit Changes - Traffic Control Devices - Park  
Parade and Dickson Street at Birrell Street, Bondi (A18/0579)**

*This item was saved and excepted by Cr Betts.*

*Cr Wy Kanak declared a less than significant non-pecuniary interest in this item and informed the meeting that he leases property in Park Parade.*

**MOTION (WITHDRAWN)**

Mover: Cr Betts

Seconder: Cr Burrill

That Council:

1. Approves the installation of centre line marking with kerb extensions at the intersection of Park Parade and Birrell Street as shown in Figure 2, subject to deletion of the kerb extension on the eastern corner to retain two exit lanes from Park Parade and consideration of increasing the proposed kerb extension on the western corner for improved pedestrian safety.
2. Approves the installation of a pedestrian refuge island with kerb extensions at the intersection of Dickson Street and Birrell Street as shown in Figure 3, subject to deletion of the kerb extension on the western corner to retain two exit lanes from Dickson Street and consideration of removing or minimising the proposed kerb reduction on the eastern corner for improved pedestrian safety.



3. Installs 'Do not queue across intersection' sign (sign G9-237) on the southern side of Birrell Street at the Park Parade intersection.
4. Installs 'Do not queue across intersection' sign (sign G9-237) on the southern side of Birrell Street at the Dickson Street intersection.
5. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes.
6. Investigates the addition of kerb blisters and line markings within the regulatory No Stopping zones in Birrell Street at each intersection to improve line of sight for exiting vehicles.

**FORESHADOWED MOTION**

Mover: Cr Wakefield

That Council defers this item for a schema and commentary on the consequences of the following proposed changes relative to the Traffic Committee's recommendation:

1. Approves the installation of centre line marking with kerb extensions at the intersection of Park Parade and Birrell Street as shown in Figure 2, subject to deletion of the kerb extension on the eastern corner to retain two exit lanes from Park Parade and consideration of increasing the proposed kerb extension on the western corner for improved pedestrian safety.
2. Approves the installation of a pedestrian refuge island with kerb extensions at the intersection of Dickson Street and Birrell Street as shown in Figure 3, subject to deletion of the kerb extension on the western corner to retain two exit lanes from Dickson Street and consideration of removing or minimising the proposed kerb reduction on the eastern corner for improved pedestrian safety.
3. Installs 'Do not queue across intersection' sign (sign G9-237) on the southern side of Birrell Street at the Park Parade intersection.
4. Installs 'Do not queue across intersection' sign (sign G9-237) on the southern side of Birrell Street at the Dickson Street intersection.
5. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes.
6. Investigates the addition of kerb blisters and line markings within the regulatory No Stopping zones in Birrell Street at each intersection to improve line of sight for exiting vehicles.

THE MOVER OF THE MOTION THEN WITHDREW THE MOTION.

THE FORESHADOWED MOTION NOW BECAME THE MOTION AND WAS PUT AND DECLARED CARRIED.

**MOTION / DECISION**

Mover: Cr Wakefield

Seconder: Cr Betts

That Council defers this item for a schema and commentary on the consequences of the following proposed changes relative to the Traffic Committee's recommendation:

1. Approves the installation of centre line marking with kerb extensions at the intersection of Park Parade and Birrell Street as shown in Figure 2, subject to deletion of the kerb extension on the eastern corner to retain two exit lanes from Park Parade and consideration of increasing the proposed kerb extension on the western corner for improved pedestrian safety.

2. Approves the installation of a pedestrian refuge island with kerb extensions at the intersection of Dickson Street and Birrell Street as shown in Figure 3, subject to deletion of the kerb extension on the western corner to retain two exit lanes from Dickson Street and consideration of removing or minimising the proposed kerb reduction on the eastern corner for improved pedestrian safety.
3. Installs 'Do not queue across intersection' sign (sign G9-237) on the southern side of Birrell Street at the Park Parade intersection.
4. Installs 'Do not queue across intersection' sign (sign G9-237) on the southern side of Birrell Street at the Dickson Street intersection.
5. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes.
6. Investigates the addition of kerb blisters and line markings within the regulatory No Stopping zones in Birrell Street at each intersection to improve line of sight for exiting vehicles.

## **6. Mayoral Minutes**

### **CM/6.1/21.04 Environmental Upgrade Agreements (A09/1017)**

#### **MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

That Council:

1. Notes that:
  - (a) Council has ambitious greenhouse gas emission targets, with Council achieving our 2020 targets and is on track to achieve the 2030 target.
  - (b) The 2020 community greenhouse gas emission target was not achieved and there is significant work to be done for the 2030 community targets to be met.
  - (c) That Council officers are working with the community to help reach these targets through the highly awarded and innovative work already undertaken by Council, including Building Futures, Solar my School, Solar my Strata and Second Nature programs.
  - (d) The lack of access to upfront capital to pay for environmental upgrades can be a barrier for community members.
  - (e) The Environmental Upgrade Agreement (EUA) is an innovative financing mechanism made under NSW legislation that allows building owners to repay a loan for upgrades through a local council charge on the land.
2. Officers prepare a report to come to Council on the feasibility of Council supporting the implementation of Environmental Upgrade Agreements (EUA) in the Waverley local government area (LGA). The report is to:
  - (a) Outline the potential costs and benefits, both financial and otherwise to achieve environmental improvements in the Waverley LGA.
  - (b) How the EUAs could be managed and delivered by Council staff.

- (c) Identify any risks and liabilities to Council in the management and delivery of the program.

## Background

Council has ambitious greenhouse gas emission targets and water targets for both its corporate operations and the community in the LGA. While Council achieved our 2020 greenhouse gas emissions (GHG) targets for our own operations, we have not met our community 2020 GHG target and there is significant work to deliver on these and future commitments. Council currently works with community sectors effectively to drive positive environmental change via a number of existing programs such as Building Futures, Solar my School and Second Nature. These have highlighted the numerous opportunities for environmental improvements and upgrades in local existing building stock, to drive down resource use and deliver carbon emission reductions while assisting building owners to make long-term financial savings. The lack of access to upfront capital to pay for these improvements can, however, be a major barrier. This has been further hampered by recent COVID circumstances. Due to the age of many of the buildings, there are numerous opportunities for the local building stock to be upgraded and integrated with new and more efficient technologies.

An Environmental Upgrade Agreement (EUA) is an innovative financing mechanism made under NSW legislation that allows building owners to repay a loan for upgrades through a local council charge on the land. This financing mechanism can be used for a range of upgrade works improving the environmental and sustainability performance of existing buildings. The loan that is entered between a building owner and a lender is secured, making it possible to access capital at a competitive rate, over a longer term and for larger projects.

In other areas in NSW and Victoria, Environmental Upgrade Finance would principally be used to help install solar, energy efficiency, lighting, battery and insulation upgrades across small, medium, and large projects. Currently, EUAs are focussed on commercial buildings, which is an area in which Council has had limited input in facilitating environmental building improvements. Eight Councils in NSW have supported and are supporting EUAs as they enable a process by which environmental upgrades can be financed and implemented.

## CM/6.2/21.04 Pothole Repair on State Roads (A21/0004)

### MOTION

Mover: Cr Masselos

That Council:

#### 1. Notes:

- (a) That the media coverage concerning potholes in the Waverley local government area (LGA) included references to Bondi Road and Old South Head Road, which are State Roads and Council does not have responsibility for repairing or maintaining these roads.
- (b) That Council invests \$2.8 million a year in road renewals and maintenance for a road network of 132 km in the LGA.
- (c) That the NRMA survey cited in the media coverage is not representative of the true condition of the roads in Waverley.
- (d) An NRMA spokesperson as saying that 'funding for local councils to provide this service is always stretched...and it is therefore important that the state and federal government provide

funding support to councils for road maintenance’.

2. Writes to Transport for NSW seeking repair of these State Roads as a matter of urgency.
3. Receives an update from Council officers concerning status and timetable of repairs.

### **Background**

The very recent media coverage reported on the state of Waverley’s roads. However, examples that were cited were State Roads, for which Waverley has no maintenance or repair obligations. However, if the State Government were to provide funds, Council would readily repair these major State Roads.

### **AMENDMENT**

Mover: Cr Nemesh  
Seconder: Cr Betts

That the following clause be added to the motion:

‘Considers a Have Your Say survey on its website and social channels for a period of two weeks on the state of potholes in Waverley and officers report back to Council on the findings.’

### **FORESHADOWED AMENDMENT**

Mover: Cr Wakefield  
Seconder: Cr Lewis

That the following clause be added to the motion:

‘Undertakes a Have Your Say survey on its website and social channels on the state of potholes as part of Council’s next Strategic Asset Management Plan in specific regard to road assets, and officers report back to Council on the findings.’

THE AMENDMENT WAS THEN PUT AND DECLARED LOST.

THE FORESHADOWED AMENDMENT NOW BECAME THE AMENDMENT.

THE AMENDMENT WAS THEN PUT AND DECLARED CARRIED.

### **Division**

**For the Amendment:** Crs Copeland, Keenan, Lewis, Masselos, Wakefield and Wy Kanak.

**Against the Amendment:** Crs Betts, Burrill, Goltsman and Nemesh.

### **FORESHADOWED MOTION**

Mover: Cr Goltsman

That Council fixes all outstanding potholes within the local government area without delay.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE 5.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

### **DECISION:**

That Council:

1. Notes:
  - (a) That the media coverage concerning potholes in the Waverley local government area (LGA)

included references to Bondi Road and Old South Head Road, which are State Roads and Council does not have responsibility for repairing or maintaining these roads.

- (b) That Council invests \$2.8 million a year in road renewals and maintenance for a road network of 132 km in the LGA.
  - (c) That the NRMA survey cited in the media coverage is not representative of the true condition of the roads in Waverley.
  - (d) An NRMA spokesperson as saying that 'funding for local councils to provide this service is always stretched...and it is therefore important that the state and federal government provide funding support to councils for road maintenance'.
- 2. Writes to Transport for NSW seeking repair of these State Roads as a matter of urgency.
  - 3. Receives an update from Council officers concerning status and timetable of repairs.
  - 4. Undertakes a Have Your Say survey on its website and social channels on the state of potholes as part of Council's next Strategic Asset Management Plan in specific regard to road assets, and officers report back to Council on the findings.
  - 5. Notes that residents can currently lodge complaints and concerns in relation to potholes via Council's website.

## 7. Reports

### **CM/7.1/21.04      Draft Operational Plan 2021-22 including Budget, Pricing Policy, Fees and Charges 2021-22 and Long Term Financial Plan (A21/0034)**

#### **MOTION**

Mover: Cr Masselos  
Seconder: Cr Keenan

That:

- 1. Council publicly exhibits for 28 days:
  - (a) The draft Operational Plan 2021–22 including the Budget and Statement of Revenue Policy attached to the report (Attachment 1).
  - (b) The proposed Rating Structure for 2021–22 contained on page 67 of the draft Operational Plan 2021–22 together with the proposed Pricing Policy and Schedule of Fees and Charges 2021–22. In accordance with sections 497, 516, 518, 529 (2)(d), 534, 535 and 548(3) of the Local Government Act (the Act), it is proposed that the following rates and charges be set for every parcel of rateable land within the local government area for the period 1 July 2021 to 30 June 2022:
    - (i) An ordinary rate of 0.116114 cents in the dollar subject to a minimum rate in accordance with section 548(3) of the Act per assessment on all rateable land categorised Residential in accordance with section 516 of the Act and subcategorised Ordinary in accordance with section 529(2)(b) of the Act.
    - (ii) An ordinary rate of 0.503543 cents in the dollar on all rateable land categorised Business

in accordance with section 518 of the Act and subcategorised Ordinary in accordance with section 529 (2)(d) of the Act.

- (iii) An ordinary rate of 0.831943 cents in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and subcategorised Bondi Junction in accordance with section 529(2)(d) of the Act
- (c) The draft Pricing Policy, Fees and Charges 2021–22 attached to the report (Attachment 2).
- (d) The proposed Domestic Waste Management Service Charge being set at \$588 per service per annum for the financial year 2021–22 in accordance with section 496 of the Act.
- (e) The proposed Stormwater Management Service Charge contained on page 70 of the draft Operational Plan 2021–22 in accordance with section 496A of the Act for the financial year 2021–22 as follows:

<b>Stormwater Management Service Charge</b>		
Category	Unit	Fee or Charge
Residential property	per property	25.00
Residential strata property	per property	12.50
Business property	per 350 m2 (or part thereof)	25.00
Business strata property	per 350 m2 (or part thereof) levied equally to strata unit entitlement with a minimum of \$5	25.00

2. Notes that the Long Term Financial Plan (LTFP):
  - (a) Will be reviewed annually in line with the Operational Plan and Annual Budget development.
  - (b) Sets out the projects and initiatives that Council intends to invest in and the associated resource requirements for the next 10 years. It considers and utilises a range of options for achieving balanced budgets over the life of LTFP 5.3 likely including realising efficiencies and cost reductions within Council operations, applying reserve funds earlier than forecast in LTFP 5, reducing or rescheduling the capital expenditure program and increasing revenue to fund specific programs and initiatives.
3. Council authorises the Acting General Manager to make any necessary editorial and content changes to the draft Operational Plan, 2021–22 Budget and LTFP documentation for public exhibition in order to give effect to Council's resolution.
4. Council officers submit a further report to Council following the exhibition period.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE 5.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

#### **DECISION:**

That:

1. Council publicly exhibits for 28 days:

- (a) The draft Operational Plan 2021–22 including the Budget and Statement of Revenue Policy attached to the report (Attachment 1).
- (b) The proposed Rating Structure for 2021–22 contained on page 67 of the draft Operational Plan 2021–22 together with the proposed Pricing Policy and Schedule of Fees and Charges 2021–22. In accordance with sections 497, 516, 518, 529 (2)(d), 534, 535 and 548(3) of the Local Government Act (the Act), it is proposed that the following rates and charges be set for every parcel of rateable land within the local government area for the period 1 July 2021 to 30 June 2022:
  - (i) An ordinary rate of 0.116114 cents in the dollar subject to a minimum rate in accordance with section 548(3) of the Act per assessment on all rateable land categorised Residential in accordance with section 516 of the Act and subcategorised Ordinary in accordance with section 529(2)(b) of the Act.
  - (ii) An ordinary rate of 0.503543 cents in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and subcategorised Ordinary in accordance with section 529 (2)(d) of the Act.
  - (iii) An ordinary rate of 0.831943 cents in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and subcategorised Bondi Junction in accordance with section 529(2)(d) of the Act
- (c) The draft Pricing Policy, Fees and Charges 2021–22 attached to the report (Attachment 2).
- (d) The proposed Domestic Waste Management Service Charge being set at \$588 per service per annum for the financial year 2021–22 in accordance with section 496 of the Act.
- (e) The proposed Stormwater Management Service Charge contained on page 70 of the draft Operational Plan 2021–22 in accordance with section 496A of the Act for the financial year 2021–22 as follows:

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Business property	per 350 m2 (or part thereof)	25.00
Business strata property	per 350 m2 (or part thereof) levied equally to strata unit entitlement with a minimum of \$5	25.00

2. Notes that the Long Term Financial Plan (LTFP):

- (a) Will be reviewed annually in line with the Operational Plan and Annual Budget development.
- (b) Sets out the projects and initiatives that Council intends to invest in and the associated resource requirements for the next 10 years. It considers and utilises a range of options for achieving balanced budgets over the life of LTFP 5.3 likely including realising efficiencies and cost reductions within Council operations, applying reserve funds earlier than forecast in LTFP 5, reducing or rescheduling the capital expenditure program and increasing revenue to fund

specific programs and initiatives.

3. Council authorises the Acting General Manager to make any necessary editorial and content changes to the draft Operational Plan, 2021–22 Budget and LTFP documentation for public exhibition in order to give effect to Council’s resolution.
4. Council officers submit a further report to Council following the exhibition period.
5. Council officers investigate the inclusion of the South Bondi Toilets in LTFP 5.3 and report back on funding options when the budget and LTFP are considered in June 2021.

**CM/7.2/21.04 Investment Portfolio Report - March 2021 (A03/2211)**

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconder: Cr Keenan

That Council:

1. Receives and notes the Investment Summary Report for March 2021 attached to the report.
2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council’s Investment Policy.

**CM/7.3/21.04 SSROC Electricity Procurement (A17/0463)**

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconder: Cr Keenan

That Council:

1. Notes that Council has a 100% renewable energy target to be met by 2030.
2. Authorises the General Manager to sign the Memorandum of Understanding for the Program for Energy and Environmental Risk Solutions 3 (PEERS 3) attached to the report.
3. Authorises the General Manager to enter into a contract on behalf of Council with the preferred tenderer from the upcoming Southern Sydney Regional Organisation of Councils (SSROC) request for tender for the purchase of electricity, subject to the General Manager’s satisfaction.
4. Officers report back to Council on the contract, including the proportion of renewable energy to be purchased.



**CM/7.4/21.04                    A Safe and Inclusive Workplace for All   (A21/0125)****MOTION / DECISION**

Mover:        Cr Masselos

Seconder:    Cr Keenan

That Council receives and notes the report on the governance and operational review of current reporting structures to ensure that all staff feel safe reporting sexual assault and discrimination in the workplace.

**CM/7.5/21.04                    Arts and Culture Plan 2021-2026 - Adoption   (A19/0092)****MOTION**

Mover:        Cr Masselos

Seconder:    Cr Keenan

That Council:

1.     Adopts the Arts and Culture Plan 2021–2026 attached to the report.
2.     Changes the name of the Cultural Advisory Committee to the Arts and Culture Advisory Committee, to match the proposed name of the redrafted Plan.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 1.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

**UNANIMOUS DECISION:**

That Council:

1.     Adopts the Arts and Culture Plan 2021–2026 attached to the report subject to the following amendment:
  - (a)    Page 118 of the agenda, first column, second paragraph – After the word ‘are’, insert ‘as sovereign custodians’ before the word ‘the’.
2.     Changes the name of the Cultural Advisory Committee to the Arts and Culture Advisory Committee, to match the proposed name of the redrafted Plan.

**CM/7.6/21.04                    Open Space and Recreation Strategy - Adoption   (A18/0401)****MOTION**

Mover:        Cr Lewis

Seconder:    Cr Copeland

That Council:

1.     Notes the feedback received on the draft Open Space and Recreation Strategy during the public exhibition period between September and November 2020.
2.     Adopts the Open Space and Recreation Strategy attached to the report (Attachment 1).

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 2.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

**UNANIMOUS DECISION:**

That Council:

1. Notes the feedback received on the draft Open Space and Recreation Strategy during the public exhibition period between September and November 2020.
2. Adopts the Open Space and Recreation Strategy attached to the report (Attachment 1) subject to the following amendment:
  - (a) Page 216 of the attachments under separate cover, after the first paragraph – Insert the following:

‘Section 2 of the *NSW Constitution Act 1902* recognises that Aboriginal people, as the traditional custodians and occupants of the land in New South Wales have a spiritual, social, cultural and economic relationship with their traditional lands and waters, and have made, and continue to make, a unique and lasting contribution to the identity of the State.’

**CM/7.7/21.04 Cemetery Foundation (A02/0658-06)**

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconder: Cr Keenan

That Council:

1. Establishes a charitable foundation for Waverley Cemetery and South Head Cemetery, as set out in Option 1 of the report.
2. Officers, prior to establishing the Foundation, prepare a further report on its structure for the consideration of Council.

**CM/7.8/21.04 Cemetery Services - Financial Analysis (A20/0249)**

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconder: Cr Keenan

That Council:

1. Treats Attachments 2 and 3 of the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(d)(ii) of the *Local Government Act 1993*. The attachments contain information that would, if disclosed, confer a commercial advantage on a competitor of Council.
2. Notes the financial analysis in relation to the implementation the Cemetery Services Strategic Business Plan as set out in the report.

**CM/7.9/21.04 Jack Munday - Tree Memorial at Centennial Park (A02/0276)****MOTION**

Mover: Cr Goltsman

Seconder: Cr Betts

That Council:

1. Endorses the planting of a tree in Centennial Park in memory of Jack Munday, as detailed in the report.
2. Requests the Centennial Park and Moore Park Trust to implement or install a memorialisation that attributes the tree to Jack Munday.

**AMENDMENT**

Mover: Cr Keenan

Seconder: Cr Lewis

That the following clause be added to the motion:

'Allocates up to \$5,291.15 to fund the tree memorial.'

THE AMENDMENT WAS PUT AND DECLARED CARRIED.

**Division****For the Amendment:** Crs Copeland, Keenan, Lewis, Masselos and Wy Kanak.**Against the Amendment:** Crs Betts, Burrill, Goltsman and Nemesh.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF NEW CLAUSES 4 AND 5.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That Council:

1. Endorses the planting of a tree in Centennial Park in memory of Jack Munday, as detailed in the report.
2. Requests the Centennial Park and Moore Park Trust to implement or install a memorialisation that attributes the tree to Jack Munday.
3. Allocates up to \$5,291.15 to fund the tree memorial.
4. Notes that a separate report will be put before Council in relation to the naming of a room or the installation of a plaque at Bondi Pavilion honouring Jack Munday.
5. Notes that Unions NSW and Bayside, Woollahra and City of Sydney Councils have decided not to contribute funds to the planting of a memorial tree.

**Division****For the Motion:** Crs Copeland, Keenan, Lewis, Masselos, Nemesh and Wy Kanak.**Against the Motion:** Crs Betts, Burrill and Goltsman.*Cr Wakefield was not present for the vote on this item.*

*At 9.30 pm, following the vote on this item, the meeting adjourned for short break.*

*At 9.30 pm, Cr Burrill left the meeting and did not return.*

*At 9.36 pm, the meeting resumed.*

**CM/7.10/21.04            Charing Cross Streetscape Upgrade - Community Consultation (A18/0541)**

**MOTION / DECISION**

Mover:        Cr Masselos

Seconder:    Cr Lewis

That Council:

1. Publicly exhibits the Charing Cross Streetscape concept design and traffic studies summary document attached to the report for 28 days.
2. Notes the traffic and stormwater investigations detailed in the report.
3. Notes that a further report will be prepared for Council post-exhibition summarising the consultation process and key feedback and recommending any necessary revisions to the concept design.

*Cr Burrill was not present for the consideration and vote on this item.*

**CM/7.11/21.04            Bondi Pavilion Restoration and Conservation Project - Amphitheatre Design Options (A15/0272)**

**MOTION**

Mover:        Cr Wakefield

Seconder:    Cr Lewis

That Council:

1. Notes the summary in the report regarding the amphitheatre report presented to Council in November 2018.
2. Notes the feasibility review summarised in the report and attached to the report into increasing soft landscaping in the northern courtyard of the Bondi Pavilions as well as the incorporation of a heritage sympathetic amphitheatre landscape feature within the courtyard.
3. Proceeds to document the option for additional soft landscaping in the northern courtyard in consultation with key internal and external stakeholders.
4. Defers a decision on a landscaped amphitheatre within the courtyard of the Bondi Pavilion until after the completion of the restoration of the Bondi Pavilion.

THE MOVER OF THE MOTION THEN ACCEPTED AMENDMENTS TO CLAUSE 4 AND THE ADDITION OF A NEW CLAUSE 5.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That Council:

1. Notes the summary in the report regarding the amphitheatre report presented to Council in November 2018.
2. Notes the feasibility review summarised in the report and attached to the report into increasing soft landscaping in the northern courtyard of the Bondi Pavilions as well as the incorporation of a heritage sympathetic amphitheatre landscape feature within the courtyard.
3. Proceeds to document the option for additional soft landscaping in the northern courtyard in consultation with key internal and external stakeholders.
4. Defers a decision on a landscaped amphitheatre within the courtyard of the Bondi Pavilion until after the completion of the restoration of the Bondi Pavilion, and continues to keep in motion all processes for further consideration when a decision is made.
5. Notes that if Council resolves to support the construction of the amphitheatre in the future, it would require Council to divert money from the Long Term Financial Plan to create a new project.

*Cr Burrill was not present for the consideration and vote on this item.*

*E Morel (on behalf of Friends of Bondi Pavilion), M Gould, N Boaz and J Nolan addressed the meeting.*

**CM/7.12/21.04      Bondi Surf Bathers Life Saving Club Conservation and Upgrade Project - Update (A19/0172)**

**MOTION / DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That Council:

1. Notes that the issues raised in Council resolution CM/7.9/20.10 have been resolved.
2. Lodges a development application for the Bondi Surf Bathers Life Saving Club Conservation and Upgrade Project in late April/early May 2021.

**Division**

**For the Motion:** Crs Betts, Copeland, Goltsman, Keenan, Lewis, Masselos, Nemesh, Wakefield and Wy Kanak.

**Against the Motion:** Nil.

*Cr Burrill was not present for the consideration and vote on this item.*

**CM/7.13/21.04      Venue Hire Grant Application - Chronology Arts (Weird Nest) (A20/0561)**

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Keenan

That Council, under section 356 of the *Local Government Act 1993* and the Venue Hire Grants Program

2020–2021, grants \$1,340.98 to Chronology Arts (trading as Weird Nest), for the hire of Hugh Bamford Hall during May and June 2021.

**CM/7.14/21.04            Eastgate Car Park - Variation of Lease    (A19/0770)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos

Seconder:    Cr Keenan

That Council:

1. Approves a Variation of Lease to allow ISPT Nominees Pty Ltd to increase the size of its existing grease trap facility room on the lower level of Eastgate Car Park, on the terms and conditions contained in the report.
2. Authorises the General Manager to execute the Variation of Lease and any associated documentation to finalise this matter.

**CM/7.15/21.04            Tender Evaluation - Processing and Disposal Services for General Solid Waste  
(Non-putrescible)    (SF20/1995)**

**MOTION / DECISION**

Mover:        Cr Lewis

Seconder:    Cr Keenan

That Council:

1. Treats the Tender Evaluation Matrix attached to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Veolia Environmental Services (Australia) Pty Ltd as the preferred tenderer for the supply of processing and disposal services for general solid waste (non-putrescible) at the following schedule of rates:
  - (a) Clean-up waste: \$273.
  - (b) Mattresses: \$37.50.
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Veolia Environmental Services (Australia) Pty Ltd for seven years with three, one-year options to extend that term.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

*Cr Burrill was not present for the consideration and vote on this item.*

**8. Notices of Motions**

There were no notices of motions.

**9. Questions with Notice**

There were no questions with notice.

**10. Urgent Business**

**CM/10.1/21.04 His Royal Highness Prince Philip, Duke of Edinburgh (A02/0017)**

*The Chair ruled that this matter was urgent.*

**MOTION / DECISION**

Mover: Cr Goltsman  
Seconder: Cr Betts

That Council deals with this matter as an item of urgent business.

**MOTION / DECISION**

Mover: Cr Goltsman  
Seconder: Cr Betts

That Council:

1. Following the death of His Royal Highness Prince Philip, Duke of Edinburgh, establishes a Book of Condolence for individuals to sign in his honour.
2. Makes the Book of Condolence available at Council's Customer Service Centre and notifies the community of its availability through usual media channels.
3. Forwards the Book of Condolence to Buckingham Palace.

**Division**

**For the Motion:** Crs Betts, Copeland, Goltsman, Keenan, Lewis, Masselos, Nemesh, Wakefield and Wy Kanak.

**Against the Motion:** Nil.

*Cr Burrill was not present for the consideration and vote on this item.*

**11. Closed Session****CM/11/21.04 Closed Session**

*Before the motion to close the meeting was put, the Chair provided an opportunity for members of the public to make representations as to whether this part of the meeting should be closed. None were received.*

**MOTION / DECISION**

Mover: Cr Nemesh  
Seconder: Cr Goltsman

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

CM/11.1/21.04 CONFIDENTIAL REPORT - Safety by Design in Public Spaces

This matter is considered to be confidential in accordance with section 10A(2)(e) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, prejudice the maintenance of law.

CM/11.2/21.04 CONFIDENTIAL REPORT - Disposal of General Waste (Non-putrescible) - Procurement Exemption

This matter is considered to be confidential in accordance with section 10A(2)(c) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

CM/11.3/21.04 CONFIDENTIAL REPORT - Hotel Ravesis, 118-122 Campbell Parade, Bondi Beach - Airspace Lease

This matter is considered to be confidential in accordance with section 10A(2)(c) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

*Cr Burrill was not present for the consideration and vote on this item.*

*At 10.15 pm, Council moved into closed session.*



**CM/11.1/21.04                      CONFIDENTIAL REPORT - Safety by Design in Public Spaces (A20/0052)****MOTION / UNANIMOUS DECISION**

Mover:        Cr Wakefield

Seconder:    Cr Betts

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(e) of the *Local Government Act 1993*. The report contains information that would, if disclosed, prejudice the maintenance of law.
2. Receives and notes the Safety by Design in Public Spaces concept design masterplan and vulnerability assessment attached to the report.
3. Proceeds with the concept design masterplan for the locations included in the report.
4. Endorses the Safety by Design in Public Spaces project engagement approach.
5. Proceeds with the implementation of the concept design masterplan for the location referred to in table 1 of the report.
6. Officers report back to Council with final designs, costing and budget allocation for the detailed designs of the masterplan for the location referred to in table 2 of the report.

*Cr Burrill was not present for the consideration and vote on this item.*

**CM/11.2/21.04                      CONFIDENTIAL REPORT - Disposal of General Waste (Non-putrescible) -  
Procurement Exemption (A19/0820)****MOTION / DECISION**

Mover:        Cr Lewis

Seconder:    Cr Keenan

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
2. Authorises a procurement exemption to engage Veolia Environmental Services for the dollar amount included in the report for the disposal of general waste (non-putrescible) materials required for Council's residential clean-up service and public place cleansing services to cover the period from 1 March 2021 to 31 May 2021 while the tender for disposal services for general waste (non-putrescible) materials is finalised.

*Cr Burrill was not present for the consideration and vote on this item.*

**CM/11.3/21.04                      CONFIDENTIAL REPORT - Hotel Ravesis, 118-122 Campbell Parade, Bondi Beach -  
Airspace Lease (A02/0328)**

**MOTION**

Mover:        Cr Lewis  
Seconder:    Cr Nemesh

That Council reaffirms resolution CM/11.1/19.08 passed at the Council meeting on 20 August 2019 and enters into the lease in accordance with clause 4 of that resolution.

**FORESHADOWED MOTION**

Mover:        Cr Wakefield

That Council defers this item to gain further information about the options available.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That Council reaffirms resolution CM/11.1/19.08 passed at the Council meeting on 20 August 2019 and enters into the lease in accordance with clause 4 of that resolution.

*Cr Burrill was not present for the consideration and vote on this item.*

*Cr Wy Kanak requested that it be recorded in the minutes that he voted against the motion.*

**12.    Resuming in Open Session**

**CM/12/21.04                      Resuming in Open Session**

**MOTION / DECISION**

Mover:        Cr Goltsman  
Seconder:    Cr Nemesh

That Council resumes in open session.

*Cr Burrill was not present for the consideration and vote on this item.*

*At 10.41 pm, Council resumed in open session.*

***Resolutions from closed session made public***

*In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumed in open session the chair announced the resolutions made by Council while the meeting was closed to members of the public and the media.*

**13.    Meeting Closure**

**THE MEETING CLOSED AT 10.44 PM.**

.....  
**SIGNED AND CONFIRMED**  
**MAYOR**  
**25 MAY 2021**

## CONFIRMATION AND ADOPTION OF MINUTES CM/5.2/21.05



**Subject:** Adoption of Minutes - Waverley Traffic Committee Meeting - 22 April 2021

**TRIM No:** SF21/282

**Author:** Natalie Kirkup, Governance Officer

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### RECOMMENDATION:

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 22 April 2021 be received and noted, and that the recommendations contained therein be adopted.

### Introduction/Background

The Waverley Traffic Committee (WTC) is not a committee of Council. The WTC operates under delegation from Transport for NSW (TfNSW), an agency of the NSW Government. It is advisory-only and has no decision-making powers.

The purpose of the WTC is to make recommendations and provide advice to Council on the technical aspects of proposals to regulate traffic on local roads in Waverley. The recommendations of the WTC must be adopted by Council before they can be implemented.

Part 1 of the minutes of WTC meetings must be submitted to Council for adoption in accordance with clause 18 of the Waverley Traffic Committee Charter.

Council has the opportunity to 'save and except' any of the recommendations listed in Part 1 of the minutes for further consideration in accordance with clause 18.1 of the Charter.

### Attachments

1. Waverley Traffic Committee Minutes - 22 April 2021

**MINUTES OF THE WAVERLEY TRAFFIC COMMITTEE  
MEETING HELD BY VIDEO CONFERENCE ON  
THURSDAY, 22 APRIL 2021**



**Voting Members Present:**

Cr P Masselos	Waverley Council – Chair
Sgt L Barrett	NSW Police – Eastern Suburbs Police Area Command – Traffic Services
Mr M Carruthers	Transport for NSW – Network and Safety Officer
Mr P Pearce	Representing Marjorie O’Neill, MP, Member for Coogee
Ms J Zin	Representing Gabrielle Upton, MP, Member for Vaucluse

**Also Present:**

Cr T Kay	Waverley Council – Alternate Chair
Cr Wy Kanak	Waverley Council
Mr D Joannides	Waverley Council – Executive Manager, Infrastructure Services
Mr C Hutcheson	Waverley Council – Service Manager, Traffic and Transport
Ms J Elijah	Waverley Council – Development Assessment Officer
Mr B Gidiess	State Transit – Traffic and Services Manager (Eastern Region)

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*At the commencement of proceedings at 10.00 am, those present were as listed above, with the exception of Ms J Zin and Mr B Giddies who arrived at 10.04 am.*

*Mr P Pearce left the meeting at 10.22 am at the conclusion of the Coogee matters.*

**Apologies**

There were no apologies.

**Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and none were received.

**Adoption of Previous Minutes by Council - 25 March 2021**

The recommendations contained in Part 1 – Matters Proposing that Council Exercise its Delegated Functions – of the minutes of the Waverley Traffic Committee meeting held on 25 March 2021 were adopted by Council at its meeting on 20 April 2021 with the following changes:

1. TC/V.05/21.03 – Barracluff Avenue, Bondi Beach - Traffic Calming Scheme.

Council adopted the recommendation of the Traffic Committee subject to it being amended to read as follows:

That Council:

1. Approves the traffic calming scheme for Barracluff Avenue as shown in Attachment 1 as a one-year trial.
  2. Officers monitor traffic speeds and movement in Barracluff Avenue post-installation of the traffic calming scheme.
  3. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes without substantial reduction in the landscaping and greening elements of the scheme.
2. TC/C.03/21.03 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

Council did not adopt the recommendation of the Traffic Committee and made the following decision:

That Council defers this item for a schema and commentary on the consequences of the following proposed changes relative to the Traffic Committee's recommendation:

1. Approves the installation of centre line marking with kerb extensions at the intersection of Park Parade and Birrell Street as shown in Figure 2, subject to deletion of the kerb extension on the eastern corner to retain two exit lanes from Park Parade and consideration of increasing the proposed kerb extension on the western corner for improved pedestrian safety.
2. Approves the installation of a pedestrian refuge island with kerb extensions at the intersection of Dickson Street and Birrell Street as shown in Figure 3, subject to deletion of the kerb extension on the western corner to retain two exit lanes from Dickson Street and consideration of removing or minimising the proposed kerb reduction on the eastern corner for improved pedestrian safety.
3. Installs 'Do not queue across intersection' sign (sign G9-237) on the southern side of Birrell Street at the Park Parade intersection.
4. Installs 'Do not queue across intersection' sign (sign G9-237) on the southern side of Birrell Street at the Dickson Street intersection.
5. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes.

6. Investigates the addition of kerb blisters and line markings within the regulatory No Stopping zones in Birrell Street at each intersection to improve line of sight for exiting vehicles.

#### ITEMS BY EXCEPTION

The following items on the agenda were dealt with together and the Council Officer's Proposal for each item was unanimously supported by the Committee:

TC/C.03/21.04	Intersection of Adelaide Street and Grafton Lane, Bondi Junction - Removal of Traffic Island and Bike Refuge.
TC/C.04/21.04	65 Mackenzie Street, Bondi Junction - Removal of 'P Disability Only' Zone.
TC/C.05/21.04	Belgrave Lane, Bronte - No Parking Signage Opposite Garage of 70B Read Street.
TC/C.06/21.04	8 Grove Street, Bondi - 'P Disability Only' Zone.
TC/C.08/21.04	13 Palmerston Avenue, Bronte - 'P Disability Only' Zone.
TC/V.03/21.04	31 Hall Street, Bondi Beach - Relocation of '1/4 P' Zone from Jacques Street to Hall Street.
TC/V.04/21.04	Roscoe Street, Bondi Beach - Kerb Blisters at Wellington Street.
TC/V.06/21.04	2/165 Hastings Parade, North Bondi - 'P Disability Only' Zone.
TC/V.07/21.04	27 Beaumont Street, Rose Bay - 'P Disability Only' Zone.
TC/V.08/21.04	Wairoa Avenue, Bondi Beach - Extension of Council Authorised Vehicle Parking Zone.
TC/V.09/21.04	21 Barracluff Avenue, Bondi Beach - Construction Zone.

#### PART 1 – MATTERS PROPOSING THAT COUNCIL EXERCISE ITS DELEGATED FUNCTIONS

**NOTE: The matters listed under this part of the agenda propose that Council either does or does not exercise the traffic related functions delegated to it by TfNSW. The recommendations made by the Committee under this part of the agenda will be submitted to Council for adoption.**

#### TC/C STATE ELECTORATE OF COOGEE

##### TC/C.01/21.04 Bayview Street, Bronte - Parking Arrangements (SF21/1548)

#### COUNCIL OFFICER'S PROPOSAL:

That Council makes the following changes to signage and parking arrangements in Bayview Street, Bronte, as set out in Attachment 3 of the report:

1. Extends the existing 'No Stopping' restriction that is between the driveway across 29 and 27 Bayview Street east for an extra 5 metres.
2. Shortens the 'No Parking' restriction around the bend of the cul-de-sac on the park side to allow 10 metres of extra space for unrestricted parking.

3. Replaces the two 'No Through Road' signs with orange fluorescent colour signs enabling better visibility for motorists.
4. Installs a 'No Stopping (R)' sign at the light pole in front of 11 Bayview Street.
5. Signposts and line marks the space in front of the median island at the intersection of Bayview Street and Bronte Marine Drive to serve as a 'Pick Up/Drop Off' zone for two vehicles.
6. Relocates the existing 'One Way' sign at the intersection to reinforce the no through road advisory message for motorists.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to additional wording being added to the end of clause 5, such that the recommendation now reads as follows:

That Council makes the following changes to signage and parking arrangements in Bayview Street, Bronte, as set out in Attachment 3 of the report:

1. Extends the existing 'No Stopping' restriction that is between the driveway across 29 and 27 Bayview Street east for an extra 5 metres.
2. Shortens the 'No Parking' restriction around the bend of the cul-de-sac on the park side to allow 10 metres of extra space for unrestricted parking.
3. Replaces the two 'No Through Road' signs with orange fluorescent colour signs enabling better visibility for motorists.
4. Installs a 'No Stopping (R)' sign at the light pole in front of 11 Bayview Street.
5. Signposts and line marks the space in front of the median island at the intersection of Bayview Street and Bronte Marine Drive to serve as a 'Pick Up/Drop Off' zone for two vehicles less than 6m only and 'No Stopping' restrictions be installed north and south of the Pick Up/Drop Off' zone.
6. Relocates the existing 'One Way' sign at the intersection to reinforce the no through road advisory message for motorists.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.02/21.04      York Road, Queens Park - Elsholz Concrete Kerb Median on Bend (A20/0069)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs an elsholz kerb on the median and south-western side of the bend in York Road, Queens Park, between Baronga Avenue and Darley Road in accordance with the plans attached to the report (Attachment 1).

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to additional wording being added to the end of the



clause, such that the recommendation now reads as follows:

That Council installs an elsholz kerb on the median and south-western side of the bend in York Road, Queens Park, between Baronga Avenue and Darley Road in accordance with the plans attached to the report (Attachment 1) subject to Council officers liaising with TfNSW in relation to installing an updated re-directive kerb profile.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.03/21.04                      Intersection of Adelaide Street and Grafton Lane, Bondi Junction - Removal of Traffic Island and Bike Refuge (SF21/1486)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Removes a concrete traffic island on Adelaide Street at the intersection of Adelaide Street and Grafton Lane, Bondi Junction.
2. Removes a marked cyclist holding bay adjacent to the traffic island on Adelaide Street.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.04/21.04                      65 Mackenzie Street, Bondi Junction - Removal of 'P Disability Only' Zone (A20/0534)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council removes the 6 metre 'P Disability Only' zone outside 65 Mackenzie Street, Bondi Junction, and reinstates the existing '2P 8 am–3 pm, 1/2 P 3 pm–8 pm Permit Holders Excepted Area 21 and 22' parking in its place.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.05/21.04                      Belgrave Lane, Bronte - No Parking Signage Opposite Garage of 70B Read Street (SF21/1521)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs a 'No Parking' zone on the northern side of Belgrave Lane between two driveway splays opposite the garage of 70B Read Street, Bronte.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.06/21.04                      8 Grove Street, Bondi - 'P Disability Only' Zone (A20/0534)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs a 2.8 metre wide 'P Disability Only' space in a '60 degree Angle Parking Front to Kerb, Vehicles Under 6 metre Only' area outside 8 Grove Street, Bondi.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.07/21.04                      Tamarama Surf Life Saving Club, Pacific Avenue, Tamarama - Construction Zone (A03/2514-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 25 metre 'No Parking 7 am–5 pm Mon–Fri, 8 am–3 pm Saturday Council Authorised Vehicles Excepted' construction zone on the southern side of Pacific Avenue, opposite 1 Pacific Avenue, Tamarama.
2. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone, as necessary.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to the addition of a new clause, such that the recommendation now reads as follows:

That:

1. Council installs a 25 metre 'No Parking 7 am–5 pm Mon–Fri, 8 am–3 pm Saturday Council Authorised Vehicles Excepted' construction zone on the southern side of Pacific Avenue, opposite 1 Pacific Avenue, Tamarama.
2. All vegetation is to be protected during the construction phase.
3. Council delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone, as necessary.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.08/21.04            13 Palmerston Avenue, Bronte - 'P Disability Only' Zone (A20/0534)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs a 6 metre 'P Disability Only' parking zone outside 13 Palmerston Avenue, Bronte.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V            STATE ELECTORATE OF VAUCLUSE**

**TC/V.01/21.04            Anglesea Street, Bondi - Resident Parking Scheme Area 26 - Expansion (A02/0750)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council expands the '2P 8 am–6 pm Monday–Saturday, permit holders excepted, Area 26' resident parking scheme to include Anglesea Street, Bondi, from Bondi Road to Orr Street.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to additional wording being added to the end of the clause, such that the recommendation now reads as follows:

That Council expands the '2P 8 am–6 pm Monday–Saturday, permit holders excepted, Area 26' resident parking scheme to include Anglesea Street, Bondi, from Bondi Road to Orr Street excluding the currently signposted 'No Stopping' areas.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.02/21.04            Notts Avenue, Bondi Beach - No Stopping and Loading Zone (SF21/1549)****COUNCIL OFFICER'S PROPOSAL:**

That Council makes the following changes to parking restrictions in Notts Avenue as set out in Attachment 1 of the report:

1. Installs 14 'No Stopping' signs on the northern side of Notts Avenue and around the cul-de-sac at the end.
2. Installs 13.5 metre loading/parking zone on the northern side of Notts Avenue adjacent to the Bondi Icebergs building.
3. Converts 15.3 metre loading/parking zone on the southern side of Notts Avenue to two 6 metre parking bays and a 3.3 metre 'Motor Bikes Only' zone.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to an amendment to clause 2, such that the recommendation now reads as follows:

That Council makes the following changes to parking restrictions in Notts Avenue as set out in Attachment 1 of the report:

1. Installs 14 'No Stopping' signs on the northern side of Notts Avenue and around the cul-de-sac at the end.
2. Installs 13.5 metre loading/parking zone on the northern side of Notts Avenue adjacent to the Bondi Icebergs building between 8 am and 1 pm, 7 days per week and 2-hour parking from 1 pm to 10 pm, permit holders excepted.
3. Converts 15.3 metre loading/parking zone on the southern side of Notts Avenue to two 6 metre parking bays and a 3.3 metre 'Motor Bikes Only' zone.

*Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.03/21.04            31 Hall Street, Bondi Beach - Relocation of '1/4 P' Zone from Jacques Street to Hall Street (A20/0281)****COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 9.5 metre '1/4 P 8 am–6 pm and 3P Meter Registration 6 pm–9 pm' zone in Hall Street immediately to the north-west of the motor bike zone fronting 27 Hall Street.
2. Installs 12 metres of '2P 8 am–6 pm Meter Registration Permit Holders Excepted Area 8' parking in Jacques Avenue outside 20–24 Hall Street, Bondi Beach.

3. Removes 'No Parking' signposted restrictions currently across the driveway to the old Australia Post office in Jacques Avenue.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.04/21.04                  Roscoe Street, Bondi Beach - Kerb Blisters at Wellington Street (SF21/1412)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs a kerb blister and associated works and signage in Roscoe Street at its intersection with Wellington Street, Bondi Beach, in accordance with Drawings DAC2710, DAC2904, and DAC2117 (Rev 02) attached to the report.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.05/21.04                  Bon Accord Avenue, Bondi Junction - Temporary Road Closure (Bon Accord Lane to Flood Lane) (SF21/1416)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Treats the attachments to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(e) of the *Local Government Act 1993*. The attachments contain information that would, if disclosed, prejudice the maintenance of law.
2. Liaises with NSW Police and other security or safety enforcement agencies in relation to safety precautions or provisions associated with this event.
3. Delegates authority to the Executive Manager, Infrastructure Services, to amend security provisions and traffic control arrangements as necessary prior to, and during, the event.
4. Approves the temporary closure of Bon Accord Avenue, Bondi Junction, as per the Transport Management Plan (TMP) and Traffic Control Plan (TCP) attached to this report, subject to the following being carried out:
  - (a) Closures are to take place for 2021 only during the following days and times:
    - (i) Tuesday, 7 September                  8.15 am–2.00 pm.

- (ii) Wednesday, 8 September 8.15 am–2.00 pm.
- (iii) Wednesday, 15 September 4.30 pm–9.30 pm.
- (iv) Thursday, 16 September 8.15 am–7.15 pm.
- (b) The footpath along Old South Head Road to remain accessible to all people with a minimum clear width of 2.0 metres.
- (c) A safe crossing shall be provided at all times for pedestrians and cyclists crossing Bon Accord Avenue at Old South Head Road.
- (d) The Event Organiser must:
  - (i) Engage a traffic control company approved by the Executive Manager, Infrastructure Services, to implement the TMP.
  - (ii) Facilitate access to residential properties affected by barriers for residents and visitors.
  - (iii) Provide public liability insurance for the event.
  - (iv) Obtain NSW Police approval.
  - (v) Cover all costs associated with traffic control.
- (e) Council will:
  - (i) Issue a schedule of conditions with any additional conditions that may be imposed by the NSW Police, Transport for NSW (TfNSW) and the Executive Manager, Infrastructure Services.
  - (ii) Submit the TMP to TfNSW for approval by the Transport Management Centre.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.06/21.04 2/165 Hastings Parade, North Bondi - 'P Disability Only' Zone (A20/0534)****COUNCIL OFFICER'S PROPOSAL:**

That Council installs a 5.4 metre long 'P Disability Only' parking zone outside 2/165 Hastings Parade, North Bondi.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vacluse, NSW Police*

*representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.07/21.04            27 Beaumont Street, Rose Bay - 'P Disability Only' Zone (A20/0534)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs a 5.4 metre long 'P Disability Only' parking zone outside 27 Beaumont Street, Rose Bay.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.08/21.04            Wairoa Avenue, Bondi Beach - Extension of Council Authorised Vehicle Parking Zone (A14/0145)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council extends the existing 12 metre long 'No Parking Council Authorised Vehicles Excepted' zone outside 63A Wairoa Avenue, Bondi Beach, north by 8 metres resulting in a 20 metre zone.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.09/21.04            21 Barracluff Avenue, Bondi Beach - Construction Zone (A03/2514-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 9 metre 'No Parking 7 am–5 pm Mon–Fri, 8 am–3 pm Saturday Council Authorised Vehicles Excepted' construction zone in front of 21 Barracluff Avenue, Bondi Beach.
2. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone, as necessary.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/CV      ELECTORATES OF COOGEE AND VAUCLUSE**

Nil.

**THE MEETING CLOSED AT 10.56 AM**

.....  
**SIGNED AND CONFIRMED**  
**MAYOR**  
**25 MAY 2021**

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## MAYORAL MINUTES CM/6/21.05

**Subject:** Mayoral Minutes

**Author:** Mayor of Waverley, Cr Paula Masselos



Mayoral minutes are permissible at Waverley Council meetings under the Waverley Code of Meeting Practice. Clauses 9.7–9.11 of the Code state:

*Subject to clause 9.10, if the mayor is the chair at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.*

*A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chair (but only if the chair is the mayor) may move the adoption of a mayoral minute without the motion being seconded.*

*A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.*

*A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.*

*Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.*

**REPORT  
CM/7.1/21.05**

**Subject:** Q3 Budget Review - March 2021

**TRIM No:** A03/0346

**Author:** Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

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**RECOMMENDATION:**

That Council:

1. Notes that the Chief Financial Officer, as the responsible accounting officer, advises that the projected financial position of Council is satisfactory.
2. Notes the financial impact of the COVID-19 pandemic on the 2020–21 budget.
3. Adopts the variations to the 2020-21 Operating and Capital budgets in accordance with Attachments 1, 2 and 3 of the report.
4. Under section 356 of the *Local Government Act 1993*, grants \$5,000 to Sculpture by the Sea Incorporated for its Access and Inclusion Program.

**1. 1. Executive Summary**

Following the second quarter 2020–21 budget review, Council's current approved budget was estimated to generate a total income of \$150.93 m and to spend \$197.33 m, which resulted in the use of reserves totalling \$46.40m to deliver a large capital works program within a balanced budget for FY 2020–21.

The third quarter budget review has proposed no change to the net position of the current approved budget. There are some changes proposed that align to the revised delivery timeframe of the expenditure program within the balanced budget position.

The following amendments are proposed:

- Reduction to total operating income by \$405 k to \$131.49 m.
- Reduction to total operating expenses by \$482 k to \$118.03 m.
- Increase in capital income by \$80 k to \$19.12 m.
- Reduction to capital expenses by \$5.31 m to \$73.07 m.
- Reduction to funds required from reserves by \$5.47 m to \$40.93 m reflecting the capital expenditure spend profile within the Q3 revisions.

Council is currently forecasting a balanced budget net position.

## 2. Introduction/Background

As part of the Integrated Planning and Reporting Framework for NSW Local Government, the Office of Local Government has a set of minimum reporting requirements for councils. These reporting requirements have been put in place to assist councils to facilitate progress reporting against the original and revised annual budgets. Reporting is required at the end of each quarter.

Collectively, these documents are known as the Quarterly Budget Review Statement (QBRs). Quarterly reports are required to be submitted at the end of each quarter to Council in accordance with the relevant legislation, clause 203 of the *Local Government (General) Regulation 2005*, and that the responsible accounting officer of the Council prepares and submits to Council a Budget Review Statement that indicates the latest estimates of income and expenditure for the current financial year. The QBRs must include, or be accompanied by:

- A report as to whether or not the responsible accounting officer believes that the Statement indicates that the financial position of the Council is satisfactory, having regard to the original estimates of income and expenditure.
- If that position is unsatisfactory, recommendations for remedial action.

## 3. Relevant Council Resolutions

Nil.

## 4. Discussion

The March 2021 Quarterly Budget Review forecasts a reduction in income by \$324 k from \$150.93 m to \$150.61 m. It comprises a \$405 k reduction in operating income and \$80 k increase in capital income. Further, it forecasts a total reduction of \$5.79 m in expenditure, comprised of a \$482 k reduction in operating expense, a \$3.93 m reduction from capital works program and \$1.38 m reduction from other capital expense. This results in an expenditure program totalling \$191.54 m, including loan repayments, for FY 2020–21.

The following table compares Council's forecast position between the current Q2 budget, the proposed Q3 budget and YTD actuals (including commitments) to 31 March 2021.

Table 1 - Q3 Proposed Budget – '000	Original Budget	Current Budget	Q3 Amendments	Q3 Proposed Budget	Q3 Changes %	Actual (incl. Commitments) 31 March 2021	Note
<b>Estimated Income</b>	<b>148,089</b>	<b>150,932</b>	<b>(324)</b>	<b>150,608</b>	<b>(0.2%)</b>	<b>123,224</b>	
Operating Income	130,439	131,894	(405)	131,489	(0.3%)	114,505	1
Capital Income	17,650	19,038	80	19,118	0.4%	8,719	2
<b>Estimated Expenses</b>	<b>(175,045)</b>	<b>(197,328)</b>	<b>5,791</b>	<b>(191,537)</b>	<b>(2.9%)</b>	<b>(148,206)</b>	
Operating Expense	(113,747)	(118,509)	482	(118,027)	(0.4%)	(89,380)	3
Capital Works Program	(55,934)	(74,235)	3,933	(70,302)	(5.3%)	(56,292)	4
Other Capital Expense	(4,929)	(4,148)	1,377	(2,772)	(33.2%)	(2,211)	5
Loan Repayment	(435)	(435)		(435)	0.0%	(324)	
<b>Net Income / (Expenses)</b>	<b>(26,957)</b>	<b>(46,396)</b>	<b>5,467</b>	<b>(40,929)</b>	<b>(11.8%)</b>	<b>(24,982)</b>	
<b>Reserve Funds</b>	<b>26,957</b>	<b>46,396</b>	<b>(5,467)</b>	<b>40,929</b>	<b>(11.8%)</b>	<b>8,521</b>	<b>6</b>
<b>Net Result - Surplus/(Deficit)</b>					<b>0%</b>	<b>(16,461)</b>	

(Excluding depreciation expense)

### Operating income

Operating income (excluding capital works income and proceeds from sale of assets) decreased by \$405 k, mainly attributed to:

**Increase:**

- \$900 k increase in parking fines, partly offset the reduction in parking fees in below.
- \$370 k increase in road opening permits and service utility fees.
- \$275 k increase in temporary truck zone permits.

**Decrease:**

- \$1.4 m reduction in parking fees.
- \$236 k reduction in childcare and family day care centres fees due to vacancies rate higher than anticipated.
- \$200 k reduction in hoarding and construction fees.
- \$170 k reduction in engineering plan assessment fees due to a slow down on works commencing by major developments.
- \$172 k reduction from COVID clinic reimbursement as the claimable expense for the testing site operation is lower than estimated in the previous quarter.

**Capital income**

Capital income increased by \$80 k:

**Increase:**

- \$658 k increase in Voluntary Planning Agreement contributions.
- \$443 k increase in housing contributions.

**Decrease:**

- \$672 k reduction in grants and contributions from capital works projects.
- \$349 k reduction on proceeds from sale income due to the disposal of fewer vehicles.

**Operating expense**

Operating expenses (excluding capital purchase) decreased by \$482 k, mainly due to:

**Increase:**

- \$521 k increase for the pandemic response works and service; refer to the next section for further details.
- \$403 k increase in legal costs and compensation payments.
- \$266 k increase for the Bondi Festival as the scope of the project has changed hence additional costs is required.
- \$133 k expense requirement for public domain tree inventory update; it is a multiple year project with \$43 k be provided in next financial year.
- \$81 k increase in waste disposal.

**Decrease:**

- \$262 k reduction from various IT projects following a reassessment of ICT development schedule.
- \$203 k reduction in family day care, correlates to the revenue reduction mentioned at the operating income section above.

- \$178 k reduction in maintenance general expenses from parking meters and property facilities maintenance needs are lower than originally anticipated.
- \$158 k reduction in security cash transit expense from car parks and parking meter operations.
- \$131 k reduction in computer software and network data charges expense.
- \$128 k reduction in motor vehicle running costs reduced as fuel prices and consumption are cheaper than originally expected.
- \$126 k reduction in sustenance expenses due most of the meetings and workshops are conducted via online platforms.
- \$118 k reduction in cleaning costs for community buildings and trucks wash services.
- \$108 k reduction in electricity charges.
- \$106 k reduction in staff training and development program is impacted by the COVID-19 pandemic.
- \$98 k reduction in legal consultant.
- \$80 k decrease in printing external expense.
- \$66 k reduction in abandonment fines by SDR.
- \$61 k reduction in advertising expense.
- \$31 k reduction in parking stickers/stationary.
- \$21 k reduction in art services expense.

### *Sculpture by the Sea*

The licence agreement with Sculpture by Sea includes Council providing \$20,000 to the event for the Mayor's prize, 'Tactile Tours' (Access and Inclusion program) and a Community Grant.

While the Sculpture by the Sea exhibition was not held in 2020, \$5,000 is proposed to be paid as a grant to allow Sculpture by the Sea to continue the Access and Inclusion Program that takes artists into special needs schools during the year, notably Wairoa School in North Bondi.

### *COVID-19 pandemic budget*

The following table shows the Q3 revised pandemic expense budget increase by \$521 k to \$2.70 m, and how the pandemic expense is funded.

*Table 2. Pandemic budget.*

<b>Pandemic Budget</b>	<b>Current Approved Budget</b>	<b>Q3 Amendment</b>	<b>Q3 Revised Budget</b>	<b>% Change</b>
Employee Costs	(818,044)	(72,910)	(890,954)	8.91%
Materials & Contracts	(1,303,328)	(447,318)	(1,750,646)	34.32%
Operating Expenses	(2,201)	(1,181)	(3,382)	53.66%
Capital Purchases	(55,770)	0	(55,770)	0.00%
<b>Total Expense</b>	<b>(2,179,343)</b>	<b>(521,409)</b>	<b>(2,700,752)</b>	<b>23.93%</b>
<u>Funding Sources:</u>				
Reimbursement from State	1,149,486	(172,536)	976,950	-15.01%
External Restricted Reserve	21,774	0	21,774	0.00%
General Fund	1,008,083	693,945	1,702,028	68.84%
<b>Total funding sources</b>	<b>2,179,343</b>	<b>521,409</b>	<b>2,700,752</b>	<b>23.93%</b>

Council is committed to assisting the State Government and St Vincent's Health Network's pandemic response. It has continued to provide site support for the Bondi Beach COVID-19 Testing Clinic while it is in operation. This has included significant in-kind support, but in order to ensure the clinic is operating safely and effectively it has been necessary to engage external resources that incur direct costs. This includes

services such as Traffic Control contractors, VMS signage, an ablution block and servicing associated with these facilities. Council is providing this support on the understanding it will be reimbursed by the State health authorities for any significant external testing clinic-related costs that cannot be provided in-kind. Council is seeking reimbursement from the State Government via St Vincent's Health Network for the direct external costs incurred for support activities requested and provided for the COVID-19 testing facility clinic at Bondi Beach. The Q3 revised claimable expenditure for the period of operation up to 30 June 2021 is forecasted to be \$977 k, should the Bondi Beach COVID-19 Testing Clinic continue to operate, and Council continues to provide external support. It should be noted that on the 12 May Council received its first instalment of the reimbursement totalling \$588 k.

### Capital works program (Attachment 2)

The capital works program proposes amendments to 83 projects. These amendments will result in a net reduction to program expenditure by \$3.93 m to \$70.30 m following a reassessment of the project work delivery schedule and other priorities. The table below provides a summary expense changes to capital works program:

*Table 3. Capital works program.*

Capital Works Program - Q3 Amendments '000	No of Projects	Amount \$'000 (Increase)/Decrease
Project cost reduction	29	1,546
Project cost defer to 2020/21	14	3,030
Project cost increase	26	(1,492)
Project Not going ahead	13	1,149
New Project	1	(300)
<b>Total</b>	<b>83</b>	<b>3,933</b>

The following provides further information on those 83 projects.

Fourteen projects have been proposed to be rescheduled to 2021–22 or future years and have been valued at \$3.0 m based on project work schedule:

- \$959 k - C0891 - 2020–21 - RC - Curlewis Street - Campbell Pde to Wellington.
- \$550 k - C0006 - Bondi Pavilion Conservation & Restoration.
- \$550 k - C0843 - Car Park Access Infrastructure Upgrade.
- \$226 k - C0916 - 2020–21 - FC - Birrell Street - Cross St to Wolaroi Crescent.
- \$184 k - C0917 - 2020–21 - FC - Bronte Road - Pacific St to 495 Bronte Rd.
- \$150 k - C0581 - Cliff Walk Remediation.
- \$100 k - C0007 - Bronte Surf Club & Community Facilities.
- \$95 k - C0890 - 2020–21 - RC - Roscoe Street - Wellington St to Glenayr Ave.
- \$93 k - C0947 - Parks Plans of Management.
- \$52 k - C0861 - Waverley Park Indoor Cricket Nets Facility.
- \$19 k - C0885 - Waverley Park Slope Stabilisation and Path to Netball Court.
- \$19 k - C0854 - Onslow Park and Playground.
- \$20 k - C0884 - Belgrave Street Reserve Park and Playground Upgrade - Design.
- \$12 k - C0886 - Waverley Park Playground and Fitness Station Upgrade.

Forty-two projects are anticipated to come under budget with a saving of \$2.7m. It is proposed that these savings will be used to fund projects requiring additional funding within the program. The savings are mainly from:

- \$650 k - C0716 - 40km/hr speed zone review.
- \$200 k - C0918 - 2020–21 - FC - Wellington Street - Bondi Rd to 18 Wellington Street.
- \$197 k - C0685 - Bondi Golf Club.
- \$150 k - C0848 - SAMP5 Lighting & Electrical Infrastructure Renewal.
- \$121 k - C0794 - 19/20 - FC - Wellington Street, Bondi Rd to #38 Wellington Street.
- \$120 k - C0883 - SAMP5 - Other: Fences, Stairs, Edging, walls / Retaining wall.
- \$101 k - C0920 - 2020–21 - FC - Allens Pde (Hollywood to botany) - (B/S).
- \$100 k - C0845 - SAMP5 - Bus Shelters, Seats and Benches, bike furniture, bin.
- \$95 k - C0834 - Waverley Woollahra School of Arts.
- \$84 k - C0934 - 2020–21 - KGC - Watkins Street (N/S), Flood St to Anglesea St.
- \$80 k - C0910 - 2020–21 - SWC - Various locations.
- \$80 k - C0849 - SAMP5 Water Equipment Renewal.
- \$70 k - C0871 - 83A Beach Rd Office.
- \$70 k - C0907 - 2020–21 - SWC - Penkivil Street.
- \$65 k - C0895 - 2020–21 - RC - Clifton Lane - Marroo St to Busby La.
- \$51 k - C0869 - Council Chambers.
- \$44 k - C0933 - 2020–21 - KGC - Waratah Street (B/S), Murrivier Rd to Dead.
- \$38 k - C0754 - 19/20 - RC - Macpherson Street near Lugar Street.
- \$30 k - C0876 - 63a Wairoa WAYS Youth Centre.
- \$30 k - C0877 - 74 Newland St.
- \$28 k - C0921 - 2020–21 - FC - Waratah St - Murrivier Rd to Dead End (B/).
- \$27 k - C0720 - Arden St Safety Upgrades.
- \$26 k - C0508 - Inclusive Play Study.
- \$26 k - C0831 - Margaret Whitlam Recreation Centre.
- \$25 k - C0855 - Varna Park playground.
- \$22 k - C0836 - PPC Depot.
- \$20 k - C0832 - Mill Hill Community Centre.
- \$20 k - C0795 - Hugh Bamford Hall Footpath.
- \$15 k - C0863 - South Bronte Amenities.
- \$15 k - C0911 - 2020–21 - SWC - Bronte Rd.
- \$14 k - C0936 - 2020–21 - KGC - Gowrie Street (B/S), Ruthven St to Gowrie La.
- \$11 k - C0859 - 2020–21 - RS - Mitchell Street - Blair St to Warners Ave.
- \$11 k - C0827 - Mill Hill Early Education Centre.
- \$10 k - C0791 - 19/20 St Thomas Street.
- \$10 k - C0797 - 2020–21 - FC - Warners Avenue Path - Adjacent Barracluff Park.
- \$10 k - C0539 - Cycleway Infrastructure - Bike Parking.
- \$9 k - C0875 - 59 Newland St, Bondi Junction.
- \$6 k - C0210 - Thomas Hogan Park-Landscaping.
- \$5 k - C0860 - Coastal Risk Management Project.
- \$5 k - C0943 - SAMP5 Renewal of Tanks and Pumps.
- \$3 k - C0838 - 95 Carrington Road, Queens Park
- \$1 k - C0919 - 2020–21 - FC - Cold Tar testing.

Twenty-six projects require additional funding of \$1.5 m. The increases are mainly contributed to project actual costs for agreed scope.

- \$234 k - C0938 - 2020–21 - KGC - Wallangra Road (B/S), Dover Rd to Liverpool.
- \$190 k - C0021 - Bondi Junction Cycle Way / Street Scape Upgrade.

- \$150 k - C0906 - 2020–21 - RC -York Road (Darley Rd to Queens Park Rd).
- \$118 k - C0902 - 2020–21 - RC - Flood Street - OSH Road to Bondi Rd.
- \$113 k - C0726 - Boot Factory Restoration.
- \$110 k - C0939 - 2020–21 - KGC - Military Road (B/S), Blake St to Myuna St.
- \$75 k - C0894 - 2020–21 - RC - Evans Street - Macpherson St to Gardyne St.
- \$55 k - C0714 - Public Art Commissions.
- \$51 k - C0547 - Council Chambers Upgrade.
- \$49 k - C0922 - 2020–21 - FC - Chris Bang Crescent.
- \$43 k - C0898 - 2020–21 - RC -Fletcher Street - Sandridge St to Kenneth St.
- \$42 k - C0903 - 2020–21 - RC - Hollywood Ave - Ebley St to Waverley St.
- \$40 k - C0893 - 2020–21 - RC - Beaumont Street - OSH Rd to Bangala Rd.
- \$38 k - C0562 - Barracluff Park + Playground.
- \$35 k - C0899 - 2020–21 - RC - Porter Street - Bronte Rd to Botany St.
- \$34 k - C0931 - 2020–21 - KGC - Francis Street (N/S), Denham St to #79.
- \$27 k - C0901 - 2020–21 - RC - Grosvenor Street - Grafton St to Oxford St.
- \$22 k - C0892 - 2020–21 - RC - Dover Road - Military Rd to Gilbert St.
- \$22 k - C0937 - 2020–21 - KGC - Dover Road (S/S), Military Rd to Wallangra R.
- \$14 k - C0924 - 2020–21 - FC - Ray Street at Kimberley St.
- \$9 k - C0864 - Marks Park Regrading.
- \$9 k - C0905 - 2020–21 - RC - Scott Street - Marroo St to Pacific La.
- \$6 k - C0897 - 2020–21 - RC -High Street - Bronte Rd to the end.
- \$3 k - C0904 - 2020–21 - RC - Short Street - Bronte Rd to Church St.
- \$1 k - C0948 - 2020–21 - FC - Lane between Murrivier Rd & Gilgandra Rd.
- \$1 k - C0856 - Bondi beach playground – design.

One new project is proposed with the budget of \$300 k and is expected to be fully funded by a Transport for NSW grant:

- \$300 k - 2020–21 - FC - Bondi Public School Connection - Wellington Place.

If these adjustments are approved, \$70.30m of capital works program projects will be scheduled to be delivered in this financial year. The following table shows how the revised capital works program is funded.

Table 4. Capital works program – Funding sources.

Capital Works Program - Funding Sources '000	Current Budget	Q3 Proposed Budget	Q3 Amendments- Increase/(Decrease)
<b>Expenditure</b>	<b>74,235</b>	<b>70,302</b>	<b>(3,933)</b>
<u>Funding Sources:</u>			
Grants and Contribution	14,820	14,153	(667)
External Restricted Reserves	8,989	7,822	(1,167)
Internal Restricted Reserves	43,328	41,350	(1,978)
General Fund	7,098	6,977	(121)
<b>Total Funding Sources</b>	<b>74,235</b>	<b>70,302</b>	<b>(3,933)</b>



## Other capital expense

Other capital expenses net decreased by \$1.38 m:

- \$1.29 m reduction from fleet purchase, all of which have been deferred to next year. Refer to the below fleet table for further detail.
- \$40 k no longer required for AP invoice processing improvement, as this work has incorporated with the ICT implementation.
- \$38 k reduction in Library resources collection purchases as the program has been impacted by the library operation closure during the COVID-19 pandemic period.

The deferral in the purchase of fleet in the plant replacement program is shown in the table below:

Table 5. Fleet budget.

Fleet Type	2020/21 Current Approved Budget		Q3 Amendments		2020/21 Q3 Budget	
	Redcution/Deferral					
	Qty	Budget	Qty	Budget	Qty	Budget
Passenger Vehicle	21	\$ 657,315	(8)	(\$211,316)	13	\$ 445,999
Minor Plant	NA	\$ 32,000			NA	\$ 32,000
Light Commercial Vehicle	32	\$ 1,144,462	(11)	(\$395,687)	21	\$ 748,776
Truck Fleet	3	\$ 283,896	(3)	(\$283,896)		\$ -
Specialised Equipment	13	\$ 734,437	(4)	(\$401,808)	9	\$ 332,629
<b>Total</b>	<b>69</b>	<b>\$ 2,852,111</b>	<b>(26)</b>	<b>(\$1,292,707)</b>	<b>43</b>	<b>\$ 1,559,404</b>

## Reserves

As a result of the proposed Q3 budget amendments, the requirement of reserves fund to support the revised expense program has reduced by \$5.47 m. This is driven by the reassessment of capital program delivery timeline. There will be a corresponding increase in the drawdown of reserve funding in next financial year 2021–22.

A total of \$40.93 m in reserve money has been applied to fund the revised FY2020–21 budget. The reserves balance is projected to be \$118.92 m as at 30 June 2021.

## Financial performance measures

The following financial performance measures indicate that Council will achieve the fit-for-future measures, except for the Operating Performance Ratio. Council's operating results have been negatively impacted by the COVID-19 pandemic as we have incurred addition expenditure to ensure Council operates safely (i.e., PPE provision, modified staffing rosters) and ensure public space safety. The pandemic has also caused a reduction in revenues due to Council assistance programs, reduced fees, and loss of income from parking and other sources.

While there is a forecast operating surplus of approximately \$13.46m pre-depreciation, the Operating Performance (OP) Ratio (which includes depreciation) is revised at -5.95% for this year, representing a small improvement from the previous quarter's forecast of -5.99%.

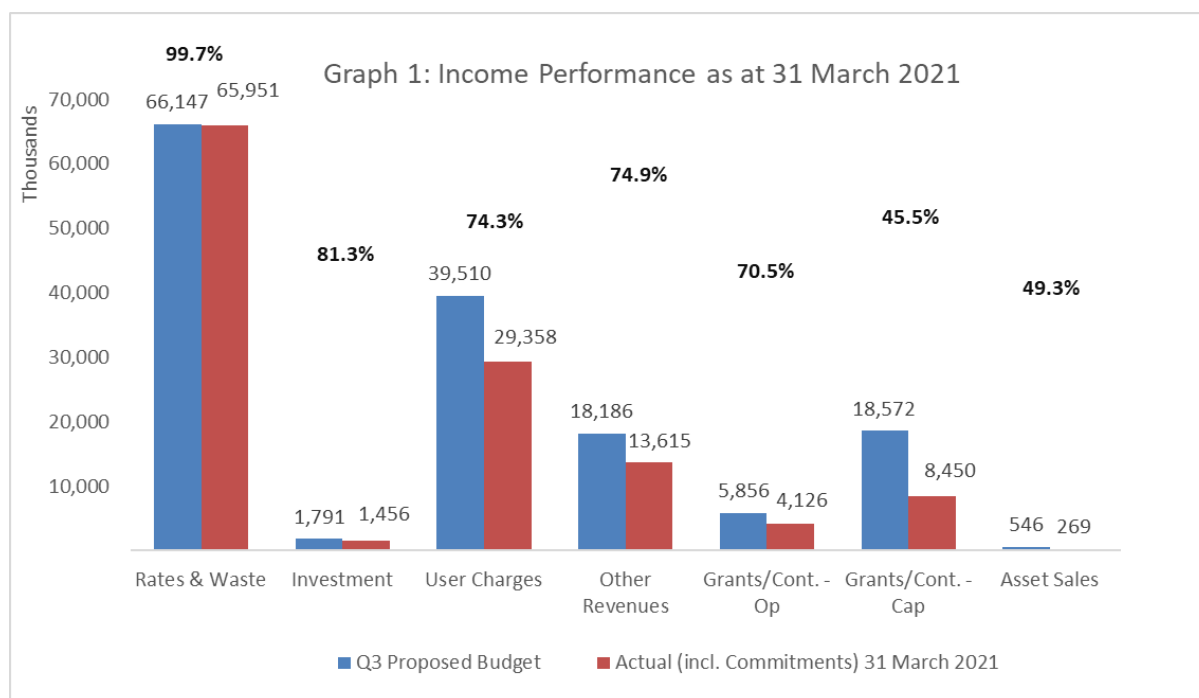
Table 6. Financial performance measures.

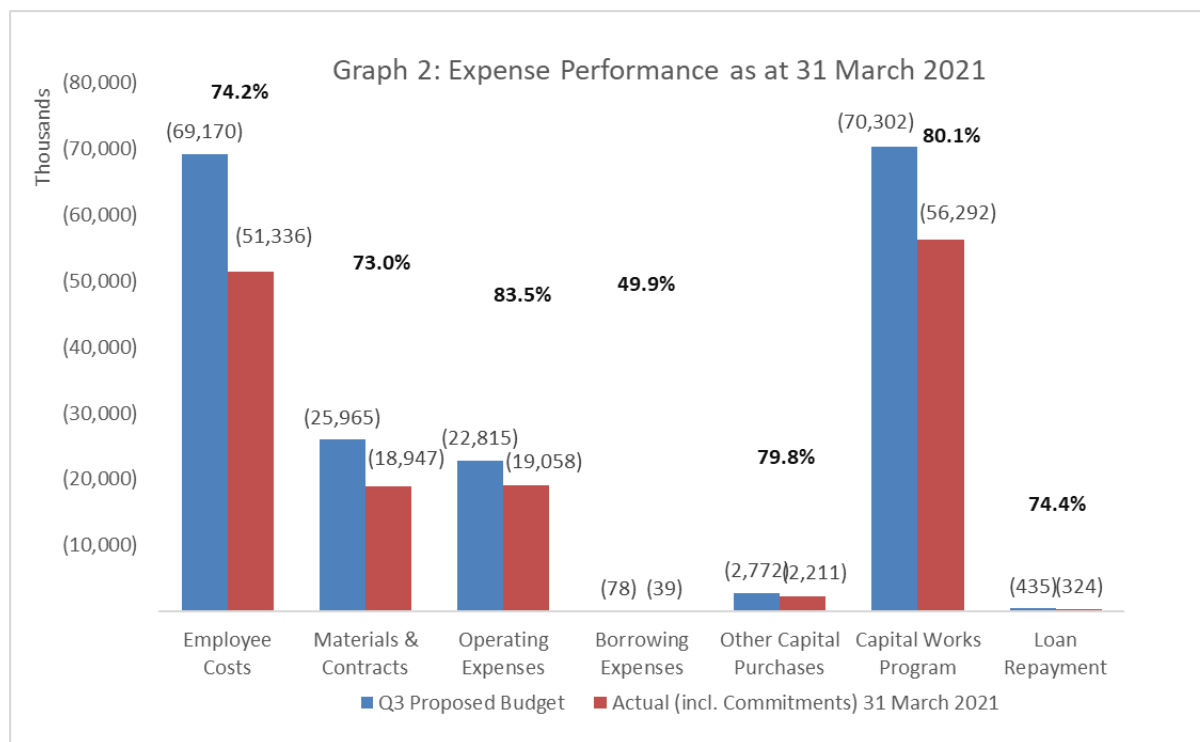
	Forecasted indicator		Benchmark
<b>Key Performance Indicators:</b>	<b>30-Jun-21</b>		
<b>1. Operating Performance Ratio</b>	-5.95%	☒	>0.00%
This ratio measures Council's achievement of containing operating expenditure within operating revenue.			
<b>2. Own source operating revenue ratio</b>	83.78%	✓	>60.00%
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.			
<b>3. Unrestricted current ratio</b>	4.82	✓	>1.50x
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council			
<b>4. Debt service cover ratio</b>	27.52	✓	>2.00x
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments			
<b>5. Rates, annual charges, interest and extra charge outstanding percentage</b>	4.50%	✓	<5.00%
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts			
<b>6. Buildings and Infrastructure renewals ratio</b>	327.84%	✓	>=100.00%
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating			
Note. Asset fair valuation adjustment and net gain on asset disposal are excluded in the above calculations.			

To ensure long term financial sustainability, officers have previously advised Council of the need to address operating expenditure and revenues over the medium to long term. To this end, staff have established a 'service review program' to identify opportunities for improving service provision and effectiveness, operational efficiencies, and cost reduction. This work will be carried out over the next 18 months to two years and Council will be briefed on this work in the coming months and following the 2021 local government election.

#### Income and expense performance as at 31 March 2021

Graphs 1 and 2 below illustrate the income and expense performance for the three quarters of the year ending 31 March 2021 compared to the Q3 proposed budget for the year ending 30 June 2021.





See Attachment 3 for Directorates' Q3 budget performance as at 31 March 2021.

## 5. Financial impact statement/Time frame/Consultation

Council is required under clause 203 of the *Local Government (General) Regulation 2005* to, not later than two months after the end of each quarter, prepare and submit a reviewed budget statement showing, by reference to the estimate of income and expenditure which is set out in the operational plan, a revised estimate of the income and expenditure.

## 6. Conclusion

Council's Chief Financial Officer, as the responsible accounting officer, advises that Council's overall projected financial position is satisfactory.

## 5. Attachments

1. Q3 QBRs Statement [↗](#)
2. Q3 Revised Capital Works Program [↗](#)
3. Q3 Budget Statement Council and by Directorate [↗](#)

Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

Table of Contents	page
1. Responsible Accounting Officer's Statement	2
2. Income & Expenses Budget Review Statement's	3
3. Capital Budget Review Statement	5
4. Cash & Investments Budget Review Statement	7
5. Contracts & Other Expenses Budget Review Statement	9

Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2021

It is my opinion that the Quarterly Budget Review Statement for Waverley Council for the quarter ended 31/03/21 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:** \_\_\_\_\_

**Date:**

Darren Smith  
Responsible Accounting Officer

Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 March 2021

**Income & Expenses - Council Consolidated**

(\$000's)

	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS					
<b>Income</b>									
Rates and Annual Charges	66,059		50		66,109	37	1	66,147	65,951
User Charges and Fees	39,511		(264)	762	40,009	(1,167)	2	38,842	29,358
Interest and Investment Revenues	2,348			(593)	1,754	37	3	1,791	1,456
Other Revenues	17,306		823	16	18,145	709	4	18,854	13,615
Grants & Contributions - Operating	5,215		283	378	5,876	(21)	5	5,856	4,126
Grants & Contributions - Capital	16,673	31	(788)	2,227	18,143	429	6	18,572	8,450
Net gain from disposal of assets	977			(82)	895	(349)	7	546	269
Share of Interests in Joint Ventures									
<b>Total Income from Continuing Operations</b>	<b>148,089</b>	<b>31</b>	<b>104</b>	<b>2,708</b>	<b>150,932</b>	<b>(324)</b>		<b>150,608</b>	<b>123,224</b>
<b>Expenses</b>									
Employee Costs	68,297	37	732	(72)	68,994	176	8	69,170	51,121
Borrowing Costs	78				78			78	39
Materials & Contracts	18,487	347	1,223	206	20,263	(181)	9	20,082	12,364
Depreciation	21,282				21,282			21,282	9,484
Legal Costs	941		80	306	1,326	403	10	1,730	1,224
Consultants	3,427	315	217	627	4,586	(432)	11	4,154	1,574
Other Expenses	22,518	89	641	15	23,263	(447)	12	22,815	16,985
<b>Total Expenses from Continuing Operations</b>	<b>135,029</b>	<b>788</b>	<b>2,893</b>	<b>1,081</b>	<b>139,791</b>	<b>(482)</b>		<b>139,309</b>	<b>92,791</b>
<b>Net Operating Result from Continuing Operations</b>	<b>13,059</b>	<b>(757)</b>	<b>(2,789)</b>	<b>1,627</b>	<b>11,141</b>	<b>158</b>		<b>11,298</b>	<b>30,434</b>
<b>Net Operating Result from All Operations</b>	<b>13,059</b>	<b>(757)</b>	<b>(2,789)</b>	<b>1,627</b>	<b>11,141</b>	<b>158</b>		<b>11,298</b>	<b>30,434</b>
<b>Net Operating Result before Capital Items</b>	<b>(3,614)</b>	<b>(788)</b>	<b>(2,001)</b>	<b>(600)</b>	<b>(7,002)</b>	<b>(272)</b>		<b>(7,274)</b>	<b>21,984</b>

Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	Favourable change of \$37k to Rates and Annual Charges is due to following reason: \$37k increase from Domestic Waste Rates and Annual Charges
2	Unfavourable change of \$1.2m to User Charges and Fees due to following reasons: \$1.4m decrease in Parking fees due to Covid impact as less tourists visited \$236k decrease in Childcare fees as less income expected due to Covid impact \$200k decrease in Hoarding & Construction fees due to less construction activity than expected \$170k decrease in Engineering Plan Assessment due to slow down in works commencing by major development \$100k decrease in Commercial Waste charges due to income lower than expected \$370k increase in Road Opening Permits and Service Utility fees due to increase income inline with upcoming works \$275k increase in Temporary Truck Zone Permits due to increase in demand greater than expected \$170k increase in Parking Permits due to less impact of Covid than expected \$145k increase in Rent Ovals, Parks and Sports Spaces due to additional revenue for hire of sports fields/courts
3	Favourable change of \$37k to Interest and Investment Revenues is due to following reason: \$37k increase from investment income due to YTD tracking is exceeding budget
4	Favourable change of \$709k to Other Revenues due to following reasons: \$900k increase in Fines & Costs dues to increased income as Covid impact was less than expected \$80k increase in Rental Commercial due to additional income from Bondi Pavilion \$270k decrease in Sundry Income mainly due to Pandemic Response reimbursement income less than expected and Lower contribution from Woollahra plant forecasted based on YTD trend
5	Unfavourable change of \$21k to Grants & Contributions - Operating due to following reasons: \$56k increase in Library Special Purpose Grant \$10k increase in State Grant for Lifeguard PA system \$66k decrease in Contributions from Other Councils \$25k decrease due to WCLP revenue reduction
6	Favourable change of \$429k to Grants Subsidies & Contributions - Capital is due to following reasons: \$658k increase from Voluntary Planning Agreement Contributions \$443k increase from Housing Contributions \$672k decrease due to grant funding to be deferred to following years to align with project schedule
7	Unfavourable change of \$349k to Net gain from disposal of assets is due to following reasons: \$349k decrease due to reduction on proceed from sale income from less disposal vehicles
8	Unfavourable change of \$176k to Employee Costs is due to following reason: \$103k increase in Employee costs mainly due to additional casual staff required \$73k increase in Employee costs from Pandemic Response project
9	Favourable change of \$181k to Materials & Contracts is due to following reasons: \$429k increase in Contractors mainly due to increase Pandemic Response project costs \$90k increase in Container Purchases due to new and replacement bins issued \$41k increase in Plant Hire External \$178k decrease in Maintenance General adjusting for actual year to date trend

	\$158k decrease in Security Cash Transit \$127k decrease in Sustenance Expenses \$117k decrease in Cleaning \$82k decrease in Printing External \$81k decrease in Stores & Materials from Woollahra Plant
10	Unfavourable change of \$403K to Legal Costs is due to following reason: \$403k increase in expenses due to increased legal costs and compensation payments
11	Favourable change of \$432K to Consultants is mainly due to following reason: \$263k savings from consultant & technical assistance across few departments. \$204k decrease from IT project budget due to reduction of project costs \$99k decrease in legal consultant due to less than expected costs \$133k increase in consultant costs due to tree audit
12	Favourable change of \$447K to Other Expenses is mainly due to following reason: \$128k decrease in MV Running Expenses mainly due to less than expected fuel costs \$108k decrease in Electricity Charges to adjust to YTD actual trend \$66k decrease in Abandonment Fines by SDR as actual to date less than expected \$61k decrease in Advertising General to adjust to YTD actual trend \$50k decrease in Rates Water due to actual trend lower than budgeted \$45k decrease in Grants & Donations \$40k decrease in Promotion & Publicity as actuals to date less than expected \$81k increase in Waste Disposal due to costs being more than budgeted



Waverley Council

### Quarterly Budget Review Statement

for the period 01/01/21 to 31/03/21

#### Capital Budget Review Statement

Budget review for the quarter ended 31 March 2021

#### Capital Budget - Council Consolidated

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRs	Dec QBRs					
<b>Capital Expenditure</b>									
New Assets									
- Plant & Equipment	3,109	5	30	(319)	2,825	(1,293)	1	1,532	468
- Land & Buildings		74	90		164			164	41
- Roads, Bridges, Footpaths	9,388	552		843	10,784	180	2	10,964	6,186
- Other	144	20	60		224	55		279	143
Renewal Assets (Replacement)									
- Plant & Equipment									
- Land & Buildings	24,314	733	(825)	12,019	36,241	(1,354)	3	34,888	14,318
- Roads, Bridges, Footpaths	18,212	465	(499)	1,351	19,529	(2,427)	4	17,102	7,756
- Other	5,695	2,109	610	(48)	8,366	(472)	5	7,894	2,583
Loan Repayments (Principal)	435				435			435	324
<b>Total Capital Expenditure</b>	<b>61,298</b>	<b>3,959</b>	<b>(535)</b>	<b>13,847</b>	<b>78,569</b>	<b>(5,310)</b>		<b>73,259</b>	<b>31,820</b>
<b>Capital Funding</b>									
Rates & Other Untied Funding	14,619	20	(1,007)	(2,103)	11,528	168		11,696	1,390
Capital Grants & Contributions	12,073	20	(252)	2,227	14,068	(667)		13,401	4,471
Reserves:									
- External Restrictions/Reserves	7,962	1,078	19	585	9,644	(1,167)		8,477	6,355
- Internal Restrictions/Reserves	25,667	2,841	705	13,220	42,434	(3,294)		39,139	19,335
New Loans									
Receipts from Sale of Assets									
- Plant & Equipment	977			(82)	895	(349)		546	269
- Land & Buildings									
<b>Total Capital Funding</b>	<b>61,298</b>	<b>3,959</b>	<b>(535)</b>	<b>13,847</b>	<b>78,569</b>	<b>(5,310)</b>		<b>73,259</b>	<b>31,820</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>		<b>0</b>	<b>-</b>

Waverley Council

Quarterly Budget Review Statement  
for the period 01/01/21 to 31/03/21

Capital Budget Review Statement  
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Deferral purchase of passenger vehicles, light commercial vehicles and truck fleet which will be carried forward to 21/22 year
2	Additional funding is required for Bondi Junction Cycle Way project
3	Reduction in capital works budget mainly across Car Park Access infrastructure and Bondi Pavilion
4	A large number of capital works project have been deferred into future years to align with project timeframe
5	Number of projects are anticipated to come under budget with saving

Waverley Council

**Quarterly Budget Review Statement**

for the period 01/01/21 to 31/03/21

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 31 March 2021

**Cash & Investments - Council Consolidated**

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards & Other	Sep QBRs	Dec QBRs					
<b>Externally Restricted<sup>(1)</sup></b>									
Developer Contributions	19,578	(940)	(538)	(46)	18,054	2,125	1	20,179	20,799
Domestic Waste Reserve	12,143		(727)	(550)	10,866	(501)	2	10,364	15,997
Unexpended Grant/Subsidy	1,800	(398)	10	(61)	1,350	261	3	1,611	2,040
Stormwater Management Service Reserve	376		-		376	48		424	(8)
<b>Total Externally Restricted</b>	<b>33,897</b>	<b>(1,339)</b>	<b>(1,255)</b>	<b>(658)</b>	<b>30,646</b>	<b>1,932</b>		<b>32,578</b>	<b>38,828</b>
(1) Funds that must be spent for a specific purpose									
<b>Internally Restricted<sup>(2)</sup></b>									
Affordable Housing Program	1,939		(36)	(35)	1,867	(10)		1,858	1,891
Cemetery	549	(65)	(288)	86	282	84		365	389
Centralised - Other	5,675	(1,856)	127	1,758	5,703	1,177	4	6,880	9,631
Deposits & Bonds	13,162				13,162			13,162	13,162
Election	450				450			450	414
Employees Leave Entitlements	5,040				5,040			5,040	5,040
Property Investment Strategy	44,481	(147)		(14,593)	29,740	432	5	30,173	50,706
IT Equipment & Upgrade	1,105	(40)			1,065	361	6	1,426	2,698
Other Internal Restricted	5,878				5,878	2		5,880	5,678
Parking - Car Park	1,743		(800)	800	1,743	550	7	2,293	2,111
Parking - Meter	2,751	(892)			1,859			1,859	2,672
Plant & Vehicles Replacement	3,266		2	262	3,530	894	8	4,424	5,080
SAMP Infrastructure	12,556	(376)	(4)	(89)	12,087	24		12,111	12,442
Social Housing	350				350	20		370	527
Unexpended Loans	51		-		51			51	51
<b>Total Internally Restricted</b>	<b>98,995</b>	<b>(3,377)</b>	<b>(999)</b>	<b>(11,812)</b>	<b>82,807</b>	<b>3,535</b>		<b>86,341</b>	<b>112,493</b>
(2) Funds that Council has earmarked for a specific purpose									
<b>Unrestricted</b> (i.e. available after the above Re	12,798				12,798			12,798	13,547
<b>Total Cash &amp; Investments</b>	<b>145,689</b>	<b>(4,716)</b>	<b>(2,254)</b>	<b>(12,470)</b>	<b>126,250</b>	<b>5,467</b>		<b>131,717</b>	<b>164,868</b>

Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21**Cash & Investments Budget Review Statement****Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes   Details**

1	Increase in both Voluntary Planning Agreement and S7.12 contributions
2	Increase in the use of domestic waste reserve due to increase in waste disposal cost and container purchase as well as additional recharge from commercial waste
3	Increased Unexpensed Grant Reserve due to projects being deferred to 2021/22 year such as Bronte Surf Club & Community Facilities.
4	Increase centralised reserve holding by \$1.2m predominately due to capital works projects deferral amendments.
5	Increase Property investment strategy reserve holding by \$432k as a result of capital works projects amendment
6	Increase of IT Equipment Upgrade holding as a result of postponing IT projects to future years.
7	Deferral of car park access infrastructure to 21/22 year
8	Deferral of fleet purchases to 21/22 year

Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Key Performance Indicators Budget Review Statement - Council specific KPI's**

Budget review for the quarter ended 31 March 2021

(\$000's)	Current Projection		Original Budget 20/21	Actuals Prior Periods 19/20 18/19
	Amounts	Indicator		
	20/21	20/21		

The Council monitors the following Key Performance Indicators:

**1. Operating Performance Ratio**

Total continuing operating revenue (1) excluding capital grants and contributions less operating expenses	(7,820)	-5.9%	-3%	-8%	1%
Total continuing operating revenue (1) excluding capital grants and contributions	131,489				

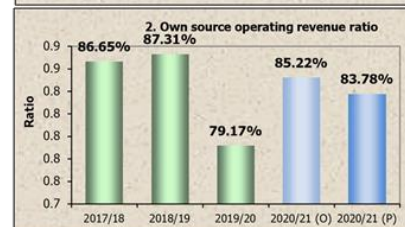
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



**2. Own source operating revenue ratio**

Total continuing operating revenue (1) excluding all grants and contributions	126,180	84%	85%	79%	87%
Total continuing operating revenue (1)	150,608				

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.



**3. Unrestricted current ratio**

Current assets less all external restrictions (2)	133,519	4.8	6.8	7.2	11.1
Current liabilities less specific purpose liabilities (3, 4)	27,722				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Key Performance Indicators Budget Review Statement - Council specific KPI's**

Budget review for the quarter ended 31 March 2021

(\$000's)	Current Projection		Original Budget 20/21	Actuals Prior Periods	
	Amounts	Indicator		19/20	18/19
	20/21	20/21			

The Council monitors the following Key Performance Indicators:

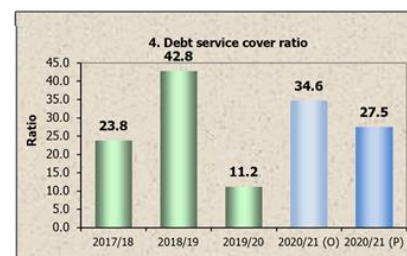
**4. Debt service cover ratio**

Operating result (1) before capital excluding interest and depreciation/impairment/amortisation

14,105	27.5	34.6	11.2	42.8
513				

Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments



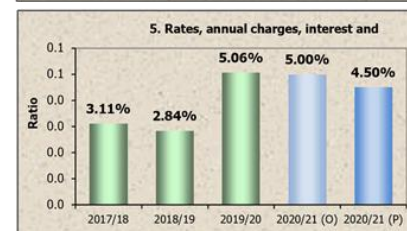
**5. Rates, annual charges, interest and extra charges outstanding percentage**

Rates, annual and extra charges outstanding

3,049	4.5%	5%	5%	3%
67,751				

Rates, annual and extra charges collectible

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



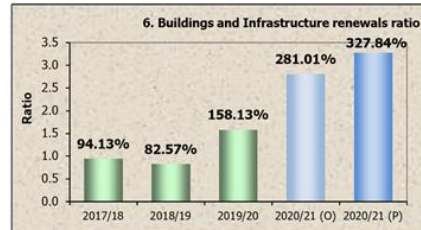
**6. Buildings and Infrastructure renewals ratio**

Asset Renewals

59,885	328%	281%	158%	83%
18,266				

Depreciation, amortisation and impairment

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating



Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 March 2021

**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Lahznimmo Architects Pty Ltd	Professional Services Design & Documentation for Council Chamber Upgrade	751,694	11/01/21	24 Months	Y
Ally Property Services Pty Ltd t/a Ally Civil	Arden St Signals & Safety Upgrade	453,796	12/01/21	16 Months	Y
Trimcon Civil Contracts Pty Ltd	Varna Park Upgrade	291,343	22/01/21	4 Months	Y
GI's Landscape Pty Ltd	Marlborough Reserve Playground Upgrade	402,200	11/01/21	24 Months	Y
Quality Managemanet & Construction Pty Lt	Diamond Bay Boardwalk Safety Works	104,390	03/03/21	1 month	Y
Common Grounds	Consultancy Services for Skyparks Project	124,642	05/03/21	16 Months	Y
GXC Solutions Pty Ltd	Chris21 Remediation	145,992	15/03/21	3 Months	Y
JG Anson Consulting Pty Ltd	Leadership Development Program	138,600	23/03/21	12 Months	Y
Northrop Consulting Engineers	Streetscape Renewal Upgrades 20/21 - York Rd, Curlewis, Roscoe & Glenayr	492,250	17/12/20	6 Months	Y
Mosaic Insights	Public Domain Tree Inventory Update	193,988	03/02/21	10 Months	Y
Citywide Asphalt Pty Ltd	Concrete Restorations in Road Reserve	141,287	02/02/21	4 Months	Y
KPMG	ICT Business Case Development	247,341	19/04/21	3 Months	Y

**Notes:**

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Waverley Council

Quarterly Budget Review Statement  
for the period 01/01/21 to 31/03/21

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	4,923,449	Y
a. Operational	1,574,144	Y
b. Capital	3,349,305	Y
Legal Fees	1,225,623	Y
a. Operational	1,224,310	Y
b. Capital	1,313	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.





Document 2 - Q3 Revised Capital Works Program

## Budget Review Project Expenditure - Capital Works

As at Period 9

Financial Year Ending June 2021

Table 4 - Capital Works Program Q3 amendments	No of projects	Amount \$'000 (Increase)/Decrease	Q3 Capital Works Program Summary	Amount - \$'000
Project cost reduction	29	1,546	No of Projects	159
Project cost defer to 2020/21	14	3,030	Expenditure	(70,302)
Project cost increase/Correction	26	(1,492)	funding sources:	
New Project	1	(300)	Grants and Contribution	14,153
Project Not going ahead	13	1,149	New Borrowing	
Total	83	3,933	External Restricted Reserves	7,822
			Internal Restricted Reserves	41,350
			General Fund	6,977

Council Meeting 25 May 2021

Project Number	Project Description	Current Budget	Q3 Adjustment	Q3 Proposed Budget	Actuals	Commitments	YTD	YTD/Q3 Proposed Budget	Reason for Reduction or Increase	Detail / Budget Commentary
<b>BUILD 01 - Buildings - Buildings</b>										
C0004	Bondi Bathurst SLSC	(400,000)		(400,000)	(349,490)	(50,510)	(400,000)	100.00%		Updated budget reflects updated construction progress, deferred amount will be spent in Q1 2021/22.
C0006	Bondi Pavilion Conservation & Restoration	(26,250,000)	550,000	(25,700,000)	(9,939,753)	(15,760,247)	(25,700,000)	100.00%	D - Project cost defer	Funding deferred to future year in LTFFP to reflect time take to progress concept designs.
C0007	Bronte Surf Club & Community Facilities	(295,000)	100,000	(195,000)	(147,425)	(47,575)	(195,000)	100.00%	D - Project cost defer	
C0125	South Bronte (Community Centre) Toilet	(43,694)		(43,694)	-	(38,960)	(38,960)	89.17%		Funding to be transferred from relevant SAMP buildings budget. The scope of works for this project has been incorporated into the relevant major project.
C0547	Council Chambers Upgrade	(350,000)	(51,297)	(401,297)	(81,502)	(319,795)	(401,297)	100.00%	I - Project cost increase	
C0684	Electrical switchboard upgrades	(1,859)		(1,859)	(334)		(334)	17.94%		
C0688	Tamarama SLSC - Building Upgrade	(1,000,000)		(1,000,000)	(150,356)	(13,529)	(163,885)	16.39%		
C0690	Water repairs - MWRRC & Bondi Tunnel 3	(155,328)		(155,328)	(142,849)	(12,221)	(155,070)	99.83%		
C0695	Thomas Hogan Reserve Hall Remediation	(9,105)		(9,105)	(8,127)	-	(8,127)	89.26%		
C0708	Skate Park Amenities	(163,620)		(163,620)	(40,616)	(40,156)	(80,772)	49.37%		
C0712	2A Edmund Street (Social Housing) Redevel	(350,000)		(350,000)	(123,015)	(139,138)	(262,153)	74.90%		
C0726	Boot Factory Restoration	(1,906,362)	(113,320)	(2,019,682)	(396,529)	(262,842)	(659,371)	32.65%	X - Correction	Funding to be transferred from relevant SAMP buildings budget. The scope of works for this project has been incorporated into the relevant major project.
C0837	Level 4 Office Eastgate	(463,351)		(463,351)	(458,922)	(70)	(458,992)	99.06%		
C0841	North Bondi Tunnel Storage	(419,359)		(419,359)	(366,003)	(1,196)	(367,199)	87.56%		
C0861	Waverley Park Indoor Cricket Nets Facility	(97,783)	51,574	(46,209)	(46,209)	-	(46,209)	100.00%	D - Project cost defer	Funding deferred to future year in LTFFP to allow updated Plan of Management to be prepared.
C0867	Bondi Lifeguard Facilities Upgrade	(750,000)		(750,000)	(90,297)	(55,510)	(145,807)	19.44%		
C0879	SAMP5 Tunnel 1 Feasibility Study and design	(100,000)		(100,000)	(18,015)	(4,965)	(22,980)	22.98%		
<b>Total Buildings - Buildings</b>		<b>(32,755,461)</b>	<b>536,957</b>	<b>(32,218,504)</b>	<b>(12,359,441)</b>	<b>(16,746,714)</b>	<b>(29,106,155)</b>	<b>90.34%</b>		
<b>BUILD 02 - SAMP Amenities</b>										
<b>Total SAMP Amenities</b>		<b>(199,664)</b>	<b>15,000</b>	<b>(184,664)</b>	<b>(128,875)</b>	<b>(6,099)</b>	<b>(134,974)</b>	<b>73.09%</b>		Projects adjusted based on final scoping and construction costs.
<b>BUILD 03 - SAMP Carparks</b>										
<b>Total SAMP Carparks</b>		<b>(90,000)</b>	<b>-</b>	<b>(90,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>BUILD 05 - SAMP Childcare Facilities</b>										
<b>Total SAMP Childcare Facilities</b>		<b>(593,000)</b>	<b>10,901</b>	<b>(582,099)</b>	<b>(497,563)</b>	<b>(38,637)</b>	<b>(536,200)</b>	<b>92.11%</b>		Projects adjusted based on final scoping and construction costs.
<b>BUILD 06 - SAMP Community Centres &amp; Halls</b>										
<b>Total SAMP Community Centres &amp; Halls</b>		<b>(854,974)</b>	<b>338,755</b>	<b>(516,220)</b>	<b>(419,898)</b>	<b>(43,615)</b>	<b>(463,512)</b>	<b>89.79%</b>		Projects adjusted based on final scoping and construction costs.
<b>BUILD 07 - SAMP Community Tenants</b>										
<b>Total SAMP Community Tenants</b>		<b>(91,000)</b>	<b>68,500</b>	<b>(22,500)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		Projects adjusted based on final scoping and construction costs.
<b>BUILD 08 - SAMP Council Administration</b>										
<b>Total SAMP Council Administration</b>		<b>(336,620)</b>	<b>143,297</b>	<b>(193,323)</b>	<b>(114,323)</b>	<b>-</b>	<b>(114,323)</b>	<b>59.14%</b>		Projects adjusted based on final scoping and construction costs.
<b>BUILD 09 - SAMP Residential Lease</b>										
C0838	95 Carrington Road, Queens Park	(29,800)	2,560	(27,240)	(27,240)	-	(27,240)	100.00%	C - Project cost reduction	
C0839	Bronte House - Bronte House	(104,700)		(104,700)	-	-	-	-		
<b>Total SAMP Residential Lease</b>		<b>(134,500)</b>	<b>2,560</b>	<b>(131,940)</b>	<b>(27,240)</b>	<b>-</b>	<b>(27,240)</b>	<b>20.65%</b>		Projects adjusted based on final scoping and construction costs.
<b>BUILD 10 - Surf Clubs and Ancillary Coastal Facilities</b>										
<b>Total Surf Clubs and Ancillary Coastal Facilities</b>		<b>(57,835)</b>	<b>-</b>	<b>(57,835)</b>	<b>(4,825)</b>	<b>-</b>	<b>(4,825)</b>	<b>8.34%</b>		Projects adjusted based on final scoping and construction costs.
<b>BUILD 11 - SAMP Commercial Buildings</b>										
<b>Total SAMP Commercial Buildings</b>		<b>(22,000)</b>	<b>-</b>	<b>(22,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>LIV 01 - Living - Corridors</b>										
C0041	Thomas Hogan Environmental Restoration /	(23,500)		(23,500)	3,558	(26,539)	(22,981)	97.79%		
C0042	Bronte ERAP	(33,825)		(33,825)	(5)	(34,110)	(34,115)	100.86%		
C0043	Biodiversity Action Plan - Remnant Sites	-		-	375	(1,019)	(644)	-		
C0570	Revegetation - Thomas Hogan Revegetation (I	(13,089)		(13,089)	-	(13,089)	(13,089)	100.00%		
C0728	Garloch Reserve, Planting Steep Slopes	(21,030)		(21,030)	(8,999)	(11,634)	(20,633)	98.11%		
C0882	Greening Steep Slopes	(140,000)		(140,000)	(129)	-	(129)	0.09%		

Attachment 2 - Q3 Revised Capital Works Program								Council Meeting 25 May 2021	
Project Number	Project Description	Current Budget	Q3 Adjustment	Q3 Proposed Budget	Actuals	Commitments	YTD/Q3 Proposed Budget	Reason for Reduction or Increase	Detail / Budget Commentary
<b>Total Living - Corridors</b>		<b>(231,444)</b>	<b>-</b>	<b>(231,444)</b>	<b>(5,200)</b>	<b>(86,390)</b>	<b>(91,590)</b>	<b>39.57%</b>	
<b>LIV 02 - Living - Trees</b>									
C0186	Planting Street Trees (SAMP 11)	(275,528)		(275,528)	(113,188)	(196,465)	(309,653)	112.39% ▲	
<b>Total Living - Trees</b>		<b>(275,528)</b>	<b>-</b>	<b>(275,528)</b>	<b>(113,188)</b>	<b>(196,465)</b>	<b>(309,653)</b>	<b>112.39% ▲</b>	
<b>LIV 03 - Living - Amenity Landscape</b>									
C0210	Thomas Hogan Park-Landscaping	(301,595)	6,230	(295,365)	(295,365)		(295,365)	100.00%	C - Project cost reduction
C0576	Small Parks - Eastern Ave Stage 3 (Design/D	-		-	700	-	700	-	
C0864	Marks Park Regrading	(71,408)	(9,014)	(80,422)	(80,422)	-	(80,422)	100.00%	X - Correction
<b>Total Living - Amenity Landscape</b>		<b>(373,003)</b>	<b>(2,784)</b>	<b>(375,787)</b>	<b>(375,087)</b>	<b>-</b>	<b>(375,087)</b>	<b>99.81%</b>	
<b>LIV 04 - Living - Turf</b>									
C0263	Turf Improvement program	(90,000)		(90,000)	(42,233)	-	(42,233)	46.93%	
C0880	Sports Field Improvement Program	(51,900)		(51,900)	-	-	-	-	
C0881	Turf: High Wear Replacement with Hybrid S	(50,000)		(50,000)	(43,758)	-	(43,758)	87.52%	
C0945	Varna Park Returfing	(110,000)		(110,000)	-	(92,319)	(92,319)	83.93%	
<b>Total Living - Turf</b>		<b>(301,900)</b>	<b>-</b>	<b>(301,900)</b>	<b>(85,991)</b>	<b>(92,319)</b>	<b>(178,310)</b>	<b>59.06%</b>	
<b>PA 01 - Parking Infrastructure - Carparks</b>									
C0843	Car Park Access Infrastructure Upgrade	(600,000)	550,000	(50,000)	(30,958)	(5,104)	(36,062)	72.12%	D - Project cost defer
C0844	On Street Parking Infrastructure (Meter Rep	(892,298)		(892,298)	(34,046)	(903,635)	(937,681)	105.09% ▲	
<b>Total Parking Infrastructure - Carparks</b>		<b>(1,492,298)</b>	<b>550,000</b>	<b>(942,298)</b>	<b>(65,004)</b>	<b>(908,739)</b>	<b>(973,743)</b>	<b>103.34% ▲</b>	
<b>PUB 01 - Public Domain Infrastructure - Lighting / Electrical Equipme</b>									
C0848	SAMPS Lighting & Electrical Infrastructure R	(150,000)	150,000	-	-	-	-	-	A - Project Not going ahead
C0851	SAMPS Bondi Park Lighting & CCTV upgrade	(450,800)		(450,800)	(53,330)	(8,420)	(61,750)	13.70%	
<b>Total Public Domain Infrastructure - Lighting /</b>		<b>(600,800)</b>	<b>150,000</b>	<b>(450,800)</b>	<b>(53,330)</b>	<b>(8,420)</b>	<b>(61,750)</b>	<b>13.70%</b>	
<b>PUB 02 - Public Domain Infrastructure - Water Equipment</b>									
C0033	Irrigation Control System	(13,665)		(13,665)	(3,140)	(1,139)	(4,279)	31.31%	
C0704	Stormwater quality improvement project	(20,105)		(20,105)	-	(20,105)	(20,105)	100.00%	
C0849	SAMPS Water Equipment Renewal	(80,000)	79,660	(340)	-	(340)	(340)	100.00%	A - Project Not going ahead
<b>Total Public Domain Infrastructure - Water Equi</b>		<b>(113,770)</b>	<b>79,660</b>	<b>(34,110)</b>	<b>(3,140)</b>	<b>(21,584)</b>	<b>(24,724)</b>	<b>72.48%</b>	
<b>PUB 03 - Public Domain Infrastructure - Street Furniture</b>									
C0735	Small Park Signage - Delivery	-		-	31,626	-	31,626	-	
C0845	SAMPS - Bus Shelters, Seats and Benches, b	(413,224)	100,000	(313,224)	(51,054)	(63,964)	(115,018)	36.72%	C - Project cost reduction
C0850	Waverley signage strategy Implementation	(81,000)		(81,000)	(30,530)	(30,250)	(60,780)	75.04%	
<b>Total Public Domain Infrastructure - Street Fur</b>		<b>(494,224)</b>	<b>100,000</b>	<b>(394,224)</b>	<b>(49,958)</b>	<b>(94,214)</b>	<b>(144,172)</b>	<b>36.57%</b>	
<b>PUB 04 - Public Domain Infrastructure - Structures</b>									
C0423	North Bondi Infrastructure Improvements	(51,735)		(51,735)	(51,735)	-	(51,735)	100.00%	
C0581	Cliff Walk Remediation	(395,000)	150,000	(245,000)	(144,260)	(100,740)	(245,000)	100.00%	D - Project cost defer
C0811	Safety by design in public places	(450,000)		(450,000)	(341,018)	(108,982)	(450,000)	100.00%	
C0847	Park Drive Retaining Wall - Remediation	(115,000)		(115,000)	(22,683)	-	(22,683)	19.72%	
C0860	Coastal Risk Management Project	(225,937)	5,000	(220,937)	(163,983)	(64,986)	(228,969)	103.64% ▲	C - Project cost reduction
C0865	Coastal Fencing Renewal - Clarke Reserve	(370,320)		(370,320)	(65,004)	(202,480)	(267,484)	72.23%	
C0883	SAMPS - Other: Fences, Stairs, Edging, walls	(350,000)	120,000	(230,000)	(113,919)	(11,736)	(125,655)	54.63%	C - Project cost reduction
C0944	Rockfall remediation	(280,000)		(280,000)	-	-	-	-	
<b>Total Public Domain Infrastructure - Structure</b>		<b>(2,237,992)</b>	<b>275,000</b>	<b>(1,962,992)</b>	<b>(902,603)</b>	<b>(488,923)</b>	<b>(1,391,526)</b>	<b>70.89%</b>	
<b>ROAD 01 - Road Infrastructure - Kerb and Gutter</b>									
<b>Total Road Infrastructure - Kerb and Gutter</b>		<b>(781,586)</b>	<b>(257,674)</b>	<b>(1,039,260)</b>	<b>(333,974)</b>	<b>(484,622)</b>	<b>(818,596)</b>	<b>78.77%</b>	Projects adjusted based on final scoping and construction costs.
<b>ROAD 03 - Road Infrastructure - Footpaths</b>									
<b>Total Road Infrastructure - Footpaths</b>		<b>(1,235,277)</b>	<b>537,144</b>	<b>(698,133)</b>	<b>(227,063)</b>	<b>(24,811)</b>	<b>(251,874)</b>	<b>36.08%</b>	Projects adjusted based on final scoping and construction costs.
<b>ROAD 04 - Road Infrastructure - Stormwater Drainage</b>									
<b>Total Road Infrastructure - Stormwater Drainage</b>		<b>(457,931)</b>	<b>165,000</b>	<b>(292,931)</b>	<b>(42,828)</b>	<b>(19,770)</b>	<b>(62,598)</b>	<b>21.37%</b>	Projects adjusted based on final scoping and construction costs.
<b>ROAD 05 - Road Infrastructure - Transport</b>									
C0021	Bondi Junction Cycle Way / Street Scape Up	(10,102,981)	(190,000)	(10,292,981)	(6,161,112)	(3,554,229)	(9,715,341)	94.39%	I - Project cost increase
C0539	Cycleway Infrastructure - Bike Parking	(25,408)	9,599	(15,809)	(15,809)	-	(15,809)	100.00%	C - Project cost reduction
C0709	Pedestrian Crossing Lighting Compliance	(100,000)		(100,000)	(7,817)	-	(7,817)	7.82%	
C0716	40km/hr speed zone review	(900,000)	650,000	(250,000)	(106,452)	(1,820)	(108,272)	43.31%	C - Project cost reduction
C0718	Coastal Path Improvements - Notts Ave	(6,180,000)		(6,180,000)	(5,617,299)	(339,278)	(5,956,577)	96.38%	
C0719	Coastal Path Improvements - Bronte Cuttin	(733,936)		(733,936)	(165,785)	(47,522)	(213,307)	29.06%	
C0720	Arden St Safety Upgrades	(727,117)	27,117	(700,000)	(69,231)	(446,006)	(515,237)	73.61%	C - Project cost reduction

Additional scope of works along Oxford St funded from Opex income. Contract variations of \$2,813,508 for the Bondi Junction Cycleway project has built in the budget and is expected to be fully funded by TfNSW grant revenue, however, if the variation grant funding application is not successful, it will be funded from Council's PA reserve.

Project completed within budget

Construction will progress in 2021/22

Project completed within budget

## Attachment 2 - Q3 Revised Capital Works Program

Council Meeting 25 May 2021

Project Number	Project Description	Current Budget	Q3 Adjustment	Q3 Proposed Budget	Actuals	Commitments	YTD	YTD/Q3 Proposed Budget	Reason for Reduction or Increase	Detail / Budget Commentary
C0887	Local Village Beautification Planting	(500,000)		(500,000)	(19,542)	-	(19,542)	3.91%		
C0942	OSH Pedestrian Crossing Upgrades	(437,000)		(437,000)	(36,941)	(31,725)	(68,666)	15.71%		
C0949	Syd Enfield Drive Bike Parking	(220,000)		(220,000)	-	-	-	-		
<b>Total Road Infrastructure – Transport</b>		<b>(19,926,442)</b>	<b>496,716</b>	<b>(19,429,726)</b>	<b>(12,199,988)</b>	<b>(4,420,580)</b>	<b>(16,620,568)</b>	<b>85.54%</b>		
<b>ROAD 06 - Road Infrastructure - Streetscape Upgrade</b>										
C0009	Bronte Beach Local Village Centre	-		-	-	(0)	(0)	-		
C0355	Seven Ways Public Domain Upgrade	(248,733)		(248,733)	(250,044)	(2,525)	(252,568)	101.54% ▲		
C0717	Charing Cross Streetscape Upgrade	(2,048,897)		(2,048,897)	(248,436)	(229,162)	(477,598)	23.31%		
<b>Total Road Infrastructure - Streetscape Upgrade</b>		<b>(2,297,630)</b>	<b>-</b>	<b>(2,297,630)</b>	<b>(498,479)</b>	<b>(231,687)</b>	<b>(730,166)</b>	<b>31.78%</b>		
<b>ROAD 07 - Road Infrastructure - Traffic Infrastructure</b>										
C0654	SAMP Street Signage and Linemarking	(70,000)		(70,000)	(2,736)	-	(2,736)	3.91%		
C0729	Military Rd Pinch Points	(751,160)		(751,160)	(74,956)	(407,624)	(482,580)	64.24%		
C0807	SAMP5 Renewal Roundabouts / Speedhumps	-		-	5,940	-	5,940	-		
C0859	2020/21 - RS - Mitchell Street - Blair St to W	(25,000)	11,000	(14,000)	(2,214)	(11,250)	(13,464)	96.17%	C - Project cost reduction	Project completed within budget
C0888	2020/21 - RS - Corner of Kenilworth St and F	(25,000)		(25,000)	(1,954)	-	(1,954)	7.82%		
C0940	2020/21 - TI - Old South Head Rd & Diamond	(30,000)		(30,000)	(2,345)	-	(2,345)	7.82%		
C0950	Campbell Pde - Traffic Island Renewal	(60,000)		(60,000)	(2,531)	-	(2,531)	4.22%		
C0951	Paul Street Bicycle Improvements	(100,000)		(100,000)	(4,218)	-	(4,218)	4.22%		
C0952	Tamarama Marine Drive	(335,401)		(335,401)	(5,279)	-	(5,279)	1.57%		
C0953	Grafton Street Safety Fence Installation	(268,321)		(268,321)	(4,223)	-	(4,223)	1.57%		
<b>Total Road Infrastructure - Traffic Infrastructure</b>		<b>(1,664,882)</b>	<b>11,000</b>	<b>(1,653,882)</b>	<b>(94,516)</b>	<b>(418,874)</b>	<b>(513,390)</b>	<b>31.04%</b>		Projects adjusted based on final scoping and construction costs.
<b>ROAD 08 - Road Infrastructure - Sealed Roads - Construction</b>										
<b>Total Road Infrastructure - Sealed Roads - Construction</b>		<b>(626,611)</b>	<b>(124,472)</b>	<b>(751,083)</b>	<b>(49,598)</b>	<b>(22,800)</b>	<b>(72,398)</b>	<b>9.64%</b>		Projects adjusted based on final scoping and construction costs.
<b>ROAD 09 - Road Infrastructure - Sealed Roads - R2R construction</b>										
<b>Total Road Infrastructure - Sealed Roads - R2R</b>		<b>(293,000)</b>	<b>(193,000)</b>	<b>(486,000)</b>	<b>(34,744)</b>	<b>(26,300)</b>	<b>(61,044)</b>	<b>12.56%</b>		Projects adjusted based on final scoping and construction costs.
<b>ROAD 10 - Road Infrastructure - Sealed Roads - Regional construction</b>										
<b>Total Road Infrastructure - Sealed Roads - Regional</b>		<b>(974,043)</b>	<b>(150,000)</b>	<b>(1,124,043)</b>	<b>(57,279)</b>	<b>(107,360)</b>	<b>(164,639)</b>	<b>14.65%</b>		Streetscape projects construction will progress in 2021/22
<b>ROAD 11 - Road Infrastructure - ROAD Infrastructure – Streetscape Renewal</b>										
C0889	2020/21 - RC - Glenayr Avenue - Blair St to F	(429,731)		(429,731)	(33,592)	(188,360)	(221,952)	51.65%		
C0890	2020/21 - RC - Roscoe Street - Wellington St to	(174,000)	95,139	(78,861)	(13,601)	(65,260)	(78,861)	100.00%	D - Project cost defer	
C0891	2020/21 - RC - Curlew Street - Campbell Pde	(1,143,000)	958,999	(184,001)	(92,681)	(91,320)	(184,001)	100.00%	D - Project cost defer	
<b>Total Road Infrastructure - ROAD Infrastructure</b>		<b>(1,746,731)</b>	<b>1,054,138</b>	<b>(692,593)</b>	<b>(139,874)</b>	<b>(344,940)</b>	<b>(484,814)</b>	<b>70.00%</b>		
<b>RP 01 - Recreational &amp; Public Spaces - Recreational</b>										
C0407	Coastal Walk Fitness Upgrade	(2,720)		(2,720)	(2,720)	-	(2,720)	100.00%		
C0508	Inclusive Play Study	(27,189)	26,489	(700)	(700)	-	(700)	100.00%	C - Project cost reduction	
C0562	Barracuff Park + Playground	(1,191,616)	(38,338)	(1,229,954)	(363,592)	(776,492)	(1,140,083)	92.69%	I - Project cost increase	Cost increases due to Ausgrid latent conditions.
C0567	Marlborough Reserve Upgrade	(519,296)		(519,296)	(129,251)	(334,127)	(463,378)	89.23%		
C0714	Public Art Commissions	(164,738)	(55,262)	(220,000)	(87,720)	(56,000)	(143,720)	65.33%	I - Project cost increase	Cost increase to cover landscape works associated with the artwork.
C0730	Clarke Reserve Improvements	(18,645)		(18,645)	(18,645)	-	(18,645)	100.00%		
C0852	Bondi POM Landscape works	(169,400)		(169,400)	(166,305)	-	(166,305)	98.17%		
C0854	Onslow Park and Playground	(20,000)	18,984	(1,016)	(1,016)	-	(1,016)	100.00%	D - Project cost defer	Project will progress in 2021/22
C0855	Varna Park playground	(290,253)	25,000	(265,253)	(18,921)	(264,857)	(283,778)	106.98% ▲	C - Project cost reduction	Project progressing within budget
C0856	Bondi beach playground - design	(242,859)	(417)	(243,276)	(243,276)	-	(243,276)	100.00%	I - Project cost increase	Minor adjustment for final project costs
C0858	Bondi Park - accessible paths to Picnic Shelter	(84,333)		(84,333)	(84,259)	-	(84,259)	99.91%		
C0884	Belgrave Street Reserve Park and Playground	(20,000)	18,821	(1,179)	(1,179)	-	(1,179)	100.00%	D - Project cost defer	Project will progress in 2021/22
C0885	Waverley Park Slope Stabilisation and Path	(20,000)	20,000	-	-	-	-	-	D - Project cost defer	Project will progress in 2021/22
C0886	Waverley Park Playground and Fitness Station	(20,000)	12,440	(7,560)	(7,560)	-	(7,560)	100.00%	D - Project cost defer	Project will progress in 2021/22
C0946	North Bondi Mosaic Renewal	(20,000)		(20,000)	(5,000)	-	(5,000)	25.00%		
C0947	Parks Plans of Management	(100,000)	93,600	(6,400)	(6,400)	-	(6,400)	100.00%	D - Project cost defer	Project will progress in 2021/22
<b>Total Recreational &amp; Public Spaces - Recreation</b>		<b>(2,911,049)</b>	<b>121,317</b>	<b>(2,789,732)</b>	<b>(1,136,542)</b>	<b>(1,431,476)</b>	<b>(2,568,018)</b>	<b>92.05%</b>		
<b>SUS 01 - Sustainability Infrastructure - Renewable Energy</b>										
C0438	Installation of EV charging stations	(4,909)		(4,909)	(4,909)	-	(4,909)	100.00% ▲		
C0812	SAMP5 Renewal of Solar Energy Infrastructure	(5,110)		(5,110)	-	-	-	-		
<b>Total Sustainability Infrastructure - Renewable Energy</b>		<b>(10,019)</b>	<b>-</b>	<b>(10,019)</b>	<b>(4,909)</b>	<b>-</b>	<b>(4,909)</b>	<b>49.00%</b>		
<b>SUS 03 - Sustainability Infrastructure - Stormwater &amp; Groundwater</b>										
C0813	SAMP5 Renewal of SQID's & Harvesting Systems	(37,699)		(37,699)	(1,195)	-	(1,195)	3.17%		
C0943	SAMP5 Renewal of Tanks and Pumps	(16,336)	5,000	(11,336)	-	-	-	-	C - Project cost reduction	
<b>Total Sustainability Infrastructure - Stormwater</b>		<b>(54,035)</b>	<b>5,000</b>	<b>(49,035)</b>	<b>(1,195)</b>	<b>-</b>	<b>(1,195)</b>	<b>2.44%</b>		
<b>WORK 01 - Project Management</b>										
C8999	Project Management	-		-	(0)	-	(0)	-		
<b>Total Project Management</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	<b>-</b>	<b>(0)</b>	<b>-</b>		

Project Number	Project Description	Current		Q3 Proposed	Actuals	Commitments	YTD/Q3		Reason for Reduction or Increase	Detail / Budget Commentary
		Budget	Q3 Adjustment	Budget			YTD	Proposed Budget		
	Grand Total	(74,235,249)	3,933,014	(70,302,235)	(30,026,654)	(26,265,339)	(56,291,994)	80.07%		



<b>WAVERLEY COUNCIL</b> <b>Q3 FY2020-21 Budget Statement</b>							
	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges	66,059,172	66,109,172	66,146,664	37,492	0.1%	65,951,227	99.7%
Investment Income	2,347,560	1,754,255	1,790,848	36,593	2.1%	1,455,605	81.3%
User Charges	39,510,850	40,677,079	39,510,230	(1,166,849)	(2.9%)	29,357,566	74.3%
Other Revenues	17,306,347	17,477,038	18,185,837	708,799	4.1%	13,614,784	74.9%
Grants Subsidies & Contributions - Operational	5,215,084	5,876,389	5,855,717	(20,672)	(0.4%)	4,126,138	70.5%
<b>Subtotal - Operating Income</b>	<b>130,439,013</b>	<b>131,893,933</b>	<b>131,489,296</b>	<b>(404,637)</b>	<b>(0.3%)</b>	<b>114,505,320</b>	<b>87.1%</b>
Grants Subsidies & Contributions - Capital	16,672,939	18,143,126	18,572,382	429,256	2.4%	8,449,848	45.5%
Net gains from the disposal of assets	976,747	895,008	546,034	(348,974)	(39.0%)	269,217	49.3%
<b>Subtotal - Capital Income</b>	<b>17,649,686</b>	<b>19,038,134</b>	<b>19,118,416</b>	<b>80,282</b>	<b>0.4%</b>	<b>8,719,066</b>	<b>45.6%</b>
<b>Total Income</b>	<b>148,088,699</b>	<b>150,932,067</b>	<b>150,607,712</b>	<b>(324,355)</b>	<b>(0.2%)</b>	<b>123,224,386</b>	<b>81.8%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(68,297,269)	(68,994,315)	(69,170,131)	(175,816)	(0.3%)	(51,336,013)	74.2%
Borrowing Expenses	(77,517)	(77,517)	(77,517)			(38,666)	49.9%
Materials & Contracts	(22,854,622)	(26,174,954)	(25,964,680)	210,275	0.8%	(18,946,974)	73.0%
Other Operating Expenses	(22,517,872)	(23,262,528)	(22,815,029)	447,498	1.9%	(19,057,958)	83.5%
<b>Subtotal - Operating Expense</b>	<b>(113,747,280)</b>	<b>(118,509,314)</b>	<b>(118,027,357)</b>	<b>481,957</b>	<b>0.4%</b>	<b>(89,379,612)</b>	<b>75.7%</b>
Other Capital Purchases	(4,928,984)	(4,148,348)	(2,771,835)	1,376,513	33.2%	(2,210,930)	79.8%
Capital Works Program	(55,934,067)	(74,235,249)	(70,302,235)	3,933,014	5.3%	(56,291,994)	80.1%
External Loans Principle Repayment	(435,095)	(435,095)	(435,095)			(323,758)	74.4%
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>	<b>(61,298,146)</b>	<b>(78,818,692)</b>	<b>(73,509,165)</b>	<b>5,309,527</b>	<b>6.7%</b>	<b>(58,826,681)</b>	<b>80.0%</b>
<b>Total Expense</b>	<b>(175,045,426)</b>	<b>(197,328,006)</b>	<b>(191,536,522)</b>	<b>5,791,484</b>	<b>2.9%</b>	<b>(148,206,293)</b>	<b>77.4%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>16,691,733</b>	<b>13,384,619</b>	<b>13,461,939</b>	<b>77,320</b>	<b>0.6%</b>	<b>25,125,708</b>	<b>186.6%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>(26,956,727)</b>	<b>(46,395,939)</b>	<b>(40,928,810)</b>	<b>5,467,129</b>	<b>11.8%</b>	<b>(24,981,907)</b>	<b>61.0%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(14,289,917)	(15,384,318)	(16,580,928)	(1,196,610)	(7.8%)	(15,962,877)	96.3%
Transfer from Reserves	41,246,643	61,780,257	57,509,738	(4,270,519)	(6.9%)	24,483,578	42.6%
<b>Total new loan and reserves</b>	<b>26,956,727</b>	<b>46,395,939</b>	<b>40,928,810</b>	<b>(5,467,129)</b>	<b>(11.8%)</b>	<b>8,520,702</b>	<b>20.8%</b>
<b>Budget Result - Surplus/(Deficit)</b>			<b>0</b>	<b>0</b>		<b>(16,461,206)</b>	

FINANCE							
Q3 FY2020-21 Budget Statement							
	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges	47,702,172	47,702,172	47,702,172			47,506,735	99.6%
Investment Income	2,337,560	1,744,255	1,780,848	36,593	2.1%	1,455,605	81.7%
User Charges	251,862	220,644	237,509	16,865	7.6%	217,936	91.8%
Other Revenues	94,974	94,974	93,318	(1,656)	(1.7%)	39,331	42.1%
Grants Subsidies & Contributions - Operational	1,812,554	1,718,813	1,718,813			861,919	50.1%
<b>Subtotal - Operating Income</b>	<b>52,199,122</b>	<b>51,480,858</b>	<b>51,532,660</b>	<b>51,802</b>	<b>0.1%</b>	<b>50,081,524</b>	<b>97.2%</b>
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
<b>Subtotal - Capital Income</b>							
<b>Total Income</b>	<b>52,199,122</b>	<b>51,480,858</b>	<b>51,532,660</b>	<b>51,802</b>	<b>0.1%</b>	<b>50,081,524</b>	<b>97.2%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(2,365,164)	(2,322,636)	(2,427,810)	(105,174)	(4.5%)	(1,788,892)	73.7%
Borrowing Expenses	(77,517)	(77,517)	(77,517)			(38,666)	49.9%
Materials & Contracts	(549,403)	(732,116)	(736,716)	(4,600)	(0.6%)	(527,113)	71.5%
Other Operating Expenses	2,044,880	2,052,025	2,080,487	28,462	1.4%	1,476,355	71.0%
<b>Subtotal - Operating Expense</b>	<b>(947,204)</b>	<b>(1,080,244)</b>	<b>(1,161,556)</b>	<b>(81,312)</b>	<b>(7.5%)</b>	<b>(878,316)</b>	<b>75.6%</b>
Other Capital Purchases	(94,000)	(39,855)		39,855	100.0%		
Capital Works Program							
External Loans Principle Repayment	(435,095)	(435,095)	(435,095)			(323,758)	74.4%
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>	<b>(529,095)</b>	<b>(474,950)</b>	<b>(435,095)</b>	<b>39,855</b>	<b>8.4%</b>	<b>(323,758)</b>	<b>74.4%</b>
<b>Total Expense</b>	<b>(1,476,299)</b>	<b>(1,555,194)</b>	<b>(1,596,651)</b>	<b>(41,457)</b>	<b>(2.7%)</b>	<b>(1,202,073)</b>	<b>75.3%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>51,251,918</b>	<b>50,400,614</b>	<b>50,371,105</b>	<b>(29,510)</b>	<b>(0.1%)</b>	<b>49,203,209</b>	<b>97.7%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>50,722,823</b>	<b>49,925,664</b>	<b>49,936,010</b>	<b>10,346</b>	<b>0.0%</b>	<b>48,879,451</b>	<b>97.9%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(3,336,915)	(5,267,627)	(5,348,674)	(81,047)	(1.5%)	(2,106,135)	39.4%
Transfer from Reserves	2,971,102	2,943,352	2,903,497	(39,855)	(1.4%)		
<b>Total new loan and reserves</b>	<b>(365,813)</b>	<b>(2,324,275)</b>	<b>(2,445,177)</b>	<b>(120,902)</b>	<b>(5.2%)</b>	<b>(2,106,135)</b>	<b>86.1%</b>
<b>Budget Result - Surplus/(Deficit)</b>	<b>50,357,010</b>	<b>47,601,389</b>	<b>47,490,833</b>	<b>(110,557)</b>		<b>46,773,316</b>	



Planning, Environment & Regulatory Q3 FY2020-21 Budget Statement							
	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges							
Investment Income							
User Charges	15,230,800	15,322,600	13,629,313	(1,693,287)	(11.1%)	9,928,395	72.8%
Other Revenues	10,299,995	10,554,995	11,482,394	927,399	8.8%	8,673,174	75.5%
Grants Subsidies & Contributions - Operational	589,501	1,010,051	997,974	(12,077)	(1.2%)	925,266	92.7%
<b>Subtotal - Operating Income</b>	<b>26,120,296</b>	<b>26,887,646</b>	<b>26,109,681</b>	<b>(777,965)</b>	<b>(2.9%)</b>	<b>19,526,834</b>	<b>74.8%</b>
Grants Subsidies & Contributions - Capital	4,500,000	4,000,000	5,101,368	1,101,368	27.5%	4,201,580	82.4%
Net gains from the disposal of assets							
<b>Subtotal - Capital Income</b>	<b>4,500,000</b>	<b>4,000,000</b>	<b>5,101,368</b>	<b>1,101,368</b>	<b>27.5%</b>	<b>4,201,580</b>	<b>82.4%</b>
<b>Total Income</b>	<b>30,620,296</b>	<b>30,887,646</b>	<b>31,211,049</b>	<b>323,403</b>	<b>1.0%</b>	<b>23,728,415</b>	<b>76.0%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(14,331,371)	(14,322,977)	(14,067,122)	255,855	1.8%	(10,342,526)	73.5%
Borrowing Expenses							
Materials & Contracts	(5,641,661)	(6,113,916)	(6,186,152)	(72,236)	(1.2%)	(4,147,018)	67.0%
Other Operating Expenses	(8,020,354)	(8,235,328)	(8,228,906)	6,422	0.1%	(6,114,266)	74.3%
<b>Subtotal - Operating Expense</b>	<b>(27,993,386)</b>	<b>(28,672,221)</b>	<b>(28,482,180)</b>	<b>190,041</b>	<b>0.7%</b>	<b>(20,603,810)</b>	<b>72.3%</b>
Other Capital Purchases							
Capital Works Program	(16,336)	(913,543)	(913,543)			(38,955)	4.3%
External Loans Principle Repayment							
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>	<b>(16,336)</b>	<b>(913,543)</b>	<b>(913,543)</b>			<b>(38,955)</b>	<b>4.3%</b>
<b>Total Expense</b>	<b>(28,009,722)</b>	<b>(29,585,764)</b>	<b>(29,395,723)</b>	<b>190,041</b>	<b>0.6%</b>	<b>(20,642,765)</b>	<b>70.2%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>(1,873,090)</b>	<b>(1,784,575)</b>	<b>(2,372,499)</b>	<b>(587,924)</b>	<b>(32.9%)</b>	<b>(1,076,976)</b>	<b>45.4%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>2,610,574</b>	<b>1,301,882</b>	<b>1,815,326</b>	<b>513,444</b>	<b>39.4%</b>	<b>3,085,649</b>	<b>170.0%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(4,813,372)	(4,313,372)	(5,414,740)	(1,101,368)	(25.5%)	(4,448,716)	82.2%
Transfer from Reserves	166,336	1,240,825	1,202,340	(38,485)	(3.1%)	48,456	4.0%
<b>Total new loan and reserves</b>	<b>(4,647,036)</b>	<b>(3,072,547)</b>	<b>(4,212,400)</b>	<b>(1,139,853)</b>	<b>(37.1%)</b>	<b>(4,400,260)</b>	<b>104.5%</b>
<b>Budget Result - Surplus/(Deficit)</b>	<b>(2,036,462)</b>	<b>(1,770,665)</b>	<b>(2,397,074)</b>	<b>(626,409)</b>		<b>(1,314,611)</b>	

Customer Service and Organisational Improvement							
Q3 FY2020-21 Budget Statement							
	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges							
Investment Income	10,000	10,000	10,000				
User Charges	3,266,790	3,232,312	3,409,299	176,987	5.5%	2,481,845	72.8%
Other Revenues	879,320	399,883	346,754	(53,129)	(13.3%)	159,160	45.9%
Grants Subsidies & Contributions - Operational	78,000	228,952	235,636	6,684	2.9%	235,636	100.0%
<b>Subtotal - Operating Income</b>	<b>4,234,110</b>	<b>3,871,147</b>	<b>4,001,689</b>	<b>130,542</b>	<b>3.4%</b>	<b>2,876,641</b>	<b>71.9%</b>
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
<b>Subtotal - Capital Income</b>							
<b>Total Income</b>	<b>4,234,110</b>	<b>3,871,147</b>	<b>4,001,689</b>	<b>130,542</b>	<b>3.4%</b>	<b>2,876,641</b>	<b>71.9%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(16,095,875)	(15,828,794)	(15,944,009)	(115,215)	(0.7%)	(11,870,705)	74.5%
Borrowing Expenses							
Materials & Contracts	(6,544,579)	(6,461,130)	(5,914,813)	546,317	8.5%	(3,710,355)	62.7%
Other Operating Expenses	11,683,762	11,463,857	11,696,908	233,051	2.0%	8,730,908	74.6%
<b>Subtotal - Operating Expense</b>	<b>(10,956,692)</b>	<b>(10,826,067)</b>	<b>(10,161,914)</b>	<b>664,153</b>	<b>6.1%</b>	<b>(6,850,152)</b>	<b>67.4%</b>
Other Capital Purchases	(6,500)	(26,021)	(7,318)	18,703	71.9%	(6,378)	87.2%
Capital Works Program							
External Loans Principle Repayment							
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>	<b>(6,500)</b>	<b>(26,021)</b>	<b>(7,318)</b>	<b>18,703</b>	<b>71.9%</b>	<b>(6,378)</b>	<b>87.2%</b>
<b>Total Expense</b>	<b>(10,963,192)</b>	<b>(10,852,088)</b>	<b>(10,169,232)</b>	<b>682,856</b>	<b>6.3%</b>	<b>(6,856,530)</b>	<b>67.4%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>(6,722,582)</b>	<b>(6,954,920)</b>	<b>(6,160,225)</b>	<b>794,695</b>	<b>11.4%</b>	<b>(3,973,511)</b>	<b>64.5%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>(6,729,082)</b>	<b>(6,980,941)</b>	<b>(6,167,543)</b>	<b>813,398</b>	<b>11.7%</b>	<b>(3,979,889)</b>	<b>64.5%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(457,071)	(547,071)	(547,071)			(342,810)	62.7%
Transfer from Reserves	2,331,430	2,990,071	2,586,276	(403,795)	(13.5%)	782,927	30.3%
<b>Total new loan and reserves</b>	<b>1,874,359</b>	<b>2,443,000</b>	<b>2,039,205</b>	<b>(403,795)</b>	<b>(16.5%)</b>	<b>440,117</b>	<b>21.6%</b>
<b>Budget Result - Surplus/(Deficit)</b>	<b>(4,854,723)</b>	<b>(4,537,941)</b>	<b>(4,128,338)</b>	<b>409,603</b>		<b>(3,539,771)</b>	



Communtiy Assets & Operations Q3 FY2020-21 Budget Statement							
	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges	18,357,000	18,407,000	18,444,492	37,492	0.2%	18,444,492	100.0%
Investment Income							
User Charges	20,758,898	21,896,603	22,229,189	332,586	1.5%	16,725,920	75.2%
Other Revenues	6,032,058	6,418,326	6,254,511	(163,815)	(2.6%)	4,730,549	75.6%
Grants Subsidies & Contributions - Operational	2,735,029	2,918,573	2,903,294	(15,279)	(0.5%)	2,103,318	72.4%
<b>Subtotal - Operating Income</b>	<b>47,882,985</b>	<b>49,640,502</b>	<b>49,831,486</b>	<b>190,984</b>	<b>0.4%</b>	<b>42,004,279</b>	<b>84.3%</b>
Grants Subsidies & Contributions - Capital	12,172,939	14,143,126	13,471,014	(672,112)	(4.8%)	4,248,268	31.5%
Net gains from the disposal of assets	976,747	895,008	546,034	(348,974)	(39.0%)	269,217	49.3%
<b>Subtotal - Capital Income</b>	<b>13,149,686</b>	<b>15,038,134</b>	<b>14,017,048</b>	<b>(1,021,086)</b>	<b>(6.8%)</b>	<b>4,517,486</b>	<b>32.2%</b>
<b>Total Income</b>	<b>61,032,671</b>	<b>64,678,636</b>	<b>63,848,534</b>	<b>(830,102)</b>	<b>(1.3%)</b>	<b>46,521,765</b>	<b>72.9%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(33,702,853)	(34,529,018)	(34,675,492)	(146,474)	(0.4%)	(25,857,422)	74.6%
Borrowing Expenses							
Materials & Contracts	(9,505,777)	(12,128,710)	(12,617,330)	(488,620)	(4.0%)	(10,190,581)	80.8%
Other Operating Expenses	(28,891,278)	(29,227,037)	(29,130,027)	97,009	0.3%	(23,773,663)	81.6%
<b>Subtotal - Operating Expense</b>	<b>(72,099,908)</b>	<b>(75,884,765)</b>	<b>(76,422,849)</b>	<b>(538,084)</b>	<b>(0.7%)</b>	<b>(59,821,666)</b>	<b>78.3%</b>
Other Capital Purchases	(4,828,484)	(4,082,472)	(2,764,517)	1,317,955	32.3%	(2,204,552)	79.7%
Capital Works Program	(55,917,731)	(73,321,706)	(69,388,692)	3,933,014	5.4%	(56,253,039)	81.1%
External Loans Principle Repayment							
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>	<b>(60,746,215)</b>	<b>(77,404,178)</b>	<b>(72,153,209)</b>	<b>5,250,969</b>	<b>6.8%</b>	<b>(58,457,591)</b>	<b>81.0%</b>
<b>Total Expense</b>	<b>(132,846,123)</b>	<b>(153,288,943)</b>	<b>(148,576,058)</b>	<b>4,712,885</b>	<b>3.1%</b>	<b>(118,279,257)</b>	<b>79.6%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>(24,216,923)</b>	<b>(26,244,263)</b>	<b>(26,591,363)</b>	<b>(347,100)</b>	<b>(1.3%)</b>	<b>(17,817,387)</b>	<b>67.0%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>(71,813,452)</b>	<b>(88,610,307)</b>	<b>(84,727,524)</b>	<b>3,882,783</b>	<b>4.4%</b>	<b>(71,757,492)</b>	<b>84.7%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(5,511,319)	(5,088,675)	(5,102,870)	(14,195)	(0.3%)	(8,936,831)	175.1%
Transfer from Reserves	35,777,775	54,541,377	50,752,993	(3,788,384)	(6.9%)	23,652,195	46.6%
<b>Total new loan and reserves</b>	<b>30,266,456</b>	<b>49,452,702</b>	<b>45,650,123</b>	<b>(3,802,579)</b>	<b>(7.7%)</b>	<b>14,715,364</b>	<b>32.2%</b>
<b>Budget Result - Surplus/(Deficit)</b>	<b>(41,546,995)</b>	<b>(39,157,605)</b>	<b>(39,077,402)</b>	<b>80,204</b>		<b>(57,042,128)</b>	

General Counsel Q3 FY2020-21 Budget Statement							
	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges							
Investment Income							
User Charges	2,500	4,920	4,920			3,470	70.5%
Other Revenues		8,860	8,860			12,571	141.9%
Grants Subsidies & Contributions - Operational							
<b>Subtotal - Operating Income</b>	<b>2,500</b>	<b>13,780</b>	<b>13,780</b>			<b>16,041</b>	<b>116.4%</b>
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
<b>Subtotal - Capital Income</b>							
<b>Total Income</b>	<b>2,500</b>	<b>13,780</b>	<b>13,780</b>			<b>16,041</b>	<b>116.4%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(1,802,006)	(1,990,890)	(2,055,698)	(64,808)	(3.3%)	(1,476,468)	71.8%
Borrowing Expenses							
Materials & Contracts	(613,202)	(739,082)	(509,669)	229,413	31.0%	(371,908)	73.0%
Other Operating Expenses	665,118	683,955	766,509	82,554	12.1%	622,709	81.2%
<b>Subtotal - Operating Expense</b>	<b>(1,750,090)</b>	<b>(2,046,017)</b>	<b>(1,798,858)</b>	<b>247,159</b>	<b>12.1%</b>	<b>(1,225,667)</b>	<b>68.1%</b>
Other Capital Purchases							
Capital Works Program							
External Loans Principle Repayment							
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>							
<b>Total Expense</b>	<b>(1,750,090)</b>	<b>(2,046,017)</b>	<b>(1,798,858)</b>	<b>247,159</b>	<b>12.1%</b>	<b>(1,225,667)</b>	<b>68.1%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>(1,747,590)</b>	<b>(2,032,237)</b>	<b>(1,785,078)</b>	<b>247,159</b>	<b>12.2%</b>	<b>(1,209,627)</b>	<b>67.8%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>(1,747,590)</b>	<b>(2,032,237)</b>	<b>(1,785,078)</b>	<b>247,159</b>	<b>12.2%</b>	<b>(1,209,627)</b>	<b>67.8%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(171,240)	(167,573)	(167,573)			(128,385)	76.6%
Transfer from Reserves		64,632	64,632				
<b>Total new loan and reserves</b>	<b>(171,240)</b>	<b>(102,941)</b>	<b>(102,941)</b>			<b>(128,385)</b>	<b>124.7%</b>
<b>Budget Result - Surplus/(Deficit)</b>	<b>(1,918,830)</b>	<b>(2,135,178)</b>	<b>(1,888,019)</b>	<b>247,159</b>		<b>(1,338,012)</b>	

**REPORT**  
**CM/7.2/21.05**

**Subject:** Investment Portfolio Report - April 2021

**TRIM No:** A03/2211

**Author:** Sid Ali, Revenue Co-ordinator  
Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

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**RECOMMENDATION:**

That Council:

1. Receives and notes the Investment Summary Report for April 2021 attached to the report.
2. Notes that the Chief Financial Officer, as the responsible accounting officer, advises that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

**1. Executive Summary**

For April, Council's investment portfolio generated \$122,027 in interest.

The interest on investment budget for the 2020–21 financial year was adopted by Council at its meeting on 30 June 2020 and was set at \$2,347,560. The second quarter review reducing budgeted interest to \$1,754,255, was adopted by Council at its meeting on 16 February 2021. The third quarter review is proposed increasing budgeted interest to \$1,790,848.

The interest income for the year to date as at 30 April 2021 is tracking at 88.09% (\$1,577,633) of the Q3 proposed budget forecast of \$1,790,848.

**2. Introduction/Background**

Clause 212 of the *Local Government (General) Regulation* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* (the Act) and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The table below illustrates the monthly interest income received by Council and performance against the Budget.

Table 1. Monthly interest income received by Council.

Month	2020/21 Budget (\$)	Actual Monthly (\$)	Actual YTD (\$)	Tracking Budget (%)
July	2,347,560	201,573	201,573	8.59%
August	2,347,560	190,916	392,489	16.72%
September	2,347,560	160,540	553,029	23.56%
October	2,347,560	238,279	791,307	33.71%
November	2,347,560	159,619	950,926	40.51%
December	2,347,560	125,239	1,076,165	45.84%
Q2 Amendment	-593,305			
January	1,754,255	159,749	1,235,914	70.45%
February	1,754,255	116,096	1,352,010	77.07%
March	1,754,255	103,595	1,455,605	82.98%
Q3 Proposed Amendment	36,593			
April	1,790,848	122,027	1,577,633	88.09%

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 20 April 2021	CM/7.2/21.04	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives and notes the Investment Summary Report for March 2021 attached to the report.</li> <li>2. Notes that all investments have been made in accordance with the requirements of section 625 of the <i>Local Government Act 1993</i> and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.</li> </ol>

### 4. Discussion

As at 30 April 2021, Council's cash investment portfolio for the financial year to date, generated interest earnings of \$1,577,633 representing 88.09% of the Q3 proposed budget of \$1,790,848.

Council's investment portfolio posted a return of 2.81% pa for the month of April versus the Ausbond Bank Bill Index benchmark return of 0.04% pa.

Over the last 12 months, Council's investment portfolio has exceeded the Ausbond bank bill index benchmark by 2.21% pa (2.28% vs 0.07% pa).

It is clear that the interest rate market is performing well below the assumptions on which the original investment budget was based. Australian monetary policy is contributing to this. It is noted that the performance of Council's portfolio is still well ahead of the relevant Ausbond bank bill index benchmarks.

## Portfolio value

Council's investment portfolio, as at 30 April 2021, has a current market value of \$160,680,093 which represents a gain of \$401,054 on the \$160,279,039 face value of the portfolio. The table below provides a summary by investment (asset) type.

*Table 2. Portfolio value – Summary by investment (asset) type.*

Asset Group	Face Value	Current value
Cash	\$ 17,620,969	\$ 17,620,969
Floating Rate Note	\$ 26,100,000	\$ 26,256,951
Floating Rate Term Deposits	\$ 8,500,000	\$ 8,514,864
Managed Funds	\$ 15,558,070	\$ 15,558,070
Term Deposit	\$ 92,500,000	\$ 92,729,239
<b>Total</b>	<b>\$ 160,279,039</b>	<b>\$ 160,680,093</b>

## Analysis

Attached to this report are the summaries of the investment portfolio for the period ending 30 April 2021. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp.

Included in this report are tables showing that Council's investment portfolio for the month of April 2021 has exceeded the AusBond bank bill index by 2.77% pa (2.81% to 0.04% pa). The Portfolio outperformed the stated benchmark measure as the rate of return on cash exceeds AusBond Bank Bill Index as illustrated in the table below:

*Table 3. Portfolio return.*

Month	Portfolio Return %	Ausbond BB Index %	Variance %
March-20	-5.97	1.18	-7.15
April-20	4.29	0.58	3.71
May-20	3.61	0.10	3.51
June-20	2.03	0.09	1.94
July-20	3.08	0.11	2.97
Aug-20	2.50	0.11	2.39
Sep-20	0.78	0.09	0.69
Oct-20	1.60	0.13	1.47
Nov-20	4.98	0.09	4.89
Dec-20	1.37	0.03	1.34
Jan-21	1.10	0.01	1.09
Feb-21	0.92	-0.01	0.93
Mar-21	2.52	0.02	2.50
Apr-21	2.81	0.04	2.77
<b>Average % return Over the last 12 months</b>	<b>2.28</b>	<b>0.07</b>	<b>2.21</b>

Council has a well-diversified portfolio invested among a range of term deposits and floating rate notes from highly rated Australian ADIs. 87% of the portfolio is spread among the top-three credit rating categories (A long term/A2 short term and higher) and NSW TCorpIM managed funds.

### Investments in ethically, socially and environmentally beneficial alternatives

As at the end of April 2021, 69.6% of Council's portfolio was invested in non-fossil fuel lending ADIs and socially responsible investments, while fossil fuel lending ADIs (including the daily operation fund) accounted for 20.7% of the portfolio. The remaining 9.7% is invested with TCorp.

Over the period of 35 months, from June 2018 to April 2021, Council has reduced its investment in fossil fuel lending ADIs from 59% to 20.7% as displayed in Figure 1 below.

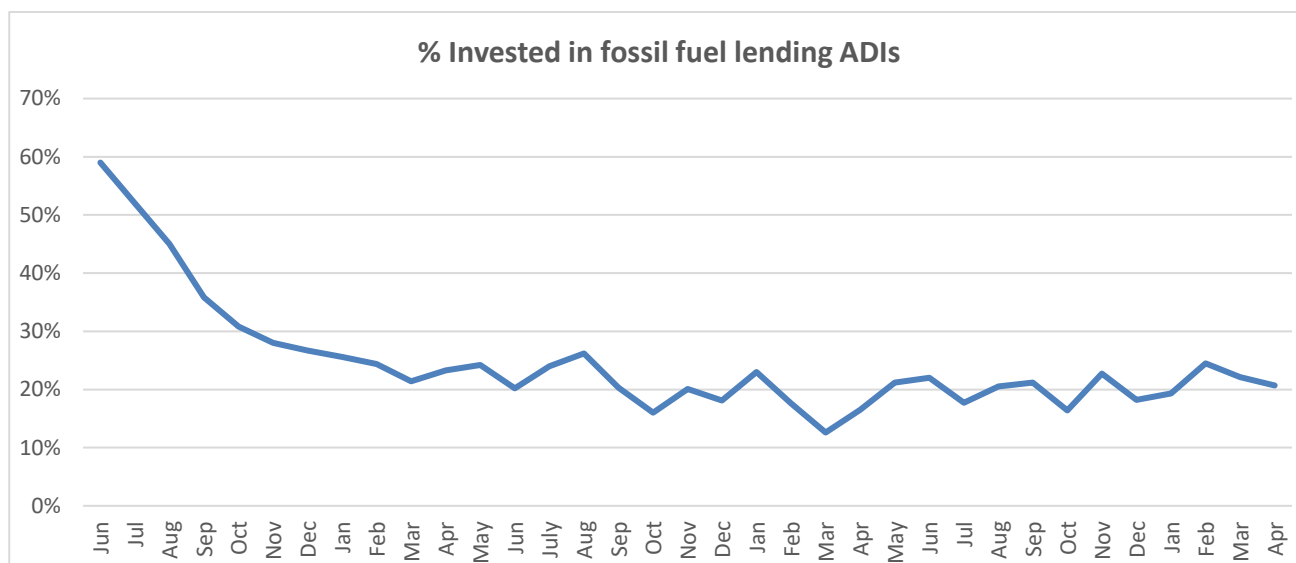
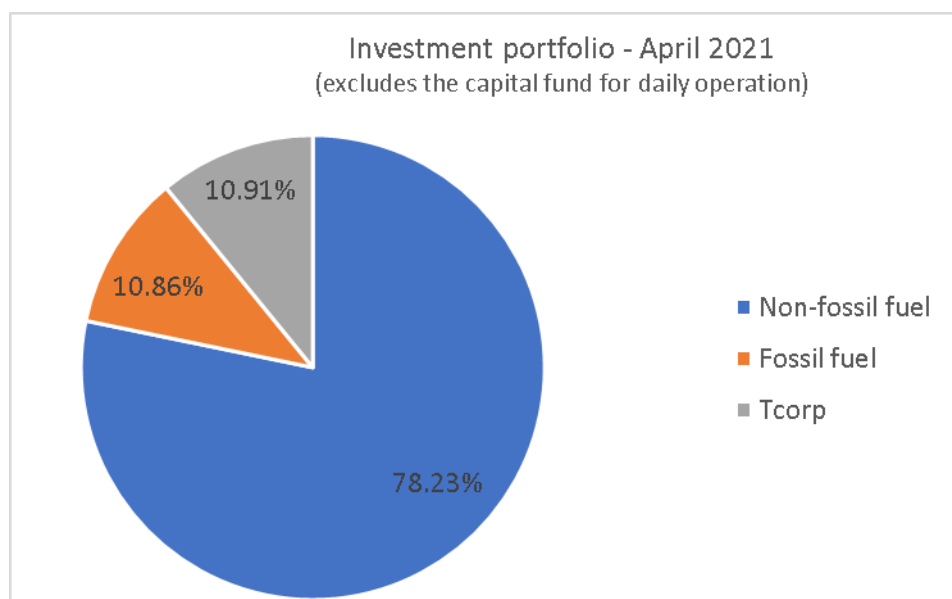


Figure 1. Investments in fossil-fuel-lending ADIs.

When excluding the working capital funds held in the CBA bank account (a fossil-fuel-lending bank) to meet day-to-day operating requirements, 78.23% of Council's investment portfolio was invested in non-fossil-fuel-lending ADIs and socially responsible investments, while fossil-fuel-lending ADIs accounted for 10.86% of the portfolio. The remaining 10.91% is invested with TCorp as displayed in Figure 2 below.





*Figure 2. Investment portfolio – April 2021.*

During April, Council's investment portfolio had maturities of a \$1.5 m Suncorp FRN security which had been paying three-month BBSW + 1.38%, and \$2.5 m in a ME Bank FRN paying three-month BBSW + 1.27%. Council deposited \$2.5 m in a 12-month TD with ME Bank paying 0.50%, a competitive rate in the current market.

The following table compares rates on offer during April 2021 between the non-fossil/green investment and the fossil fuel ADI.

*Table 4. Non-fossil fuel v fossil fuel ADI deposit rates.*

Date	Amount	Term (months)	Non-Fossil/Green Deposit Rates	Fossil Fuel ADI Deposit Rates
28-Apr-21	2,500,000	12	0.5%	0.7%

## 5. Financial impact statement/Time frame/Consultation

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

## 6. Conclusion

Council's investment portfolio has achieved interest earning of \$1,577,633 YTD at 30 April 2021, and it is on track to achieve the Q3 proposed budgeted interest of \$1,790,848.

## 7. Attachments

- Investment Summary Report - April 2021 [📄](#)



## **Investment Summary Report April 2021**



# Waverley Council

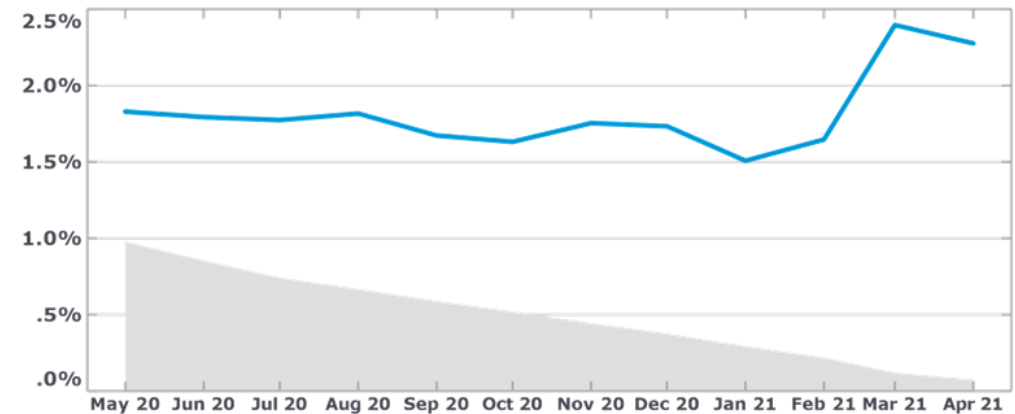
## Executive Summary - April 2021



### Investment Holdings

	Face Value (\$)	Current Value (\$)
Cash	17,620,969.22	17,620,969.22
Floating Rate Note	26,100,000.00	26,256,950.59
Floating Rate Term Deposits	8,500,000.00	8,514,864.26
Managed Funds	15,558,070.10	15,558,070.10
Term Deposit	92,500,000.00	92,729,238.91
	<b>160,279,039.32</b>	<b>160,680,093.08</b>

### Investment Performance

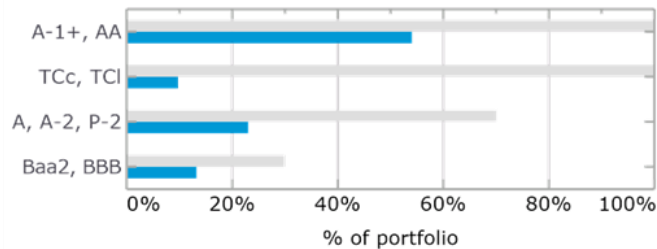


Portfolio Rolling 12 month return

AusBond BB Index Rolling 12 month Return

### Investment Policy Compliance

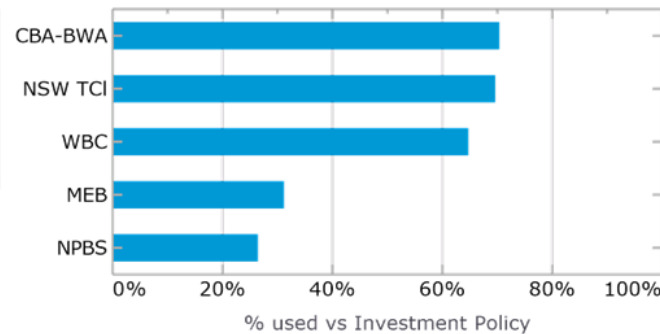
#### Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

#### Highest Individual Exposures



% used vs Investment Policy

#### Term to Maturities

Maturity Profile	Face Value (\$)	Policy	Max
Between 0 and 1 Year	132,779,039	83%	100%
Between 1 and 3 Years	16,450,000	10%	50%
Between 3 and 10 Years	11,050,000	7%	30%
	<b>160,279,039</b>		

**Waverley Council**

## Investment Holdings Report - April 2021

**Cash Accounts**

Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
12,455,920.62	0.2000%	Commonwealth Bank of Australia	A-1+	12,455,920.62	120789	24hr Call
1,532,514.53	0.0000%	Commonwealth Bank of Australia	A-1+	1,532,514.53	120794	General Funds
159,339.75	0.0000%	Commonwealth Bank of Australia	A-1+	159,339.75	120795	Trust Funds
1,572,770.46	0.0000%	Commonwealth Bank of Australia	A-1+	1,572,770.46	120796	Cemetery Funds
319,258.40	0.0000%	Commonwealth Bank of Australia	A-1+	319,258.40	120797	Depositor Funds
329,543.74	0.0000%	Commonwealth Bank of Australia	A-1+	329,543.74	120799	Library CP
689,435.50	0.0000%	Commonwealth Bank of Australia	A-1+	689,435.50	120800	Eastgate CP
524,611.87	0.0000%	Commonwealth Bank of Australia	A-1+	524,611.87	120801	Hollywood Av CP
37,574.35	0.0000%	Commonwealth Bank of Australia	A-1+	37,574.35	370151	Library Gift
<b>17,620,969.22</b>	<b>0.1414%</b>			<b>17,620,969.22</b>		

**Managed Funds**

Face Value (\$)	Monthly Return	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
2,188,521.39	0.0514%	NSW T-Corp (Cash)	TCC	Short Term Income Fund	2,188,521.39	411310	Builder Deposits
2,211,197.10	0.0043%	NSW T-Corp (Cash)	TCC	Cash Fund	2,211,197.10	505262	
11,158,351.61	2.4118%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	11,158,351.61	538089	
<b>15,558,070.10</b>					<b>15,558,070.10</b>		

**Term Deposits**

Maturity Date	Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	A-1+	6,000,000.00	6-Jun-18	6,027,961.64	536715	27,961.64	Quarterly	
22-Jun-21	3,000,000.00	0.8700%	Westpac Group	A-1+	3,000,000.00	24-Jun-20	3,002,717.26	539953	2,717.26	Quarterly	Green
13-Jul-21	3,000,000.00	0.7500%	Westpac Group	A-1+	3,000,000.00	19-Aug-20	3,004,376.71	540129	4,376.71	Quarterly	Green
20-Jul-21	3,000,000.00	0.7500%	Westpac Group	A-1+	3,000,000.00	18-Aug-20	3,004,438.36	540126	4,438.36	Quarterly	Green
27-Jul-21	5,000,000.00	0.7900%	Westpac Group	A-1+	5,000,000.00	28-Jul-20	5,000,324.66	540066	324.66	Quarterly	Green
3-Aug-21	2,000,000.00	1.9000%	Bank of Queensland	A-2	2,000,000.00	6-Aug-19	2,027,901.37	538366	27,901.37	Annually	

**Waverley Council****Investment Holdings Report - April 2021****Term Deposits**

<b>Maturity Date</b>	<b>Face Value (\$)</b>	<b>Rate (%pa)</b>	<b>Institution</b>	<b>Credit Rating</b>	<b>Purchase Price (\$)</b>	<b>Purchase Date</b>	<b>Current Value (\$)</b>	<b>Deal No.</b>	<b>Accrued Interest (\$)</b>	<b>Coupon Frequency</b>	<b>Reference</b>
10-Aug-21	3,000,000.00	0.7800%	Westpac Group	A-1+	3,000,000.00	6-Aug-20	3,005,256.99	540105	5,256.99	Quarterly	Green
18-Aug-21	5,000,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	5,000,000.00	2-Sep-20	5,024,100.00	540183	24,100.00	At Maturity	Green
24-Aug-21	4,000,000.00	0.7300%	Westpac Group	A-1+	4,000,000.00	31-Aug-20	4,005,120.00	540170	5,120.00	Quarterly	Green
24-Aug-21	2,500,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	2,500,000.00	2-Sep-20	2,512,050.00	540184	12,050.00	At Maturity	Green
31-Aug-21	2,000,000.00	0.7300%	Westpac Group	A-1+	2,000,000.00	31-Aug-20	2,002,560.00	540171	2,560.00	Quarterly	Green
31-Aug-21	2,500,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	2,500,000.00	2-Sep-20	2,512,050.00	540185	12,050.00	At Maturity	Green
7-Sep-21	4,000,000.00	0.7300%	Westpac Group	A-1+	4,000,000.00	31-Aug-20	4,005,120.00	540172	5,120.00	Quarterly	Green
14-Sep-21	1,000,000.00	0.5500%	Auswide Bank	P-2	1,000,000.00	8-Dec-20	1,002,169.86	540813	2,169.86	At Maturity	
14-Sep-21	2,000,000.00	0.4300%	Credit Union Australia	A-2	2,000,000.00	23-Feb-21	2,001,578.63	540963	1,578.63	At Maturity	
21-Sep-21	2,500,000.00	2.8000%	Newcastle Permanent Building Society	A-2	2,500,000.00	25-Mar-19	2,507,095.89	537651	7,095.89	Annually	
28-Sep-21	3,000,000.00	0.7000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	2-Oct-20	3,012,139.73	540359	12,139.73	At Maturity	Green
1-Oct-21	3,000,000.00	0.7000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	2-Oct-20	3,012,139.73	540360	12,139.73	At Maturity	Green
2-Nov-21	3,000,000.00	0.5400%	Westpac Group	A-1+	3,000,000.00	30-Oct-20	3,000,044.38	540481	44.38	Quarterly	Green
23-Nov-21	3,000,000.00	0.5400%	Commonwealth Bank of Australia	A-1+	3,000,000.00	24-Nov-20	3,007,012.60	540595	7,012.60	At Maturity	Green
30-Nov-21	3,000,000.00	0.5200%	Commonwealth Bank of Australia	A-1+	3,000,000.00	1-Dec-20	3,006,453.70	540632	6,453.70	At Maturity	Green
11-Jan-22	2,000,000.00	0.5500%	Auswide Bank	P-2	2,000,000.00	12-Jan-21	2,003,284.93	540819	3,284.93	At Maturity	
25-Jan-22	3,000,000.00	0.5500%	Auswide Bank	P-2	3,000,000.00	25-Jan-21	3,004,339.73	540888	4,339.73	At Maturity	
1-Feb-22	2,500,000.00	0.4100%	Commonwealth Bank of Australia	A-1+	2,500,000.00	10-Feb-21	2,502,246.58	540937	2,246.58	At Maturity	Green
8-Feb-22	3,000,000.00	3.0500%	Newcastle Permanent Building Society	A-2	3,000,000.00	19-Feb-19	3,017,798.63	537553	17,798.63	Annually	
8-Mar-22	2,000,000.00	1.7000%	Auswide Bank	P-2	2,000,000.00	5-Mar-20	2,005,309.59	539531	5,309.59	Annually	
15-Mar-22	3,000,000.00	0.5000%	ME Bank	A-2	3,000,000.00	12-Mar-21	3,002,054.79	541161	2,054.79	At Maturity	
15-Mar-22	3,000,000.00	0.5000%	ME Bank	A-2	3,000,000.00	16-Mar-21	3,001,890.41	541203	1,890.41	At Maturity	
29-Mar-22	4,000,000.00	0.5000%	ME Bank	A-2	4,000,000.00	30-Mar-21	4,001,753.42	541231	1,753.42	At Maturity	
3-May-22	2,500,000.00	0.5000%	ME Bank	BBB	2,500,000.00	28-Apr-21	2,500,102.74	541290	102.74	At Maturity	
8-Nov-22	2,000,000.00	0.8000%	Auswide Bank	Baa2	2,000,000.00	3-Nov-20	2,007,846.58	540548	7,846.58	Annually	

## Waverley Council

## Investment Holdings Report - April 2021



## Term Deposits

Maturity Date	Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
	92,500,000.00	0.9977%			92,500,000.00		92,729,238.91		229,238.91		

## Floating Rate Term Deposits

Maturity Date	Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
10-Jun-21	3,000,000.00	1.1150%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	AA-	3,000,000.00	10-Jun-16	3,004,765.48	535380	4,765.48	10-Jun-21	
16-Nov-21	3,000,000.00	.8500%	Westpac Group 3moBBSW+0.82%	A-1+	3,000,000.00	28-Nov-18	3,004,471.23	537360	4,471.23	28-May-21	Green
16-May-22	2,500,000.00	1.1103%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,505,627.55	535241	5,627.55	17-May-21	
	8,500,000.00	1.0201%			8,500,000.00		8,514,864.26		14,864.26		

## Floating Rate Notes

Maturity Date	Face Value (\$)	Rate (%pa)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
18-May-21	2,000,000.00	1.4900%	BoQ Snr FRN (May21) BBSW+1.48%	A-2	2,000,000.00	18-May-16	2,006,916.90	533605	5,878.36	18-May-21	
2-Jul-21	2,100,000.00	1.4051%	TMB Snr FRN (Jul21) BBSW+1.37%	A-2	2,100,000.00	2-Jul-18	2,106,173.40	536787	2,021.03	2-Jul-21	
30-Aug-21	1,500,000.00	1.3300%	BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	A-2	1,500,000.00	30-Aug-18	1,508,133.08	536983	3,498.08	31-May-21	
28-Oct-22	2,400,000.00	0.9400%	TMB Snr FRN (Oct22) BBSW+0.90%	BBB	2,400,000.00	28-Oct-19	2,415,809.42	538616	185.42	28-Jul-21	
2-Dec-22	3,000,000.00	0.9300%	BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	BBB	3,000,000.00	2-Dec-19	3,012,566.30	538825	4,586.30	2-Jun-21	
25-Jan-23	1,250,000.00	1.0917%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,266,962.05	536145	149.55	26-Jul-21	
6-Feb-23	1,100,000.00	1.4098%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,119,664.94	536174	3,483.94	6-May-21	
21-Feb-23	1,700,000.00	0.9127%	CUA Snr FRN (Feb23) BBSW+0.90%	BBB	1,700,000.00	21-Feb-20	1,718,161.31	539454	2,890.63	21-May-21	
30-Jul-24	2,500,000.00	0.8200%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	2,500,000.00	30-Jul-19	2,531,456.16	538331	56.16	30-Jul-21	
24-Oct-24	1,000,000.00	1.1600%	CUA Snr FRN (Oct24) BBSW+1.12%	BBB	1,000,000.00	24-Oct-19	1,018,378.90	538604	158.90	26-Jul-21	
2-Dec-25	2,250,000.00	0.5500%	BEN Snr FRN (Dec25) BBSW+0.52%	BBB+	2,250,000.00	2-Dec-20	2,248,006.75	540603	2,034.25	2-Jun-21	

**Waverley Council**

## Investment Holdings Report - April 2021

**Floating Rate Notes**

<b>Maturity Date</b>	<b>Face Value (\$)</b>	<b>Rate (%pa)</b>	<b>Security Name</b>	<b>Credit Rating</b>	<b>Purchase Price (\$)</b>	<b>Purchase Date</b>	<b>Current Value (\$)</b>	<b>Deal No.</b>	<b>Accrued Interest (\$)</b>	<b>Next Coupon Reference Date</b>
24-Feb-26	1,300,000.00	0.4602%	SUN Snr FRN (Feb26) BBSW+0.45%	A+	1,300,000.00	24-Feb-21	1,300,509.79	540958	1,081.79	24-May-21
4-Mar-26	4,000,000.00	0.6626%	NPBS Snr FRN (Mar26) BBSW+0.63%	BBB	4,000,000.00	4-Mar-21	4,004,211.59	540983	4,211.59	4-Jun-21
<b>26,100,000.00</b>		<b>0.9630%</b>			<b>26,100,000.00</b>		<b>26,256,950.59</b>		<b>30,236.00</b>	



# Waverley Council

## Accrued Interest Report - April 2021



### Accrued Interest Report

Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
<b><u>Floating Rate Note</u></b>									
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21	5,152.93	11	629.80	1.39%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21	7,715.07	15	1,315.07	1.28%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21		30	2,449.32	1.49%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21	7,304.55	30	2,418.02	1.40%
BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21		30	1,639.72	1.33%
TMB Snr FRN (Oct22) BBSW+0.90%	538616		2,400,000.00	28-Oct-19	28-Oct-22	5,384.61	30	1,800.80	.91%
BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	538825		3,000,000.00	02-Dec-19	02-Dec-22		30	2,293.15	.93%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23	3,340.67	30	1,093.65	1.06%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23		30	1,274.61	1.41%
CUA Snr FRN (Feb23) BBSW+0.90%	539454		1,700,000.00	21-Feb-20	21-Feb-23		30	1,275.28	.91%
SUN Snr FRN (Jul24) BBSW+0.78%	538331		2,500,000.00	30-Jul-19	30-Jul-24	4,923.97	30	1,625.34	.79%
CUA Snr FRN (Oct24) BBSW+1.12%	538604		1,000,000.00	24-Oct-19	24-Oct-24	2,818.01	30	933.08	1.14%
BEN Snr FRN (Dec25) BBSW+0.52%	540603		2,250,000.00	02-Dec-20	02-Dec-25		30	1,017.13	.55%
SUN Snr FRN (Feb26) BBSW+0.45%	540958		1,300,000.00	24-Feb-21	24-Feb-26		30	491.73	.46%
NPBS Snr FRN (Mar26) BBSW+0.63%	540983		4,000,000.00	04-Mar-21	04-Mar-26		30	2,178.41	.66%
<b>Floating Rate Note Total</b>						<b>36,639.81</b>		<b>22,435.11</b>	<b>.98%</b>
<b><u>Floating Rate Term Deposits</u></b>									
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21		30	2,749.32	1.12%
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21		30	2,095.89	.85%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22		30	2,281.44	1.11%
<b>Floating Rate Term Deposits Total</b>								<b>7,126.65</b>	<b>1.02%</b>
<b><u>Managed Funds</u></b>									

**Waverley Council****Accrued Interest Report - April 2021****Accrued Interest Report**

<b>Investment</b>	<b>Deal No.</b>	<b>Ref</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>
Short Term Income Fund	411310	Builder Deposits	2,188,521.39	01-Dec-15			30	1,125.33	.63%
Cash Fund	505262		2,211,197.10	30-Jul-15			30	94.65	.05%
<b>Managed Funds Total</b>								<b>1,219.98</b>	<b>.34%</b>
<b><u>Term Deposit</u></b>									
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21		30	15,534.24	3.15%
Westpac Group	539953	Green	3,000,000.00	24-Jun-20	22-Jun-21		30	2,145.21	.87%
Westpac Group	540129	Green	3,000,000.00	19-Aug-20	13-Jul-21		30	1,849.31	.75%
Westpac Group	540126	Green	3,000,000.00	18-Aug-20	20-Jul-21		30	1,849.32	.75%
Westpac Group	540066	Green	5,000,000.00	28-Jul-20	27-Jul-21	9,739.73	30	3,246.58	.79%
Bank of Queensland	538366		2,000,000.00	06-Aug-19	03-Aug-21		30	3,123.29	1.90%
Westpac Group	540105	Green	3,000,000.00	06-Aug-20	10-Aug-21		30	1,923.29	.78%
Commonwealth Bank of Australia	540183	Green	5,000,000.00	02-Sep-20	18-Aug-21		30	3,000.00	.73%
Westpac Group	540170	Green	4,000,000.00	31-Aug-20	24-Aug-21		30	2,400.00	.73%
Commonwealth Bank of Australia	540184	Green	2,500,000.00	02-Sep-20	24-Aug-21		30	1,500.00	.73%
Westpac Group	540171	Green	2,000,000.00	31-Aug-20	31-Aug-21		30	1,200.00	.73%
Commonwealth Bank of Australia	540185	Green	2,500,000.00	02-Sep-20	31-Aug-21		30	1,500.00	.73%
Westpac Group	540172	Green	4,000,000.00	31-Aug-20	07-Sep-21		30	2,400.00	.73%
Auswide Bank	540813		1,000,000.00	08-Dec-20	14-Sep-21		30	452.05	.55%
Credit Union Australia	540963		2,000,000.00	23-Feb-21	14-Sep-21		30	706.85	.43%
Newcastle Permanent Building Society	537651		2,500,000.00	25-Mar-19	21-Sep-21		30	5,753.42	2.80%
Commonwealth Bank of Australia	540359	Green	3,000,000.00	02-Oct-20	28-Sep-21		30	1,726.03	.70%
Commonwealth Bank of Australia	540360	Green	3,000,000.00	02-Oct-20	01-Oct-21		30	1,726.03	.70%
Westpac Group	540481	Green	3,000,000.00	30-Oct-20	02-Nov-21	4,038.90	30	1,331.50	.54%

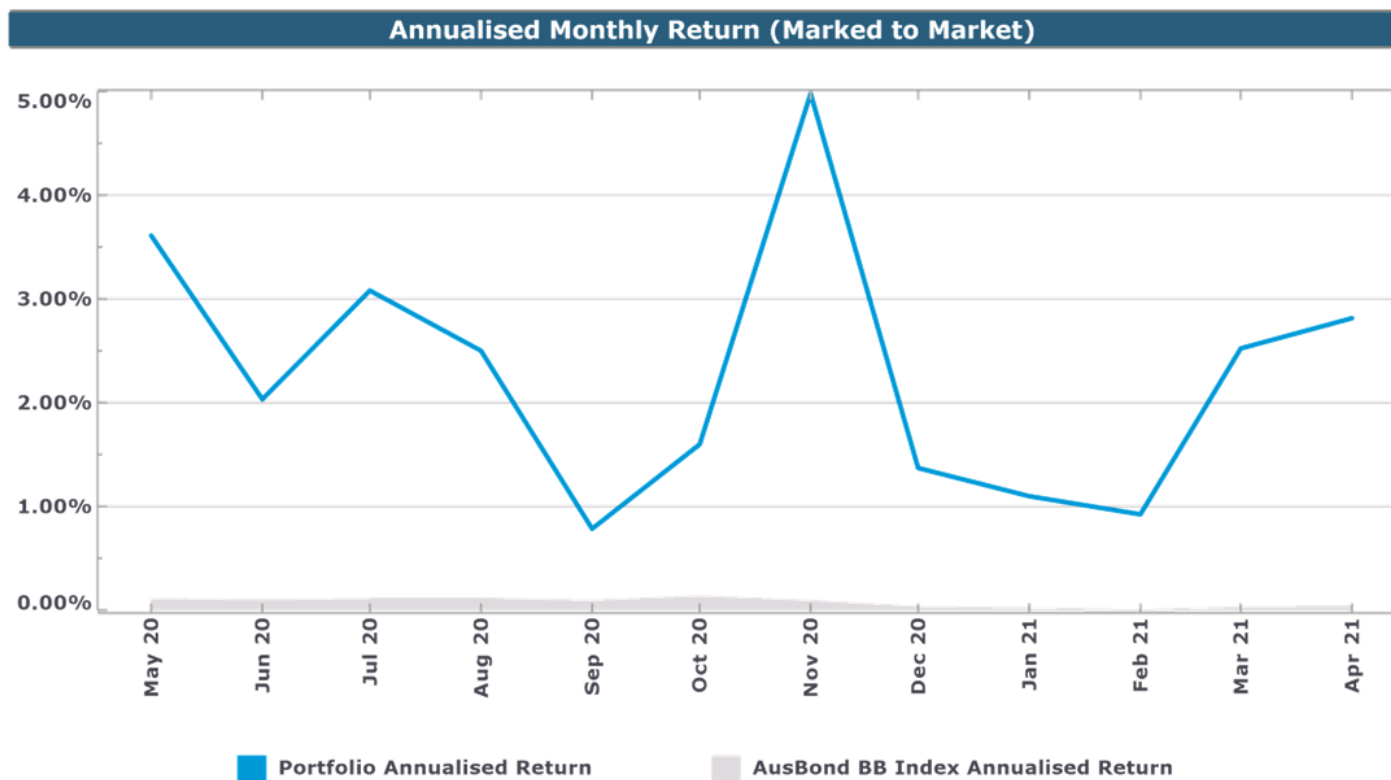
**Waverley Council****Accrued Interest Report - April 2021****Accrued Interest Report**

<b>Investment</b>	<b>Deal No.</b>	<b>Ref</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>
Commonwealth Bank of Australia	540595	Green	3,000,000.00	24-Nov-20	23-Nov-21		30	1,331.50	.54%
Commonwealth Bank of Australia	540632	Green	3,000,000.00	01-Dec-20	30-Nov-21		30	1,282.19	.52%
Auswide Bank	540819		2,000,000.00	12-Jan-21	11-Jan-22		30	904.11	.55%
Auswide Bank	540888		3,000,000.00	25-Jan-21	25-Jan-22		30	1,356.17	.55%
Commonwealth Bank of Australia	540937	Green	2,500,000.00	10-Feb-21	01-Feb-22		30	842.47	.41%
Newcastle Permanent Building Society	537553		3,000,000.00	19-Feb-19	08-Feb-22		30	7,520.55	3.05%
Auswide Bank	539531		2,000,000.00	05-Mar-20	08-Mar-22		30	2,794.52	1.70%
ME Bank	541161		3,000,000.00	12-Mar-21	15-Mar-22		30	1,232.87	.50%
ME Bank	541203		3,000,000.00	16-Mar-21	15-Mar-22		30	1,232.88	.50%
ME Bank	541231		4,000,000.00	30-Mar-21	29-Mar-22		30	1,643.83	.50%
ME Bank	541290		2,500,000.00	28-Apr-21	03-May-22		3	102.74	.50%
Auswide Bank	540548		2,000,000.00	03-Nov-20	08-Nov-22		30	1,315.07	.80%
<b>Term Deposit Total</b>						<b>13,778.63</b>		<b>74,926.02</b>	<b>1.01%</b>
						<b>50,418.44</b>		<b>105,707.76</b>	<b>.98%</b>



**Waverley Council**

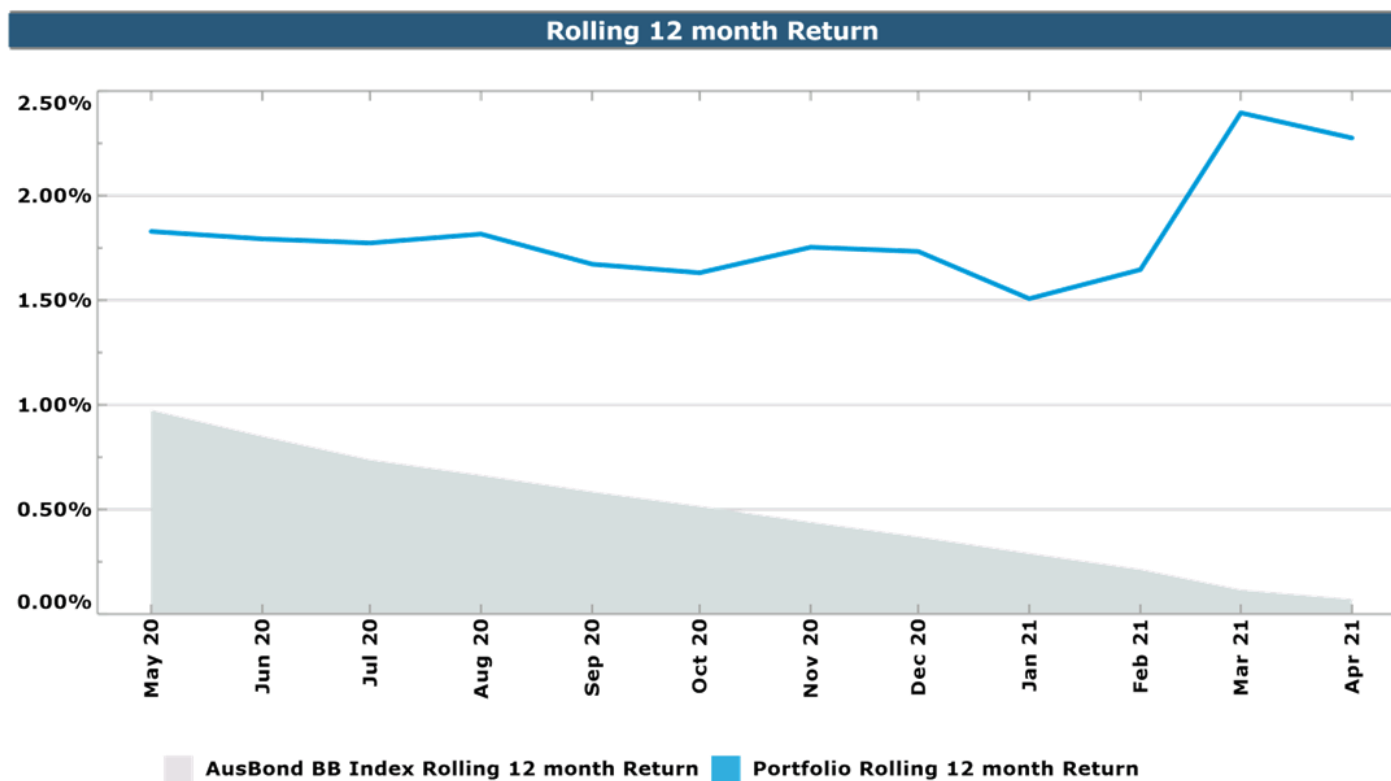
## Investment Performance Report - April 2021

**Historical Performance Summary**

	Portfolio	AusBond BB Index	Outperformance
Apr 2021	2.81%	0.04%	2.77%
Last 3 Months	2.11%	0.02%	2.09%
Last 6 Months	2.28%	0.03%	2.25%
Financial Year to Date	2.16%	0.06%	2.10%
Last 12 months	2.28%	0.07%	2.21%

**Waverley Council**

## Investment Performance Report - April 2021

**Historical Performance Summary (actual)**

	Portfolio	AusBond BB Index	Outperformance
Apr 2021	0.23%	0.00%	0.23%
Last 3 Months	0.51%	0.00%	0.51%
Last 6 Months	1.12%	0.02%	1.10%
Financial Year to Date	1.80%	0.05%	1.75%
Last 12 months	2.28%	0.07%	2.21%

# Waverley Council

## Environmental Commitments Report - April 2021

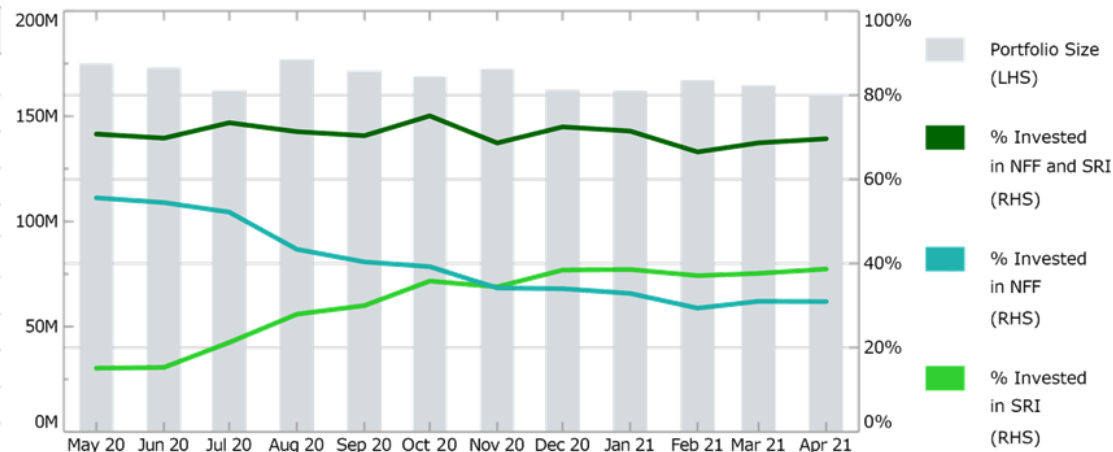


### Current Breakdown

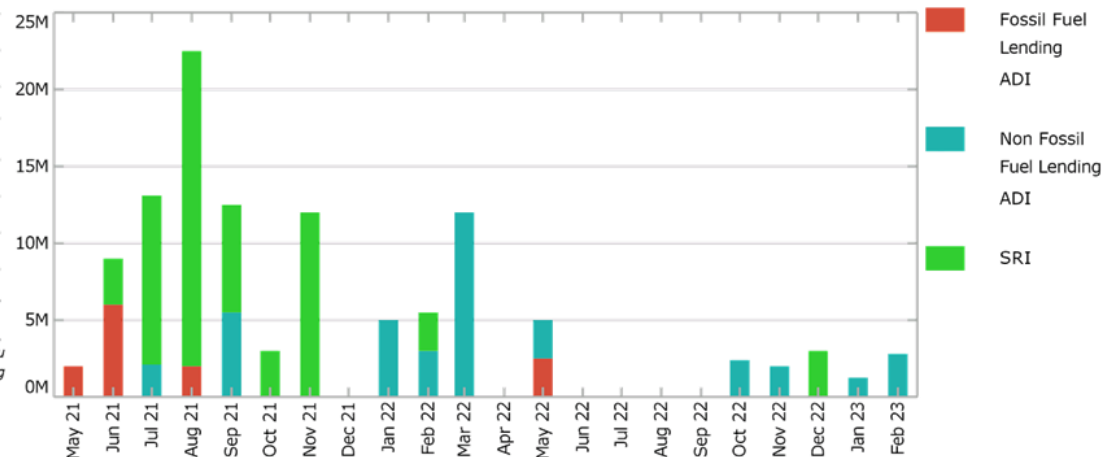
ADI Lending Status *	Current Month (\$)	Previous Month (\$)
<b>Fossil Fuel Lending ADIs</b>		
Bank of Queensland	4,000,000	4,000,000
Commonwealth Bank of Australia	20,620,969	23,835,250
Westpac Group	8,500,000	8,500,000
	<b>33,120,969 20.7%</b>	<b>36,335,250 22.1%</b>
<b>Non Fossil Fuel Lending ADIs</b>		
Auswide Bank	10,000,000	10,000,000
Bendigo and Adelaide Bank	3,500,000	3,500,000
Credit Union Australia	4,700,000	4,700,000
Members Equity Bank	12,500,000	12,500,000
Newcastle Permanent Building Society	10,600,000	10,600,000
Suncorp Bank	3,800,000	5,300,000
Teachers Mutual Bank	4,500,000	4,500,000
	<b>49,600,000 30.9%</b>	<b>51,100,000 31.0%</b>
<b>Other</b>		
NSW T-Corp (Cash)	4,399,718	4,398,499
NSW T-Corp (LT)	11,158,352	10,895,575
	<b>15,558,070 9.7%</b>	<b>15,294,073 9.3%</b>
<b>Socially Responsible Investments</b>		
Bank Australia (Sustainability)	4,500,000	4,500,000
CBA (Green TD)	24,500,000	24,500,000
Westpac Group (Green TD)	33,000,000	33,000,000
	<b>62,000,000 38.7%</b>	<b>62,000,000 37.6%</b>
	<b>160,279,039</b>	<b>164,729,324</b>

\* source: <http://www.marketforces.org.au>  
Percentages may not add up to 100% due to rounding

### Historical Portfolio Exposure to NFF Lending ADIs and SRIs

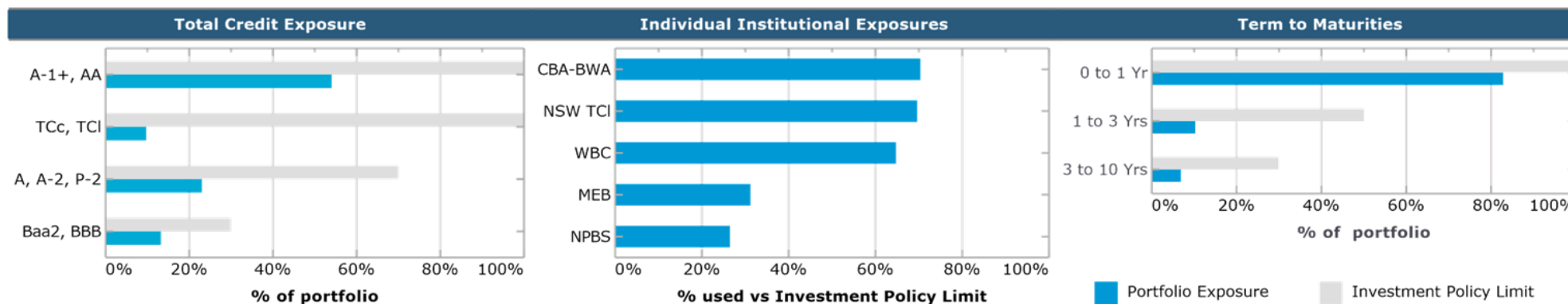


### Upcoming maturities



## Waverley Council

## Investment Policy Report - April 2021



	Credit Rating	Face Value (\$)	Policy Max	
Short Term	A-1+	84,120,969		
Long Term	AA	2,500,000		
		<b>86,620,969</b>	<b>54%</b>	<b>100% a</b>
Short Term	TCc	4,399,718		
Short Term	TCI	11,158,352		
		<b>15,558,070</b>	<b>10%</b>	<b>100% a</b>
Short Term	A-2	25,100,000		
Short Term	P-2	8,000,000		
Long Term	A	3,800,000		
		<b>36,900,000</b>	<b>23%</b>	<b>70% a</b>
Long Term	Baa2	2,000,000		
Long Term	BBB	19,200,000		
		<b>21,200,000</b>	<b>13%</b>	<b>30% a</b>
		<b>160,279,039</b>	<b>100%</b>	

a = compliant

r = non-compliant

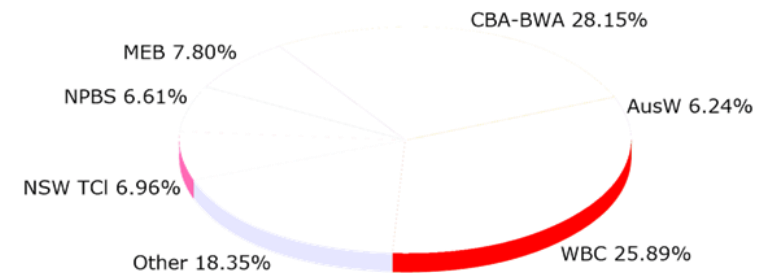
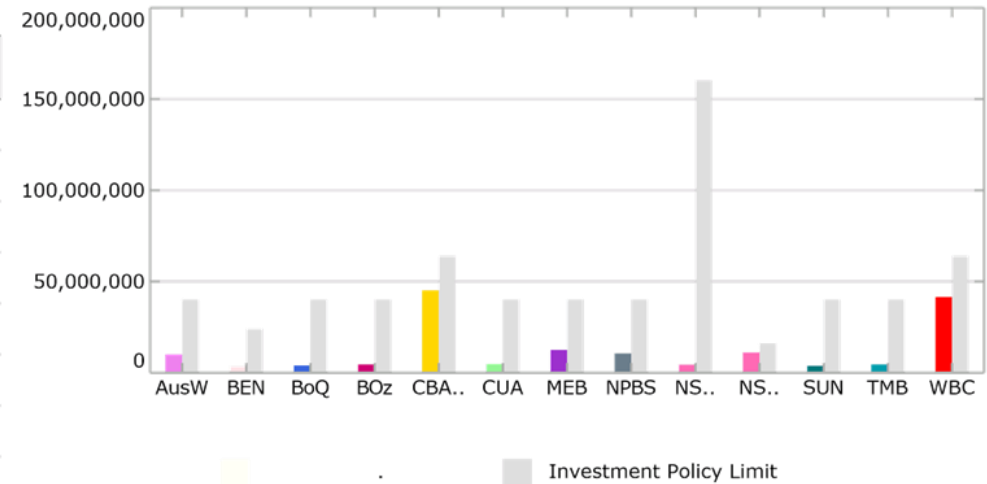
	% used vs Investment Policy Limit	
Commonwealth Bank of Australia (A-1+, AA-)	70%	a
NSW T-Corp (LT) (TCI)	70%	a
Westpac Group (A-1+, AA-)	65%	a
Members Equity Bank (A-2, BBB)	31%	a
Newcastle Permanent Building Society (A-2, BBB)	26%	a
Auswide Bank (P-2, Baa2)	25%	a
Bendigo and Adelaide Bank (A-2, BBB+)	15%	a
Credit Union Australia (A-2, BBB)	12%	a
Teachers Mutual Bank (A-2, BBB)	11%	a
Bank Australia (A-2, BBB)	11%	a
Bank of Queensland (A-2, BBB+)	10%	a
Suncorp Bank (A-1, A+)	9%	a
NSW T-Corp (Cash) (TCc)	3%	a

	Face Value (\$)	Policy Max	
Between 0 and 1 Year	132,779,039	83%	100% a
Between 1 and 3 Years	16,450,000	10%	50% a
Between 3 and 10 Years	11,050,000	7%	30% a
	<b>160,279,039</b>		

Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	33,179,039	21%
01. Less Than 30 Days	2,000,000	1%
02. Between 30 Days and 60 Days	12,000,000	7%
03. Between 60 Days and 90 Days	13,100,000	8%
04. Between 90 Days and 180 Days	38,000,000	24%
05. Between 180 Days and 365 Days	34,500,000	22%
06. Between 365 Days and 3 Years	16,450,000	10%
07. Between 3 Years and 5 Years	11,050,000	7%
	<b>160,279,039</b>	

**Waverley Council****Individual Institutional Exposures Report - April 2021****Individual Institutional Exposures**

Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)
Auswide Bank	P-2, Baa2	10,000,000	40,069,760
Bank Australia	A-2, BBB	4,500,000	40,069,760
Bank of Queensland	A-2, BBB+	4,000,000	40,069,760
Bendigo and Adelaide Bank	A-2, BBB+	3,500,000	24,041,856
Commonwealth Bank of Australia	A-1+, AA-	45,120,969	64,111,616
Credit Union Australia	A-2, BBB	4,700,000	40,069,760
Members Equity Bank	A-2, BBB	12,500,000	40,069,760
Newcastle Permanent Building Society	A-2, BBB	10,600,000	40,069,760
NSW T-Corp (Cash)	TCc	4,399,718	160,279,039
NSW T-Corp (LT)	TCI	11,158,352	16,027,904
Suncorp Bank	A-1, A+	3,800,000	40,069,760
Teachers Mutual Bank	A-2, BBB	4,500,000	40,069,760
Westpac Group	A-1+, AA-	41,500,000	64,111,616
		<b>160,279,039</b>	

**Individual Institutional Exposure Charts**

# Waverley Council

## Cashflows Report - April 2021



### Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
6-Apr-21	536787	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	7,304.55
<u>Deal Total</u>					<u>7,304.55</u>
<b>Day Total</b>					<b>7,304.55</b>
12-Apr-21	533415	Suncorp Bank	Floating Rate Note	Coupon - Received	5,152.93
		Suncorp Bank	Floating Rate Note	Maturity Face Value - Received	1,500,000.00
<u>Deal Total</u>					<u>1,505,152.93</u>
<b>Day Total</b>					<b>1,505,152.93</b>
16-Apr-21	536513	ME Bank	Floating Rate Note	Coupon - Received	7,715.07
		ME Bank	Floating Rate Note	Maturity Face Value - Received	2,500,000.00
<u>Deal Total</u>					<u>2,507,715.07</u>
<b>Day Total</b>					<b>2,507,715.07</b>
26-Apr-21	538604	Credit Union Australia	Floating Rate Note	Coupon - Received	2,818.01
<u>Deal Total</u>					<u>2,818.01</u>
<b>Day Total</b>					<b>2,818.01</b>
27-Apr-21	536145	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	3,340.67
<u>Deal Total</u>					<u>3,340.67</u>
<b>Day Total</b>					<b>3,340.67</b>
28-Apr-21	538616	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	5,384.61
<u>Deal Total</u>					<u>5,384.61</u>
	540066	Westpac Group	Term Deposits	Interest - Received	9,739.73
<u>Deal Total</u>					<u>9,739.73</u>
	541290	ME Bank	Term Deposits	Settlement Face Value - Paid	-2,500,000.00
<u>Deal Total</u>					<u>-2,500,000.00</u>
<b>Day Total</b>					<b>-2,484,875.66</b>
30-Apr-21	538331	Suncorp Bank	Floating Rate Note	Coupon - Received	4,923.97



# Waverley Council

## Cashflows Report - April 2021



### Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
				<u>Deal Total</u>	<u>4,923.97</u>
	540481	Westpac Group	Term Deposits	Interest - Received	4,038.90
				<u>Deal Total</u>	<u>4,038.90</u>
				<b>Day Total</b>	<b>8,962.88</b>
				<b>Net Cash Movement for Period</b>	<b>1,550,418.44</b>

### Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<b>6-May-21</b>	536174	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	3,696.38
				<u>Deal Total</u>	<u>3,696.38</u>
	540105	Westpac Group	Term Deposit	Interest - Received	5,577.53
				<u>Deal Total</u>	<u>5,577.53</u>
				<b>Day Total</b>	<b>9,273.91</b>
<b>17-May-21</b>	535241	Westpac Group	Floating Rate Term Deposits	Interest - Received	6,844.32
				<u>Deal Total</u>	<u>6,844.32</u>
				<b>Day Total</b>	<b>6,844.32</b>
<b>18-May-21</b>	533605	Bank of Queensland	Floating Rate Note	Coupon - Received	7,266.30
		Bank of Queensland	Floating Rate Note	Maturity Face Value - Received	2,000,000.00
				<u>Deal Total</u>	<u>2,007,266.30</u>
	540126	Westpac Group	Term Deposit	Interest - Received	5,486.30
				<u>Deal Total</u>	<u>5,486.30</u>
				<b>Day Total</b>	<b>2,012,752.60</b>
<b>19-May-21</b>	540129	Westpac Group	Term Deposit	Interest - Received	5,486.30
				<u>Deal Total</u>	<u>5,486.30</u>
				<b>Day Total</b>	<b>5,486.30</b>
<b>21-May-21</b>	539454	Credit Union Australia	Floating Rate Note	Coupon - Received	3,740.82
				<u>Deal Total</u>	<u>3,740.82</u>
				<b>Day Total</b>	<b>3,740.82</b>
<b>24-May-21</b>	540958	Suncorp Bank	Floating Rate Note	Coupon - Received	1,458.77
				<u>Deal Total</u>	<u>1,458.77</u>

**Waverley Council**  
Cashflows Report - April 2021



**Next Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
				<b>Day Total</b>	<b>1,458.77</b>
<b>28-May-21</b>	537360	Westpac Group	Floating Rate Term Deposits	Interest - Received	6,357.53
				<u>Deal Total</u>	<u>6,357.53</u>
				<b>Day Total</b>	<b>6,357.53</b>
<b>31-May-21</b>	536983	Bank Australia	Floating Rate Note	Coupon - Received	5,137.81
				<u>Deal Total</u>	<u>5,137.81</u>
	540170	Westpac Group	Term Deposit	Interest - Received	7,520.00
				<u>Deal Total</u>	<u>7,520.00</u>
	540171	Westpac Group	Term Deposit	Interest - Received	3,760.00
				<u>Deal Total</u>	<u>3,760.00</u>
	540172	Westpac Group	Term Deposit	Interest - Received	7,520.00
				<u>Deal Total</u>	<u>7,520.00</u>
				<b>Day Total</b>	<b>23,937.81</b>
				<b>Net Cash Movement for Period</b>	<b>2,069,852.07</b>



## REPORT CM/7.3/21.05



**Subject:** Status of Mayoral Minutes and Notices of Motion

**TRIM No:** SF18/691

**Author:** Natalie Kirkup, Governance Officer

**Director:** Karen Mobbs, General Counsel

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### RECOMMENDATION:

That Council receives and notes the report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to March 2021.

#### 1. Executive Summary

At its meeting on 17 April 2018, Council resolved that officers provide a quarterly progress report on all mayoral minutes and notices of motion adopted by Council during the 2012–2017 Council term and the 2017–2021 Council term.

This report provides an update on the status of the mayoral minutes and notices of motion adopted by Council from September 2012 to March 2021.

Finalised mayoral minutes and notices of motion from previous terms of Council—that is, from September 2012 to September 2017—have been removed from the quarterly report, in accordance with Council’s resolution of 19 March 2019. All active resolutions that are yet to be finalised from the previous term remain in this report.

#### 2. Introduction/Background

The mayoral minutes and notices of motion adopted by Council from September 2012 to March 2021 have been compiled by the Governance team and presented to the Executive Leadership Team (ELT) for the status of each resolution to be updated.

The resolutions have been grouped into two tables: one for mayoral minutes and one for notices of motion. The ELT member responsible for actioning each resolution has identified whether the resolution has been finalised or whether it remains active, and in some cases has provided commentary on an active resolution.

Where a resolution is shown as ‘finalised’, it means all actions and/or follow-up actions have been completed or no further progress can be made to execute the resolution. Where a resolution is shown as ‘active’, it means action has commenced and/or there are items pending for further work and/or follow-up is required to finalise the resolution.

The tables showing the updated status of the resolutions arising from mayoral minutes and notices of motions from September 2012 to March 2021 are attached to this report at Attachment 1 and Attachment 2 respectively.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 16 February 2021	CM/7.4/21.02	That Council receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to December 2020.
Council 19 March 2019	CM/7.1/19.03	That: <ol style="list-style-type: none"> <li>1. Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to December 2018.</li> <li>2. Finalised mayoral minutes and notices of motion from September 2012 to September 2017 be removed from future quarterly reports.</li> </ol>
Council 17 July 2018	CM/7.6/18.07	That Council: <ol style="list-style-type: none"> <li>1. Receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to May 2018.</li> <li>2. Notes that all resolutions of Council are being tracked, but only Mayoral Minutes and Notices of Motion have been requested to be reported back to Council on a quarterly basis.</li> </ol>
Council 17 April 2018	CM/8.4/18.04	That: <ol style="list-style-type: none"> <li>1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms.</li> <li>2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference.</li> </ol>

### 4. Discussion

Governance maintains a resolution tracking sheet, which contains all resolutions requiring action by officers. The tracking sheet is updated after each meeting of Council, and resolutions are allocated to a directorate for action. It is the responsibility of ELT members to update the status of the resolutions for their respective areas. The attachments to this report are subsets of this sheet, containing mayoral minutes and notices of motion, as requested by Council.

The below table details the total number of mayoral minutes and notices of motion by year and the total of those finalised, from September 2012 to March 2021.

*Table 1. Status of mayoral minutes and notices of motion.*

Year	Mayoral Minutes Total	Mayoral Minutes Finalised	Notices of Motion Total	Notices of Motion Finalised
2012	10	10	14	14
2013	14	14	35	35
2014	18	18	40	40
2015	8	8	23	23
2016	11	10	49	46
2017	17	15	56	53
2018	30	25	89	71
2019	27	17	91	60
2020	13	6	65	35
2021	5	2	10	0

## 5. Financial impact statement/Timeframe/Consultation

### Financial impact

There has been no additional cost to Council in preparing this report.

### Time frame

This report covers the period September 2012 to March 2021.

### Consultation

The status of the resolutions contained in the attachments to this report have been provided by members of ELT.

## 6. Conclusion

This report provides the status of mayoral minutes and notices of motion adopted by Council from September 2012 to March 2021. It is recommended that Council receives and notes this report.

## 7. Attachments

1. Status of mayoral minutes - May 2021 (under separate cover) [⇒](#)
2. Status of notices of motion - May 2021 (under separate cover) [⇒](#)

**REPORT**  
**CM/7.4/21.05**

**Subject:** Precinct Committees - Motions

**TRIM No:** A04/0038

**Author:** Mary Shiner, Community Liaison Co-ordinator

**Director:** Karen Mobbs, General Counsel

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**RECOMMENDATION:**

That Council:

1. Receives and notes the list of Precinct Motions from August 2020–April 2021 attached to the report.
2. Notes the continued operation of expanded, public Precinct meetings during the COVID-19 restrictions via online platforms.
3. Notes the continued engagement of the Precincts and the Combined Precincts' group in consultations on Council's strategic projects, programs and proposed plans, via online platforms.
4. Notes the decision of the Combined Precincts' group to continue to meet online and to extend the term of current Precinct Executive Committees until such time face-to-face Precinct meetings are resumed and Annual General Meetings can be held.

**1. Executive Summary**

At its February 2019 meeting, Council resolved to receive reports on Precinct Committee Motions every six months.

The purpose of this report is to:

- Provide Council with a consolidated list of Motions resolved by Council's Precinct Committees and the Combined Precincts' group for the period August 2020 to April 2021.
- Update Council on Precinct operations during the COVID-19 pandemic period.
- Update Council on the Combined Precincts' decision to continue online meetings and to extend the term of all current Executive Committees until such time face to face Precinct meetings are resumed and AGMs can be held.

Motions are formal requests for Council to consider taking action/s. Sometimes these Motions are resource-intensive and/or are not already accounted for in Council's Operational Plan or budget, and therefore require a resolution of Council. The attachment to this report sets out Motions resolved by each Precinct Committee and the Combined Precincts' group from August 2020–April 2021. The list also includes the Council officer response provided to the Precinct for each of the respective Motions.

While Council officers make every attempt to provide suitable responses to Motions, the Precincts are sometimes expecting more than staff can provide due to the above constraints.

This report includes an update on the Motion endorsed at the Combined Precincts' meeting on 4 March 2021 regarding the operation of Precinct meetings and the extension of terms for the current Precinct Executive Committees.

## 2. Introduction/Background

### Precinct meeting Motions received from August 2020 to April 2021

The attachment to this report sets out the Precinct Motions received from August 2020–April 2021 and includes the Council officers' responses, as provided in the Council Response Reports that are presented to Precinct meetings. All Precinct Executive Committees are now hosting broader, public Precinct meetings via Zoom. During this period, a total of 70 Motions have been submitted to Council, all flowing from Precinct meetings held via Zoom. In addition to Motions, Council receives many action requests, i.e. service requests and requests for information. These are not included in this report, as they are generally resolved by staff. This report also provides an update to Councillors on the continued Precinct operations during COVID-19 and progress on the status of current Precinct Executive Committees.

## 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 18 August 2020	CM/7.6/20.08	That Council: <ol style="list-style-type: none"> <li>1. Receives and notes the list of Precinct Motions from February – July 2020 attached to this report.</li> <li>2. Notes the continued operation of Precinct Executive Committee meetings during the COVID -19 pandemic via online platforms.</li> <li>3. Notes the decision of the Combined Precincts to postpone the hosting of community forums by the Combined Precincts group until 2021 due to the COVID-19 pandemic.</li> </ol>
Council 18 February 2020	CM/7.13/20.02	That Council: <ol style="list-style-type: none"> <li>1. Receives and notes the list of Motions received from Precincts for the period July 2019 to December 2019 attached to this report.</li> <li>2. Endorses the development of a proposal that outlines a process for the hosting of public forums by the Combined Precincts group.</li> </ol>
Council 19 February 2019	CM/7.6/19.02	That Council receives and notes the list of Motions received from Precincts for the period February 2018 to December 2018 attached to this report, with the next and subsequent reports to be every six months.

#### 4. Discussion

##### **Precinct meetings during COVID-19 restrictions**

In August 2020 Precinct Committees commenced hosting full public Precinct meetings via Zoom and this has continued into 2021, a shift from meetings with only the Precinct Executive Committees. A total of 28 Precinct meetings have been held plus three Combined Precincts' meetings in the period August 2020–April 2021.

Previously, Precinct Executive Committees had preferred to meet only as an Executive Committee via Zoom. However, given the continued COVID-19 circumstances, Precincts continued to embrace the online platform and commenced hosting expanded, full public meetings online. To organise these meetings, a Precinct meeting flyer is issued to each respective Precinct area and residents register via email to receive the meeting Zoom link. Multiple Zoom accounts held by Council, are being successfully accessed for the simultaneous hosting of Precinct meetings, should they occur on the same evening. Guest speakers and presentations are also being accommodated at the individual Precinct and Combined Precincts' meetings. While the online meeting platforms have been positively embraced by Precinct Committees and participants, some Precincts are eager to return to face-to-face meetings as soon as is practicable and allowable within Public Health Order restrictions.

At the Combined Precincts meeting on 4 March 2021, the status of the current Precinct Executive Committees and operational issues were discussed with the following Motion resolved:

*'That Precinct meetings will continue to be held via Zoom until such time face-to-face Precinct meetings can be resumed as per Public Health Orders. All AGMs will be postponed until the first face to face meeting can be held for each respective Precinct, where an AGM will then be held. Until such time, all current Precinct Executive Committees will continue in their roles.'*

Zoom has been an effective mechanism to enable Precinct representatives to host their public Precinct meetings however Precincts are keen to be able to resume holding their local, face-to-face Precinct meetings.

##### **Precinct engagement during COVID-19 restrictions**

The use of online platforms has enabled Precincts to continue to have input on strategic issues during the COVID-19 restrictions. Holding the Combined Precinct's meeting via Zoom has also worked effectively. The online approach has proved to be a successful mechanism to facilitate Precinct input into strategic projects and programs. It has further enhanced the Precinct consultation process. Over the past eight months, Precincts have had the opportunity to provide strategic input into many of Council's projects, some of which include:

- Waverley Flood Study.
- Bondi Junction Strategic Centre – Non-Residential floor space Planning Proposal.
- Heritage Assessment Review.
- Development Control Plan (DCP)/Local Environmental Plan (LEP).
- Bronte Cutting Proposal.
- Draft Engagement Strategy.
- Draft Local Character Statements.
- Volleyball activities on Bondi and Tamarama Beaches.

### **Precinct community forum proposal**

As reported to Council in February 2020, the Combined Precincts group was interested in exploring the possibility of hosting a series of community forums for the Waverley community on important topics relevant to the whole community. Council resolved to endorse the development of a proposal that outlines a process for the hosting of community forums by the Combined Precincts' group.

At the July 2020 Combined Precincts' meeting, it was resolved that, due to the COVID-19 restrictions, hosting of a community forum by the Combined Precincts be postponed until 2021, and that, in lieu of this, Council be requested to hold a webinar on the Development Control Plan (DCP) and Local Environmental Plan (LEP). The Combined Precincts agreed that discussion on the development of a proposal for the community forum could continue during 2020. The Combined Precincts' Group will review any further action on planning for a community forum at their next meeting to be held on 8 July 2021. The planning remains on hold due to the social distancing requirements and the COVID-19 restrictions.

### **Development of Planning Webinars on Council's website**

Following a September 2020 Council resolution on the development of Planning Webinars on Council's Website, an interdepartmental steering group has been established to oversee the production of the webinar on the DCP and LEP. The Committee is chaired by Strategic Planning and has sought feedback from the Precincts on priority issues the Precincts would like covered in the webinar. Work on the development of the webinar is continuing.

### **5. Financial impact statement/Time frame/Consultation**

Council supports the Precinct system via the allocation of a dedicated Community Liaison Co-ordinator position. No additional funds are required to support this report.

### **6. Conclusion**

Precinct Committees have continued to represent the views of their community by embracing online platforms and hosting expanded public Precinct meetings online. While this has been adequate during the pandemic period, Precincts are keen to resume face-to-face, public Precinct meetings, when Public Health Orders permit.

Precincts also continue to actively participate in strategic project consultations held by Council using online platforms. This report provides Council with an update on Precinct operations over the last eight months and tables all Motions passed during the period.

### **7. Attachments**

1. List of Precinct motions - August 2020-April 2021 (under separate cover) [⇒](#)

**REPORT  
CM/7.5/21.05**

**Subject:** Petition - Fairy Wrens

**TRIM No:** A14/0106

**Author:** Richard Coelho, Governance Officer

**Director:** Karen Mobbs, General Counsel

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**RECOMMENDATION:**

That Council:

1. Refers the petition requesting action to avoid the extinction of fairy wrens to the Director, Planning, Environment and Regulatory, for consideration.
2. Officers report back to Council on the action taken on the petition.

**1. Executive Summary**

Council has received an online petition containing 265 signatures (as at 10 May 2021) via iPetitions.com requesting Council to take urgent action to avoid the extinction of fairy wrens.

The petition does not fully comply with Council's Petitions Policy. However, it is recommended that the petition be referred to the Director, Planning, Environment and Regulatory, for consideration and that a report comes back to Council on the outcome.

**2. Introduction/Background**

Council accepts petitions from persons who have an interest in the Waverley local government area as residents, landowners, business people or in some other capacity. Petitions must concern matters that Council is authorised to determine.

**3. Relevant Council Resolutions**

Nil.

**4. Discussion**

The petition states:

*'Since the year 2000 the ravens have moved eastward from the country in search of food and now most of our beautiful fairy wrens, etc. have been eaten and the Council's response is that they are creating havens for them along the NSW Coast. But this is futile as the ravens have every street in every suburb of Sydney and coast line under surveillance and can spot prey from a long distance in the sky, so we have to find a way to cull these ravens to stop the killing of the fairy wrens and the further extinction of this species.'*



*Now that the small birds have been diminished they are going after pigeons.*

*The conservation of this species of birds is paramount and we need your support.*

*Please lobby the Government and as many people as appropriate, to support the sadly culling of these ravens, in order to avoid the extinction of this beautiful species of bird, and make it known so that the sighting of our wonderful birds will be restored hopefully within a few years.'*

The petition is an online petition created on iPetitions.com. Council's Petitions Policy states that the petition must include the full name, address (including postcode) and email address of those people who support the online petition. The petition does not comply with the policy because it does not contain the address or email address of the people who support the petition. However, this appears to be a limitation of the iPetitions platform. Where a petition does not fully comply with the Petitions Policy, it is up to Council to decide whether to accept it or not.

Council is currently reviewing the Petitions Policy. The review will look at options to better accommodate online petitions.

#### **5. Financial impact statement/Time frame/Consultation**

There is no financial impact in Council receiving the petition.

#### **6. Conclusion**

It is recommended that the petition be forwarded to the Director, Planning, Environment and Regulatory, for consideration and that a report come back to Council on the outcome.

#### **7. Attachments**

Nil.

**REPORT**  
**CM/7.6/21.05**

**Subject:** Audit, Risk and Improvement Committee Meeting - 10 December 2020 - Minutes

**TRIM No:** SF21/529

**Author:** Al Johnston, Governance Officer

**Director:** Karen Mobbs, General Counsel

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**RECOMMENDATION:**

That Council notes the minutes of the Audit, Risk and Improvement Committee Meeting held on 10 December 2020 attached to the report.

**1. Executive Summary**

Council established the Audit, Risk and Improvement Committee ('the Committee') in February 2019. The Committee meets five times per year. In accordance with the Committee's Charter, once the minutes of a meeting have been confirmed by the Committee, they are reported to Council for noting.

The minutes of the meeting held on 10 December 2020 were confirmed by the Committee at its meeting in March 2021 and are attached to this report for Council's information.

**2. Introduction/Background**

The Audit, Risk and Improvement Committee provides independent assistance to Council by monitoring, reviewing and providing advice on governance processes, risk management and control frameworks, and external accountability obligations.

The Committee is supported by an internal audit function and together they are one mechanism Council uses to ensure its internal controls and management approaches are effective for the management of risk across the organisation.

The Committee generally meets five times each calendar year. In accordance with section 9.6 of the Committee's Charter, after the minutes of each meeting have been confirmed by the Committee, they are reported to Council for noting.

**3. Relevant Council Resolutions**

Nil.

**4. Discussion**

Nil.

**5. Financial impact statement/Time frame/Consultation**

The minutes of the meeting held on 10 December 2020 were confirmed by the Committee at its meeting in March 2021.

**6. Conclusion**

The minutes of the ARIC meeting held on 10 December 2020 are attached to this report. It is recommended that Council notes the minutes of the meeting.

**7. Attachments**

1. ARIC Minutes - 10 December 2020 [↓](#)



**MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING  
HELD BY VIDEO CONFERENCE ON THURSDAY, 10 DECEMBER 2020**

**Voting Members Present:**

Elizabeth Gavey (Chair)	Independent Member
John Gordon	Independent Member
Kath Roach	Independent Member
Cr George Copeland	Councillor Member

**In Attendance:**

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Peter Monks	Director, Planning, Environment and Regulatory Services
Emily Scott	Director, Community, Assets and Operations
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Evan Hutchings	Executive Manager, Governance and Projects
Jared Lean	Internal Auditor (Engagement Partner, Grant Thornton Australia)
Mahesha Rubasinghe	Internal Auditor (Engagement Manager, Grant Thornton Australia)
Teena Su	Executive Manager, Finance
John Mantzios	Chief Information Officer
Kevin Trinh	Executive Manager, Information Management & Technology (for Item 5.5)
Cr Dominic Wy Kanak	Waverley Council
Al Johnston	Committee Secretary

*At the commencement of proceedings at 9.03am, those present were as listed above with the exception of Cr Wy Kanak and Ms Scott who arrived at 9.18am and 9.34am respectively during the General Manager's update item.*

**ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE**

The Chair read the following Acknowledgement of Indigenous Heritage:

*The Waverley Audit Risk and Improvement Committee respectfully acknowledges the Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms the Waverley Local Government Area.*

**1. Apologies/Leaves of Absence**

Apologies were received and accepted from Brett Hanger, External Auditor (Nexia Australia) and Caroline Karakatsanis from the Audit Office of NSW.

**2. Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and the following were received:

- 2.1 Elizabeth Gavey disclosed that she was recently appointed as an Independent member and Chair of Willoughby Council ARIC and the Deputy Chair of Penrith Council ARIC.

**3. Confirmation of Minutes**

**ARIC/3.1/20.12 Confirmation of Minutes - Audit, Risk and Improvement Committee Meeting - 15 October 2020 (SF19/330)**

**MOTION / DECISION**

Mover: Cr Copeland

Seconder: Kath Roach

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 15 October 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

**4. Actions from Previous Meetings**

**ARIC/4.1/20.12 Actions from Previous Meetings (SF19/5449)**

**MOTION / DECISION**

Mover: Kath Roach

Seconder: John Gordon

That the Committee:

1. Notes the status of the actions from previous meetings as at 10 December 2020.
2. Acknowledges Management's hard work in clearing the large number of action items over the year.

## 5. Reports

### ARIC/5.1/20.12 Audit Office of NSW - Matters to Report (SF19/5930)

#### MOTION / DECISION

Mover: John Gordon

Seconder: Kath Roach

That the Committee:

1. Notes that the Audit Office of NSW has no matters to report to this meeting.
2. Notes the Audit Office of NSW Annual Report into Local Government is due to be released in February 2021 and requests that the report be presented to the ARIC at the next available meeting.
3. Notes that Council has received a draft of the Audit Office report into Procurement in Local Government.
4. Requests that a summary table of all reports issued by the Audit Office of NSW be included in the Governance Report.

#### DISCUSSION

The Committee noted the Audit Office will release their annual report into local government and requested the report be included on the agenda of the March 2021 meeting.

The General Manager advised the Committee that the Audit Office has completed their review into procurement management in local government and have provided a draft report to Council (Waverley being one of the Councils reviewed). Council's reply to the Audit Office is due next week. He said the review found Council was in the main compliant but there is room for improvement and that he will be reporting to ARIC on the review and Council's response.

To help ensure Council is aware of the work of the Audit Office, the Committee requested that a summary table of all the reports issued by the Audit Office be reported to the ARIC in the Governance Report.

### ARIC/5.2/20.12 General Manager's Update (SF19/330)

#### MOTION / DECISION

Mover: John Gordon

Seconder: Kath Roach

That the Committee:

1. Notes the General Manager's verbal update provided at the meeting.
2. Receives an update on the cemetery management planning at the July 2021 meeting.
3. Receives an update on the Public Private Partnership projects at the March 2021 meeting.

#### DISCUSSION

The General Manager advised the Committee that:

- The Covid-19 Public Health Orders are changing rapidly.
- Council is taking a cautious approach to encouraging staff back to the office and will not implement any change until late January 2021. When this occurs it will not simply be a case of reverting back to the pre-Covid-19 situation. Officers will be looking at better utilisation of building space and working environments.

- The public place restrictions now allow larger gatherings of people and Council is working with the police and other agencies to work through this.
- There has been good progress with the delivery of the Bondi Pavilion and Notts Avenue capital works projects.
- The application for the Amalfi Beach Club has been an interesting learning process for the organisation in respect of the way Council's events policy intersects with Council's role as crown lands manager under the Crown Lands Act and the Minister's role.
- Council has been developing some Public Private Partnerships and utilising independent probity advisors to put safeguards in place.

The Committee noted that it has not reviewed Council's public private partnerships to date and agreed with Management that a report outlining the projects and the issues Council is facing will be provided to the ARIC at its meeting in March 2021.

The Committee asked the General Manager how he thought Council is going in developing the economy in the Waverley area as part of the post-Covid-19 recovery. The General Manager said that the local economy has been affected given its exposure to the tourism and hospitality sectors. Council has been working on a recovery strategy focussed on economic, social and community elements. This has included monitoring changes to the local economy and collecting data on vehicle and pedestrian traffic, parking impacts, occupancy audits and unemployment rates, and Council has also held business forums with a wide range of stakeholders. The data shows occupancy rates have only really declined in one area of Waverley, namely at Charing Cross.

The response from business sectors without exception has been incredibly positive, thankful and appreciative of the support made available to them through the different tiers of government, including Council's small business support package, and they expressed a great deal of optimism about the future. Council's business support package has consisted of such things as turning off parking meters, a reduction in fees and charges, and the opportunity to apply for financial assistance. Council hasn't received many applications for financial assistance and staff believe this is a reflection of the gradual ramping up in economic activity in the area.

The Committee was provided with an update on the management of risk in the cemetery and the adoption of a cemetery business plan to achieve financial sustainability over the long term. The Committee expressed its satisfaction with this progress and requested Management provide a further update to the ARIC at its meeting in July 2021.

#### **ARIC/5.3/20.12      Dashboard Roll-out - Update Report (A19/0583)**

#### **MOTION / DECISION**

Mover:      Kath Roach  
Seconder:   Cr Copeland

That the Committee notes the Data Analytics Dashboard Report September 2020 attached to the report and that Management is working toward improving the reliability of the data.

#### **DISCUSSION:**

The Chief Financial Officer and Executive Manager, Finance addressed the Committee on this item. They advised that technical issues have impacted on the accuracy of various components of the report and that work is being undertaken to improve this accuracy for the forthcoming December/January report. In terms of the details included in the report, the practice and regularity of purchase orders being raised after the invoice has been received was highlighted, with it being indicated that training and awareness of staff regarding this issue is to be an immediate focus.

The following issues were raised by Committee members in relation to the details provided in the report, but as it was acknowledged that aspects of the data were not accurate or reliable, it was not possible to conclude where action was required:

- Duplicate purchase orders
- Split purchase orders
- Large number of invalid ABNs

In relation to the large numbers of invalid ABNs, the Executive Manager, Finance explained that this was also due to inaccuracies of the data and specifically staff (who don't have ABNs associated with them) being in the database. The remaining seven incidences related to suppliers that do not require the provision of an ABN due to them not reaching the income threshold. It was also noted that a process is in place to check that there are no suppliers that have the same bank account as employees.

The Committee members suggested that upon accuracy and reliability of the data being resolved, that the reporting to the Committee highlight exceptions and patterns.

**ARIC/5.4/20.12      Information Management and Technology - Work Program Update (A18/0658)**

**MOTION / DECISION**

Mover: John Gordon

Seconder: Kath Roach

That the Committee notes progress on the IT work program and action items, and that a presentation on the ICT Strategy and a further IT Update be made to the first ARIC meeting in 2021.

**DISCUSSION:**

The Director Customer Service and Organisation Improvement advised that the ICT Strategy has been endorsed by ELT and is now being implemented, with this implementation to continue over a three year period. The CIO explained that the Strategy is business lead with a high level of engagement, with all aspects linked to the operations of the business. He added that high level governance and cyber security issues are addressed in the Strategy.

The Committee members acknowledged that a three year timeline is realistic and requested clarification on certain aspects with corresponding responses provided as follows:

- How will engagement with the community occur? This is being developed and determined with customer journey mapping being a key component.
- How are issues of Disaster Recovery and Cyber Security being addressed, particularly in relation to remote devices?

It was highlighted by the Committee that phishing attacks

Further, Camden Council has recently received Customer Service awards in relation to their digital interface and discussions with them in this area would be worthwhile.

**ARIC/5.5/20.12      Enterprise Risk Management - Status (SF19/2474)**

**MOTION / DECISION**

Mover: Cr Copeland

Seconder: Kath Roach



That the Committee:

1. Notes the status of Council's Enterprise Risk Management Framework as outlined in the report and acknowledges the excellent work undertaken in its development.
2. Receives six monthly update reports on the Enterprise Risk Management Framework as a standing item on the agenda.
3. Receives brief presentations from the risk owners of two function areas on their top two risks in a 15 minute time slot prior to each ARIC meeting.
4. Is notified at the next available meeting when the risk rating of any item escalates.

#### DISCUSSION:

The General Counsel and Executive Manager, Governance and Projects addressed the Committee on this item. They explained that now that Risk Registers have been developed for each function, they will be reviewed on a six monthly basis. It was also explained that the registers are currently in Excel format with options being explored for the most appropriate platform in the longer term. In particular, this matter has been raised through the ICT Strategy development and will be resolved in conjunction with its implementation.

The Executive Manager, Governance and Projects added that the registers have been reviewed by Council's consultant, InConsult, with the only significant improvement identified being for each function area to consider This is to be addressed through the scheduled review process which will also align with the implementation of Council's Fraud and Corruption Control Framework.

The Committee Members acknowledged the work undertaken in the development of the Enterprise Risk Framework over the past year. They also suggested the following as enhancements for incorporation:

- Amendments and enhancements to the Risk Management Plan, including clearer definition of risk appetite with examples of risk tolerance. The Chairperson indicated that she will provide these to the Executive Manager.
- Provision of six monthly update reports to ARIC as a standing item on the agenda.
- Reporting to the next available ARIC meeting any incidents of a risk escalating.
- Brief presentations being provided by risk owners of function areas to the ARIC on their top two risks in a 15 minute time slot prior to each ARIC meeting.

#### ARIC/5.6/20.12 Governance Report (SF20/1540)

#### MOTION / DECISION

Mover: Cr Copeland  
Seconder: Kath Roach

That the Committee:

1. Receives and notes the report.
2. Requests Management provide a brief commentary on the data in each section of the report.

#### DISCUSSION

The Committee expressed satisfaction with the information provided in the report including on the Employee Assistance Program, but did request that there be some commentary on the data in each section.

The Committee noted that the number of GIPAs are low compared to other councils and there have been

ARIC/5.7/20.12 Annual Internal Audit Plan Status Update 2020/21 (A19/0800)

Mover: Elizabeth Gavey  
 Seconder: John Gordon

## DISCUSSION

The Internal Auditor advised the Committee that the audit is completed and the audit report is also completed and with the relevant director. The Internal Auditor also advised that the audit has been rescheduled to early in 2021.

**MOTION / DECISION**

Mover: Elizabeth Gavey  
 Seconder: Kath Roach

1. Notes the completed Internal Audit Report, *“Follow-up of Outstanding Audit Recommendations”* attached to the report.
2. Requests the responsible manager provide a short briefing to the Committee on the Working with Children audit findings and Council’s responses including the timeline and the review of the policy framework (and that this occur at the pre-meeting risk presentation referred to at item 5.5 at this meeting).
3. Requests that an update report be prepared for the Committee on the leave balances review referred to in the Public Place Cleansing audit update.

## DISCUSSION

The Internal Auditor advised the Committee that there are 18 open audit recommendations, which is low compared to most other councils. Of those, nine are on track and nine are delayed, and of the nine delayed, only two have a high risk rating. The Internal Auditor confirmed they will be reporting to the Committee with quarterly updates on the outstanding audit recommendations and the Committee agreed that this has been a valuable exercise.

The Committee discussed the Working with Children update and the timeline for its resolution including the review of the policy framework, and requested that the responsible manager provides a short briefing to the Committee when they give their pre-meeting risk presentation referred to at item 5.5 above.

The Committee also requested that an update report be prepared on the review of the management of leave balances referred to in the Public Place Cleansing audit update so the ARIC can track trends and management's response.

**ARIC/5.9/20.12 External Audit Recommendations (Management Letters) Report (SF18/416)****MOTION / DECISION**

Mover: John Gordon  
Seconder: Kath Roach

That the Committee:

1. Notes the updated implementation status of the external audit recommendations.
2. Requests both the internal and external outstanding audit recommendations be combined into one report and the ARIC Chair will circulate a proposed table designed for this purpose to Committee members and the Internal Auditors for finalisation in time for the next meeting in March 2021.

**DISCUSSION**

The Committee raised the apparent discrepancy in the reported status of the audit logs recommendation as closed in this report, whereas the most recent internal auditor's report indicated the audit logs recommendation was open. Officers confirmed that the audit logs matter may be closed from a Finance department perspective but from an IT department perspective the process still has to be put in place.

**ARIC/5.10/20.12 Draft ARIC Report to Council (SF19/1093)****MOTION / DECISION**

Mover: Elizabeth Gavey  
Seconder: John Gordon

That the Committee:

1. Receives and notes the draft ARIC Annual Report for 2020 attached to the report.
2. Provides comments on the draft Annual Report to the Chair by 31 December 2020 with a view to finalising the report out of session.

**ARIC/5.11/20.12 ARIC Meeting Dates for 2021 (SF19/5470)****MOTION / DECISION**

Mover: John Gordon  
Seconder: Kath Roach

That the Committee adopts its meeting dates in 2021 as follows:

- 18 March (9am)
- 20 May (9am)
- 29 July (9am)
- 23 September (draft financial statements) (9am)
- 25 November (2pm)

**6 Other Business****ARIC/6.1/20.12 Financial Oversight by ARICs (A03/0346)****MOTION / DECISION**

Mover: John Gordon  
Seconder: Cr Copeland

That the Committee requests that the Quarterly Budget reports considered by Council be presented to the ARIC.

**DISCUSSION**

The Committee discussed the role of Audit, Risk and Improvement Committees and the expectation that the Audit Office of NSW will require them to provide financial oversight of council operations following the problems experienced at Central Coast Council. In light of this it was suggested that the quarterly budget reports considered by Council be presented to the Committee. The Committee agreed with the suggestion.

**7. Meeting Closure**

**THE MEETING CLOSED AT 11.34 AM.**

.....  
**SIGNED AND CONFIRMED**  
**CHAIR**

**REPORT**  
**CM/7.7/21.05**

**Subject:** Community Engagement Policy and Strategy and  
Community Participation Plan - Adoption

**TRIM No:** A21/0029

**Author:** Libby Mackenzie, Community Engagement Co-ordinator

**Director:** Meredith Graham, Acting Director, Customer Service and Organisation  
Improvement

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**RECOMMENDATION:**

That Council adopts:

1. The Community Engagement Policy attached to the report (Attachment 2).
2. The Community Engagement Strategy attached to the report (Attachment 3).
3. The Community Participation Plan (Amendment 2) attached to the report (Attachment 4).

**1. Executive Summary**

This report outlines the findings of the public exhibition of the draft Community Engagement Policy and Strategy and Community Participation Plan (Amendment 2) that ran from 13 November 2020 to 10 January 2021 (58 days).

A total of 21 responses were received via several engagement avenues, with the majority indicating they were very supportive or somewhat supportive of the statement of commitment, values, and principles that form the foundation of all three documents.

Many respondents highlighted concerns over the perceived lack of transparency and community engagement in Council's decision-making process. The feedback demonstrated an appetite for more community engagement across all Council projects for the life of the project, and for Council to focus on additional accessible methods to ensure the whole community was heard.

It is recommended that Council endorses changes outlined in this report and adopts the Community Engagement Policy (attachment 2) and Strategy (attachment 3), and amended Community Participation Plan (attachment 4).

**2. Introduction/Background**

The Community Engagement Policy and Strategy have been developed to provide clarity on what Waverley Council (Council) defines as engagement. The documents relate to Council-led projects, and outline how engagement will be conducted, and related roles and responsibilities. The Community Participation Plan (CPP) does similarly, specific to planning and development projects.

A public exhibition period for the draft policy and strategy, along with amendments to the CPP ran from 13 November 2020 to 10 January 2021 (58 days).

**3. Relevant Council Resolutions**

<b>Meeting and date</b>	<b>Item No.</b>	<b>Resolution</b>
Council 20 October 2020	CM/7.5/20.10	<p>That Council:</p> <ol style="list-style-type: none"> <li>Publicly exhibits the draft Community Engagement Policy and Community Engagement Strategy attached to the report for a minimum of 42 days.</li> <li>Notes the amendments to the Community Participation Plan set out in the report.</li> <li>Publicly exhibits the draft Community Participation Plan attached to the report for a minimum of 42 days alongside the Community Engagement Policy and Community Engagement Strategy.</li> </ol>
Operations and Community Services Committee 7 November 2017	OC/5.1/17.11	<p>That:</p> <ol style="list-style-type: none"> <li>Council adopts the Waverley Council Community Engagement Strategy attached to this report (Attachment 1).</li> <li>Council adopts the Waverley Community Plan: Community Engagement Strategy for implementation attached to this report (Attachment 2).</li> <li>Council names the plan the Waverley Community Strategic Plan.</li> <li>Council adopts the draft themes for community consultation, as set out in this report, subject to: <ol style="list-style-type: none"> <li>Consideration being given to renaming the themes 'Community Assets' and 'Transport Modes and Parking'.</li> <li>The addition of the theme 'Knowledge and Innovation'.</li> </ol> </li> <li>Council appoints four councillors, comprising the Mayor, Cr Masselos, Cr Wy Kanak and Cr Betts, to form a Waverley Community Strategic Plan Councillor Reference Group to advise Council during the implementation phase of community engagement for the Waverley Community Strategic Plan, in accordance with Attachment 3 to this report.</li> <li>The Reference Group considers engagement activities with hard-to-reach groups, children and youth</li> </ol>
Finance, Ethics and Strategic Planning Committee	F-0510.8	<p>That:</p> <ol style="list-style-type: none"> <li>Council adopt the revised Consultation Policy, the</li> </ol>

4 October 2005		Short Guide to Consultation and the Consultation Template.
		2. Where appropriate, insert reference to consultation with the Bondi and Districts Chamber of Commerce.

#### 4. Discussion

The public exhibition period for community feedback ran from 13 November 2020 to 10 January 2021, however email submissions received after that time were still accepted.

The consultation objectives for this second round of consultation were to:

- Sense check plan and actions with key stakeholder and general community.
- Close the loop with people who were involved in Stage 1 consultation.
- Ensure we are on the right track with the documents.
- Ensure relevant community members are well-informed and have scope to make substantial input.

#### Engagement tools overview

The engagement process aligned with Council's adapted IAP2 model for community engagement, sitting at the level of Consult on the public participation spectrum.

*Table 1. Engagement tools.*

Method	Overview	Date	Response
Online survey	A 13-question online survey on the Have Your Say Waverley dedicated project page, addressing the draft documents	13 November 2020 — 10 January 2021	16 survey responses
Long-form submissions	Submissions received via email	13 November 2020 — 29 January 2021	5 email submissions
Online information session	2 x dedicated Community Engagement Policy and Strategy information sessions + Q&A on Zoom	3 December 2020	1 attendee
Precinct workshop		10 December 2020	17 attendees

#### Feedback overview

Overall, Council received feedback from 39 people. From the 16 who completed the online survey, the majority indicated overall support for the Community Engagement Policy and Strategy, but showed that there have been perceived gaps in Council's community engagement process in the past.

Feedback received in the survey and online workshops highlighted concerns over the perceived lack of transparency and community engagement in Council's decision-making process. Respondents emphasised the need for a Customer Relationship Management (CRM) tool to better engage and communicate with the community across the lifetime of a project.

The feedback demonstrated an appetite for more community engagement across all Council projects for the life of the project, and a desire for Council to focus on additional accessible methods to ensure the whole community is heard, such as going on-site, providing more online options, and sending information

through emails and letterbox distribution.

A Consultation Summary report of all community feedback received is attached to this report (Attachment 1).

### **Amendments to the documents**

Below is a summary of major amendments made to the Community Engagement Policy and Strategy, and the Community Participation Plan.

- Removed the 'Values' and reviewed the Statement of Commitment and Principles from all three documents to ensure all statements are tangible and outcomes driven from all documents. This change was driven by internal and external feedback which identified a lack of differentiation between 'values' and 'principles,' and a need to focus less on broad statements and more on tangible outcomes.
- Incorporated traffic-related, parking and streetscape improvement projects to the *Framework in Practice* and included their minimum engagement commitments.
- Added the following to the Strategic Action Plan:
  - Development of minimum radius notification commitments for relevant projects and make it available to view on Council's website.
  - Investigate options to have a 'close the loop' community consultation process, where the community is asked their thoughts on the finished product/issues/the engagement process itself.
  - Investigate possible actions to increase community knowledge of development assessments such e-newsletters and listing of DAs on public exhibition on Council's website.

The amendments in full have been marked-up on the previous versions of the policy and strategy, which are attached to this report (Attachment 5 and 6).

## **5. Financial impact statement/Time frame/Consultation**

### **Financial impact statement**

Resourcing is intended to be predominantly from existing staff and budget. During the process of scoping the feasibility of each action, additional resourcing may be highlighted as necessary, for which a business case will be drafted and submitted to the internal Executive Leadership Team for consideration.

### **Time frame**

The Community Engagement Policy and Strategy will be reviewed every four years as part of the review of the Community Strategic Plan, or as required in the event of legislative changes or requirements.

A review of the Community Engagement Strategy will be reported to Council at the end of each financial year, including the progress of each action outlined in the Strategic Action Plan, and an overview of engagement outcomes for the preceding 12 months.

## **6. Conclusion**

It is recommended that Council endorses the changes outlined in this report and adopts the Community Engagement Policy and Strategy, and Community Participation Plan (Amendment 2).



**7. Attachments**

1. Community Engagement Policy and Strategy Public Exhibition Consultation Summary Report (under separate cover) [⇒](#)
2. Community Engagement Policy (under separate cover) [⇒](#)
3. Community Engagement Strategy (under separate cover) [⇒](#)
4. Community Participation Plan (Amendment 2) (under separate cover) [⇒](#)
5. Community Engagement Policy - Marked-up (under separate cover) [⇒](#)
6. Community Engagement Strategy - Marked-up (under separate cover) [⇒](#)

**REPORT  
CM/7.8/21.05**

**Subject:** Waverley Artist Studios - Appointments - 2021-2022

**TRIM No:** A20/0106

**Author:** Elizabeth Reidy, Co-ordinator, Curator and Visual Arts

**Director:** Meredith Graham, Acting Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council:

1. Offers the following artists a placement in the Waverley Artist Studios for the period September 2021–August 2022:
  - (a) Jonathan Jones.
  - (b) Damian Dillon.
  - (c) Tina Havelock Stevens.
  - (d) Sarah Contos.
  - (e) Genevieve Felix-Reynolds.
2. Offers the following artists a reserve placement in the Waverley Artist Studios for the period September 2021–August 2022:
  - (a) Murat Urali.
  - (b) Penelope Cain.
  - (c) Tom Keukenmeester.

**1. Executive Summary**

This report provides information on Waverley Artist Studios and summarises applications proposed for the next studio period for September 2021–August 2022.

Following a peer assessment process, recommendations were put forward by officers to the Public Art Committee. As a result, the Public Art Committee now requests that Council endorse the recommendations that:

- Jonathan Jones, Damian Dillon, Tina Havelock Stevens, Sarah Contos and Genevieve Felix-Reynolds are offered a place in the September 2021–August 2022 studios.

- Murat Urali, Penelope Cain and Tom Keukenmeester are placed on a reserve list for the September 2021–August 2022 studios.

There are no direct costs to Council for the Waverley Artist Studios, as in-kind support is provided through the use of artist studios at the Waverley Woollahra Art School.

## 2. Introduction/Background

This is the eleventh year of the Waverley Artist Studios, which are based in the Bondi-Waverley School of Arts building on Bondi Road, Bondi. The Waverley Artist Studios offers five rent-free workspaces for twelve months.

In return for the space, resident artists enter into an agreement with Council to provide agreed community activities such as:

- Tutoring in Waverley school holiday programs.
- Holding public programs and exhibitions in Waverley Library Galleries and Bondi Pavilion Gallery.
- Holding artist talks with our Seniors and school groups.
- Providing workshops at Sydney Children's Hospital for patients and their siblings.
- Bondi Beach Sea Wall review panel.

To date, the studio program has supported 64 artists, with former residents exhibiting in the Museum of Contemporary Art, Art Gallery of NSW, Museum of Old and New (Hobart), The National Gallery of Victoria, Queensland Art Gallery, Perth Institute of Contemporary Art, artspace Sydney, National Gallery of Victoria, National Portrait Gallery, National Gallery of Australia, Sydney Biennale, Carriageworks, Gallery of Modern Art Queensland, and numerous international galleries and biennales.

Former Waverley Studio Artists have won the Archibald prize and NSW Travelling Fellowship, been finalists in the Moran Prize, John Fries Prize, Glover Prize, Sulman Prize, Hazelhurst Art on Paper Award, Woollahra Small Sculpture Prize, Wynne Prize, Redlands Konica Minolta Prize, Anne Landa Award for Video and New Media Arts, and been recipients of Creative Fellowships from the Australia Council for the Arts. The studio program has achieved a reputation for excellence in the visual arts community and is highly competitive, ensuring high-quality engagement outcomes for Waverley's community.

## 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 15 September 2020	CM/7.11/20.09	That Council: <ol style="list-style-type: none"> <li>1. Extends the tenure of the current Waverley Studio artists, Carolyn Craig, Julia Guttman, Laura Jade, Cameron Scott and Kirra Weingarth, from 31 January 2021 until 31 August 2021.</li> <li>2. Notes the call-out for the next round of studio artists will commence in May 2021, with the expected induction date of 1 September 2021.</li> </ol>

## 4. Discussion

Council resolved to extend the tenure of the current studios artists in July 2020 due to the closure of the studios for six months as the result of the COVID-19 pandemic. The tenure was extended for a six-month

period to allow the current studio artists a 12-month cycle of access to the spaces. As the result of this extension, a new cycle of dates for applications and the occupancy period was established.

Officers from Community Engagement and Visual Arts coordinated an expression of interest (EOI) calling for new studio residents in March 2021. The EOI ran from 12 March to 23 April 2021. Fifty-two applications were received.

On 30 April 2021, a peer assessment panel consisting of current Waverley Studios Artists assessed the applications. On 10 May 2021, the Public Art Committee reviewed the top ten applications.

The Public Art Committee recommends the top five artists are offered places in the studios, with the following three to be placed on reserve, as follows:

- Allocated studios:
  - Jonathan Jones.
  - Damian Dillon.
  - Tina Havelock Stevens.
  - Sarah Contos.
  - Genevieve Felix-Reynolds.
- On reserve:
  - Murat Urali.
  - Penelope Cain.
  - Tom Keukenmeester.

Further information about the artists has been circulated to Councillors separately.

## **5. Financial impact statement/Time frame/Consultation**

Artists are provided with in-kind support from Council through the use of the artist spaces at the Waverley Woollahra Art School and staff time in delivering the project. There are no direct costs to Council for the Waverley Artist Studios.

If appointed, this group of artists will move into the studios on 1 September 2021 and remain in residence until 31 August 2022.

These appointments are recommended on the peer review results of the current studio artists, followed by the review and expert guidance of the Waverley Public Art Committee.

## **6. Conclusion**

It is recommended that Council endorses Jonathan Jones, Damian Dillon, Tina Havelock Stevens, Sarah Contos and Genevieve Felix-Reynolds for a place in the September 2021–August 2022 Waverley Artist Studios, with Murat Urali, Penelope Cain and Tom Keukenmeester endorsed as reserves.

The call-out for the next round of studio artists will commence in March 2022, with a new cohort of artists recommended in a report to Council in May 2022.

## **7. Attachments**

Nil.

**REPORT**  
**CM/7.9/21.05**

**Subject:** Access and Inclusion Advisory Panel - Membership

**TRIM No:** A21/0096

**Author:** Annette Trubenbach, Executive Manager, Community Programs

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That Council:

1. Appoints the following community members to the Access and Inclusion Advisory Panel for the period June 2021 to September 2023:
  - (a) Danny Hui.
  - (b) Andre Cioban.
  - (c) Aydan Costello.
  - (d) Ben Alexander.
  - (e) Ben Whitehorn.
  - (f) Rachel Lazarov.
  - (g) Petra Pattinson.
  - (h) Zoe Dunn.
2. Offers the unsuccessful applicants a reserve place on the Panel.

**1. Executive Summary**

At its meeting on 16 March 2021, Council adopted Terms of Reference for the Access and Inclusion Advisory Panel. At a subsequent meeting, the Councillor membership was appointed. The Councillors appointed to the Panel are:

- Cr Masselos (Mayor).
- Cr Keenan (Chair).
- Cr Kay.
- Cr Wy Kanak.

Community members were invited to submit expressions of interest (EOI) to join the Panel. The EOI period ran from 8 April to 6 May 2021. Sixteen applications were received and reviewed by the selection panel, which was made up of the four appointed Councillors and the Director, Community, Assets and Operations.

As there are only eight community member positions on the Panel, it was a highly competitive selection process. While all eligible applicants met the selection criteria and displayed a strong commitment to inclusion for people with disability in Waverley, the successful applicants demonstrated skills and experience that were exceptionally aligned with the requirements of the Panel and represent a diverse range of disabilities or professional expertise. Details of all nominations received have been circulated to Councillors separately.

It is recommended that Council endorses the eight applicants proposed by the selection panel to be appointed to the Advisory Panel. The selection panel also recommends that the unsuccessful applicants be invited to be placed on a reserve list to be engaged when opportunities arise. These would include situations where the Panel requires specific technical expertise; when positions become vacant in the future; and during co-design workshop and consultation events in the lead up to Council's new Community Strategic Plan (CSP) and Disability Inclusion Action Plan (DIAP).

## 2. Introduction/Background

The aim of the Panel is to promote an inclusive community and enhance the inclusion and participation of people of all abilities in community life.

Panel membership will comprise:

- The Mayor and three Councillors.
- Up to eight community members who have a direct experience of disability either personally, professionally, academically or through a care/support role.

A community member is to be appointed as an individual member of the community and not as a representative of an organisation, business, advocacy body, or stakeholder group. Community members shall hold office for a two-year term (or such other period of appointment) or when reviewed by Council. Where possible the term is to coincide with the Council term.

## 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Operations and Community Services Committee 13 April 2021	OC/5.2/21.04	That Council appoints Cr Masselos (Mayor), Cr Keenan (Chair) and Councillors Kay and Wy Kanak to the Access and Inclusion Advisory Panel.
Council 16 March 2021	CM/7.3/21.03	That Council:  1. Thanks the following members of the Access Advisory Committee 2014–2021 for their contribution:  (a) Nicola Sellman.  (b) Mary Doyle.  (c) Rachel Lazarov.  (d) Ben Alexander.  (e) Meredith Coote.  (f) Ben Whitehorn.

		<ol style="list-style-type: none"> <li>2. Adopts the Terms of Reference for the Access and Inclusion Advisory Panel (formerly Access Advisory Committee) attached to the report.</li> <li>3. Notes that the development of the 2022–2026 Disability Inclusion Action Plan will be integrated into engagement activities of the new Community Strategic Plan.</li> <li>4. Sets a fee of \$200 per meeting to be paid to community members and community organisations/groups for attendance.</li> <li>5. Notes that funding of up to \$6,250 for the payment of the fees referred to in clause 3 above has been included in the draft 2021–22 Operational budget.</li> </ol>
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#### 4. Discussion

##### Recruitment of community membership

Following the adoption of the Terms of Reference in March, expressions of interest were invited from community members by way of public advertisement. The EOI period ran from 8 April to 6 May and was promoted via the following communication channels:

- Council's Have Your Say page.
- Email to Have Your Say subscribers.
- The Mayors column in the Wentworth Courier.
- Internal and external newsletters.
- Social media accounts.
- Distribution through networks to local community organisations, peak bodies and government agencies and previous enquirers.

A total of 16 applications were received, including one late submission. The Panel was very impressed with the field of applicants, who covered a broad spectrum of experiences, qualifications, and interests, resulting in a highly competitive selection process for the eight community positions available on the Panel.

##### Selection criteria

The selection panel, made up of the Councillor membership and the Director, Community, Assets and Operations, evaluated the applications against the following criteria:

- Live, work or have a connection to Waverley of the surrounding area.
- Have a direct experience of disability, either personally, professionally, academically or through a care or support role.
- Have capacity to contribute views and perspectives that represent, as far as is possible, a diverse range of disability.
- Have interest in and the capacity to provide advice on one or more of the following:
  - The built environment and urban planning.
  - Social inclusion and civic participation.
  - Economic participation.
  - Promotion of inclusive attitudes and behaviours.

- The development, implementation and review of Council's strategies, policies and practices.
- Be available to attend meetings out of business hours.

The applications received represented people with varied experience of disability, including lived experience, experience in a carer or support role, as well as professional experience in the disability sector or working with people with disability and their families.

While all eligible applicants met the selection criteria and displayed a strong commitment to inclusion for people with disability in Waverley, the successful applicants demonstrated a complementary set of skills and experience that are exceptionally well aligned with the requirements of the Panel and represent a diverse range of disabilities. The nominations recommended for panel membership reflect a good balance of 50% of applicants living with disability and 50% of applicants offering professional experience.

Given the high calibre of applications received, the selection panel discussed avenues for unsuccessful applicants in this round to be invited to be placed on a reserve list. Council is keen to actively engage with all Panel applicants and to proactively seek their input and technical expertise whenever opportunities arise. These would include upcoming vacancies on the Panel, invitations to provide technical advice on specific disability issues (e.g. recreation, education or employment) and participation in access audits or co-design workshops/consultation events in the lead up to Council's new Community Strategic Plan (CSP) and Disability Inclusion Action Plan (DIAP).

## **5. Financial impact statement/Time frame/Consultation**

Panel meetings and facilitation are included in Council's operational budget and within existing resources.

If Council endorses the recommendations of this report, the first meeting with the new Panel will be held late June 2021.

In accordance with the Panel's Terms of Reference, Council will renew the community membership in September 2023.

## **6. Conclusion**

It is recommended that Council appoints the community members put forward by the selection panel to the Access and Inclusion Advisory Panel from June 2021 to September 2023, as outlined in this report. It is also recommended that unsuccessful applicants be invited to be placed on a reserve list.

## **7. Attachments**

Nil.



**REPORT**  
**CM/7.10/21.05**

**Subject:** Reconciliation Action Plan (RAP) Advisory Committee - Membership

**TRIM No:** A14/0173

**Author:** Rebecca Rodwell, Manager, Community Planning and Partnerships

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That Council appoints the following individuals to the Reconciliation Action Plan (RAP) Advisory Committee for a two-year term from June 2021 to June 2023:

1. Chris Bonney.
2. Peter Cooley.
3. Walangari Karntawarra.
4. Michael Mahoney.
5. Barbara Simms.
6. Sally Walker.

**1. Executive Summary**

Expressions of interest (EOI) were invited for membership of the Reconciliation Action Plan (RAP) Advisory Committee for a term of two years. The EOI was open from 24 March to 21 April 2021. Six applications for eight positions were received and reviewed by Councillor Wy Kanak (with delegation from the Mayor) and Emily Scott (with delegation from the General Manager). All have been assessed as eligible for membership and have displayed a strong interest and commitment to reconciliation.

This report recommends that all applicants are appointed to the committee. A summary table containing the details of each applicant has been circulated to Councillors separately.

**2. Introduction/Background**

According to the RAP Advisory Committee Terms of Reference, the term for membership of this new committee is two years or when reviewed by Council.

The time frame for the recruitment was:

- Promotion and seeking applications: Wednesday, 24 March–Wednesday, 21 April.
- Reviewing applications: Thursday, 22 April–Friday, 7 May 2021.
- Seeking endorsement of members: Council meeting on 25 May 2021.

The EOI was promoted via:

- Local Aboriginal residents who had previously engaged with Council.
- The La Perouse Local Aboriginal Land Council, the Gujaga Foundation, and the La Perouse Government Interagency members.
- An update on Waverley Council's website.
- Notification of Have Your Say subscribers.
- The Council page in the Wentworth Courier.
- Internal and external newsletters.
- Social media channels.
- Distribution through networks to local community organisations, precincts, contacts and previous enquirers.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 16 March 2021	CM/7.2/21.03	That Council: <ol style="list-style-type: none"> <li>1. Establishes a Reconciliation Action Plan Advisory Committee.</li> <li>2. Adopts the Terms of Reference for the Committee attached to the report.</li> <li>3. Sets a fee of \$200 per meeting to be paid to community members and community organisations/groups for attendance.</li> <li>4. Notes that funding of up to \$5,000 for the payment of the fees referred to in clause 3 above has been included in the draft 2021–22 Operational budget. This is to acknowledge the significant demands placed on Aboriginal and Torres Strait Islander people to share their knowledge, information, expertise and culture on an ongoing basis.</li> </ol>
Council 10 October 2019	CM/7.1/19.10	That Council adopts the Innovate Reconciliation Action Plan 2019–2021 attached to this report, noting that forwards from the Mayor and RAP Champion are still to be included.
Council 20 August 2019	CM/7.6/19.08	That Council: <ol style="list-style-type: none"> <li>1. Endorses the draft Innovate Reconciliation Action Plan 2019–2021 (RAP) attached to this report for public exhibition.</li> <li>2. Notes that the draft RAP has been endorsed by Reconciliation Australia.</li> <li>3. Notes that a further report summarising consultation feedback will include a resourcing strategy to enable implementation of the RAP.</li> <li>4. Notes that preliminary costing of cross organisation</li> </ol>

		<p>delivery of proposed RAP actions is estimated to be \$79,000.</p> <p>5. Calls for expressions of interest for an artwork from an Indigenous artist to be featured on the cover of the RAP, and that the Public Art Committee review and choose the successful applicant and artwork.</p>
<p>Council 14 October 2014</p>	<p>CM/7.6/14.10</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives and notes the consultation feedback Council has received on the draft RAP together with Council officers' suggested responses included in the Consultation Summary (Attachment 1).</li> <li>2. Endorses the Reconciliation Action Plan as detailed in Attachment 3.</li> <li>1. Uses its professional photographs of the representatives of La Perouse Local Aboriginal Land Council in compiling the final version of the RAP, with any relevant permissions obtained.</li> </ol>
<p>Operations Committee 6 May 2014</p>	<p>OCRD.13/14</p>	<p>That the Committee endorses the Draft Reconciliation Action Plan for consultation, subject to the following:</p> <ol style="list-style-type: none"> <li>1. The last paragraph of the section headed 'Background and Definitions' be amended to read: <p>'Waverley Council acknowledges that the La Perouse Local Aboriginal Land Council is the elected body under the NSW Aboriginal Land Rights Act 1983 for Aboriginal Land, culture, heritage and housing in the Waverley LGA. The La Perouse Local Aboriginal Land Council extends from Dover Heights to the Sutherland Shire.'</p> </li> <li>2. The following paragraph being added to the end of the section headed 'About Waverley': <p>'In 2013 11 staff members, or 2% of Council's workforce of 583 people, identified themselves as being from Aboriginal or Torres Strait Islander background. Waverley Council has had one Indigenous Councillor since 1999. Indigenous staff members are entitled to one day leave during NAIDOC week to enable them to participate in National Aboriginal and Islander Day (NAIDOC) celebrations and four staff used their 2013 NAIDOC entitlement as a public holiday.'</p> </li> </ol>

#### **4. Discussion**

Six applications were received for the committee as follows:

- Chris Bonney.
- Peter Cooley.
- Walangari Karntawarra.
- Micheal Mahoney.
- Barbara Simms.
- Sally Walker.

Of these, three applicants live in the Waverley local government area and three meet all the criteria, being:

- A traditional custodian of the Waverley area.
- An Aboriginal and/or Torres Strait Islander person who lives, works or has a connection to the Waverley and surrounding area.
- A representative from an Aboriginal and Torres Strait Islander community group and/or organisation that operates and/or are located within the jurisdiction of the La Perouse Local Aboriginal Land Council.

The maximum number of committee members is eight. The applicants represent a range of organisations, skills and experience and personal and professional backgrounds.

Due to the number of applications received, the selection panel (delegated to Cr Wy Kanak and Emily Scott) recommended that all applicants are appointed to the committee. Additional information about the candidates has been circulated to Councillors separately.

#### **5. Financial impact statement/Time frame/Consultation**

Council has approved a payment for each member of \$200 per meeting, which has been included in the budget for 2021–22.

If Council endorses the recommendations of this report, the first meeting of the new committee will be held in late June 2021, and the committee can be announced during National Reconciliation Week (27 May–3 June).

In accordance with the Terms of Reference, Council will seek new members in mid-2023 at the end of the two-year term or when reviewed by Council.

#### **6. Conclusion**

It is recommended that Council appoints the applicants outlined above to the new RAP Advisory Committee for the two-year term from June 2021–June 2023.

#### **7. Attachments**

Nil.

**REPORT**  
**CM/7.11/21.05**

**Subject:** Pauline Menczer, World Surfing Champion - Recognition

**TRIM No:** A20/0106

**Author:** Tanya Goldberg, Executive Manager, Communications, Culture and Events

**Director:** Meredith Graham, Acting Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council:

1. Notes the inclusion of the story of Pauline Menczer within the Bondi Story Room.
2. Notes the planned mural featuring Pauline Menczer on the Bondi Seawall.
3. Further investigates and progresses planning for a statue commemoration of Pauline Menczer, including working with the project initiators on processes outlined in the Art Collection Acquisition and Deaccessioning Guidelines.
4. Officers report back to Council outlining progress on funding and time frames for a statue commemoration of Pauline Menczer.

**1. Executive Summary**

On 16 March 2021, Council resolved to note and acknowledge the achievements of Pauline Menczer, the only former World Surfing Champion from Bondi, and to investigate options for appropriate recognition of her achievement. The investigation included potential locations, type of work, and partnership or sponsorship for the full funding of a plaque, statue or other such suggestion.

This report contains the preliminary results of officers' investigation and recommends that Council approve officers to continue investigations associated with funding arrangements and considerations of public art governance and processes.

**2. Introduction/Background**

Pauline Menczer was one of a trailblazing generation of female surfers who struggled to carve out a place in the sport's male-dominated world of the 1980s and 1990s. Menczer, who grew up as one of the few girls surfing at Bondi Beach, won the World Championship in 1993, receiving no prize money. She struggled throughout her career with crippling rheumatoid arthritis, and more recently pemphigus vulgaris.

Two surfing fans initiated a GoFundMe campaign to raise \$25,000 to donate to Menczer, in recognition of the fact that she was awarded no prize money for her world championship win. Their campaign raised over \$55,000.

Menczer's story and her landmark win is featured in the documentary *Girls Can't Surf*, a chronicle of the women trailblazers on the formative professional tour, who broke into a male-dominated surfing culture.

The documentary features Menczer and her journey to becoming the first and only world champion surfer to come from Bondi.

The *Girls Can't Surf* filmmakers, Chris Nelius and Michaela Perske, mobilised by the intense interest in the documentary and in particular in Menczer's story, have sought to work with Council to deliver a tribute to Menczer in recognition of her achievement as the only world surfing champion from Bondi Beach, in the form of a statue. There is significant grass roots community support for this recognition, such that the filmmakers believe they can raise necessary funds to fully provide for the cost of the initiative. They have established a campaign, the working title of which is the Pauline Menczer Statue Campaign (PMSC) to support this.

Council officers in Public Art and Open Space Planning have been consulted to provide initial internal feedback on the initiative. Officers have consulted with Pauline Menczer who is favourable to a tribute at Bondi Beach. Officers have also consulted with the filmmakers on the proposed fundraising activity to support costs.

Further detail of these discussions is provided below.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Operations and Community Services 13 April 2021	OC/5.1/21.04	That Council adopts the Public Art Policy attached to this report.
Council 16 March 2021	CM/6.2/21.03	<p>That Council:</p> <ol style="list-style-type: none"> <li>Notes and acknowledges: <ol style="list-style-type: none"> <li>The momentous achievement of unsung hero Pauline Menczer as the only world surfing champion from Bondi who achieved this important accolade in 1993.</li> <li>That Pauline grew up as one of the few girls surfing at Bondi beach, trailblazing a path for women in a male dominated world in the 1980s and 1990s.</li> </ol> </li> <li>Notes that 1993 was a year when there was no prize money for the world champion, only a trophy, and that a GoFundMe campaign set up in February this year raised over \$50,000 to provide a prize money purse for Pauline.</li> <li>Notes that less than 5% of statues in Australia are of women and most of these are of British royalty.</li> <li>Investigates options for the appropriate recognition of Pauline's achievement including: <ol style="list-style-type: none"> <li>One of the stories in the Bondi Story Room.</li> <li>Being featured on the Bondi Seawall.</li> </ol> </li> </ol>

		<p>(c) A plaque, statue or other such suggestion which considers:</p> <p>(i) Potential relevant locations.</p> <p>(ii) Type of work including materiality that can survive in harsh environments.</p> <p>(d) Partnerships or sponsorships for the full funding of this initiative.</p> <p>5. Officers report back to Council in the near future detailing the outcomes of the investigation and funding sources.</p>
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#### 4. Discussion

Officers have carried out an initial investigation as directed by clause 4 of Council resolution CM/6.2/21.03.

##### Bondi Story Room

Bondi Story Room is an immersive, interactive, digital exhibition and archive that will celebrate and share the rich history of Bondi.

The Bondi Story Room will reveal meaningful narratives, profile local identities, celebrate milestones and delve into Bondi life past and present. Bondi's broad and significant heritage will be featured through archival material, videos, photographs, sound, and text. Over the years to come, more figures will be identified, researched and included as a growing and visible archive.

Menczer's story is slated for inclusion in the Bondi Story Room. Archival content is being located from a range of sources including the National Surfing Museum and the filmmakers of *Girls Can't Surf*. Menczer's story will be permanently profiled within the Bondi Story Room's digital interface. Through this digital curation, text and imagery illustrating her achievements will be offered to audiences as a permanent acknowledgement of her legacy, year-round.

##### Bondi Beach Seawall

An application to install a mural artwork celebrating Menczer's achievement on the Bondi Beach Sea Wall was submitted in March 2021 by Michaela Perske, one of the *Girls Can't Surf* filmmakers, and artist Megan Hales. The application has been approved through the appropriate process and is scheduled to be painted on 21 June 2021.

Hales is a visual artist based in Sydney, and alumna of Waverley Artist Studios. Her work was exhibited at Sculpture by the Sea Bondi in 2015.

##### A plaque, statue or other such suggestion

###### Statue

Filmmakers Chris Nelius and Michaela Perske have volunteered to undertake fundraising activities to provide Council with the funds required to deliver a statue tribute to Pauline Menczer. From officer conversations with the filmmakers, it is clear that the groundswell of support for Council to recognise

Menczer's achievement is focused around a piece of public art, as opposed to a plaque. It is unclear whether the requisite financial support would be forthcoming for a plaque.

#### *Plaque*

If a plaque were to be pursued as the favoured option for commemoration of Menczer's achievements, Panel 53 of the Bondi Beach Sea Wall, located just behind the lifeguard tower on the promenade along Bondi Beach contains two plaques. One recognises Surf Life Saving Australia and the other recognises Legacy. This panel could be a potential location for a plaque commemoration to Pauline Menczer.

#### *Potential relevant locations*

Menczer grew up in Bondi, and learned to surf at Sydney's world-famous Bondi break. 'Speed and snap', honed in the surf at Bondi, is considered key to her early victories in French and Australian beach breaks. For this reason, officers are of the view that the only relevant locations that should be considered are those at Bondi Beach.

Any proposed public art location would need to go through an open community consultation and approval process as per the requirements outlined in Council's Public Art Policy. In this instance, this particular commission would also involve community stakeholders such as the North Bondi Surf Club and the Bondi Surf Bathers Surf Lifesaving Club.

With Council approval, officers could undertake detailed location investigations to finalise two to three proposed locations.

#### *Type of work including materials that can survive in harsh environments*

The cost implications for a plaque or a statue are significantly different and depend on factors including location and scale.

Irrespective of scope, materials must be appropriate to the approved location and the permanent nature of the public artwork. Council's Public Art Policy stipulates permanent works are those that have a lifespan of minimum ten years.

#### **Partnerships or sponsorships for the full funding of this initiative**

The filmmakers have established a campaign, the working title of which is the PMSC. Co-founded and headed by Christopher Nelius and Michaela Perske, producers of the film *Girls Can't Surf*. The goal of the PMSC is to see a statue of Pauline Menczer erected at Bondi beach to commemorate Pauline's legacy and inspire surfers, residents and visitors of Bondi.

Nelius and Perske, who have both lived in the Bondi area for more than 20 years, are committed to working with Council to establish an appropriate structure to undertake fundraising activities. They have indicated their willingness to fulfil whatever steps will best meet Council's needs, and to obtain their own legal advice to do this.

The PMSC is offering to raise the funds for a statue, and understands this could be in the order of \$100,000 to \$150,000. The PMSC has set up a partnership with crowdsourcing site GoFundMe, who support the project, and is confident it can raise the money through a combination of private and corporate donations, grants and other arts funding avenues.

In line with the efforts of the PMSC as outlined above, a statue or other significant sculptural piece of public art could be donated to Council under the Acquisition and Deaccessioning Guidelines. Under the Guidelines, any party can offer an artwork as a gift to Council's Collection.



In keeping with the Council's Art Collection Acquisition and Deaccessioning Guidelines, the gift must be unconditional, and approved by Council decision on the recommendation of the Public Art Committee. Gifted works must be accompanied by a transfer of the deed of ownership of the artwork alongside appropriate legal provenance documents and a maintenance plan including budget and schedule. The PMSC would liaise with Council and third parties/stakeholders to help facilitate the project. They are in close contact with Pauline Menczer, have her blessing for the project, and would liaise with Pauline moving forward for her input.

## **5. Financial impact statement/Time frame/Consultation**

### **Financial impact**

At this stage of investigations there is limited financial impact to Council given the indications of the PMSC to fully fund the artwork. Council will be required to support the process with staff time to guide the process to fruition. Any direct costs required to be borne by Council will be brought to Council in a future report.

### **Time frame and consultation**

Time frames for the development of a donated work are largely dependent on the processes undertaken by the PMSC and the speed at which funding can be raised.

Consultation on locations and processes as outlined in the Acquisition and Deaccessioning Guidelines may take some time, if discussions progress with the PMSC to a point where the project is proceeding, officers will update Council as appropriate.

It is difficult to detail an exact timeframe for the commission, construction and installation of a statue but officers note that to date, the Bondi Memorial public artwork project in partnership with ACON has been a four-year process.

## **6. Conclusion**

Fitting tributes to Pauline Menczer are planned for the Bondi Story Room and in an imminent work to be painted on the Bondi Sea Wall. Council officers have liaised with the PMSC to explore options for a funded sculptural artwork piece to be installed in a suitable location in Bondi.

Once identification of a suitable location and determination of the scope of the artwork are established a further update report will be submitted to Council.

## **7. Attachments**

Nil.

**REPORT**  
**CM/7.12/21.05**

**Subject:** Head On Photography Festival 2021

**TRIM No:** A20/0361

**Author:** Shaun Munro, Manager, Events

**Director:** Meredith Graham, Acting Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council

Approves the high-impact event proposal for Head On Photo Festival on Bondi Beach promenade and in north and south Bondi Park. Notes that all aspects of the event remain subject to any applicable NSW Public Health Order in force at the relevant time.

**1. Executive Summary**

Head On Foundation successfully delivered two outdoor photographic exhibitions on Bondi Beach promenade in July and November 2020.

In April 2021, an event proposal was submitted by Head On Foundation for 'Head on Photo Festival 2021'. The proposal includes an outdoor exhibition on Bondi Beach promenade, an outdoor festival launch in south Bondi Park, as well as a new concept for a temporary outdoor photographic exhibition in north Bondi Park.

Each component of the event has been designed to be COVID-safe, and will follow the COVID-19 Outdoor Event guidelines as recommended by the NSW Public Health Order.

The outdoor exhibitions on Bondi Beach promenade are proposed to be the same as the November 2020 exhibition. The festival launch event will be a free public event that features the announcement of the Head On Photo award winners and some entertainment. The temporary outdoor space will host photographic exhibitions by local and international artists and, on weekends, will include a space for artist talks, live music and slideshow presentations, with the addition of small pop-up food and beverage area that will also serve alcohol.

The event proposal aligns with Council's Community Strategic Plan 2018–2029 and the recently adopted Arts and Culture Plan 2021–2026. It is recommended that Council approves the high-impact event proposal for Head On Photo Festival 2021.

**2. Introduction/Background**

Head On Photo Festival is administered via the Head On Foundation, a registered charity founded in 2007, and dedicated to promoting the work of photographers at all stages of their careers. The Foundation encourages excellence and innovation, making photography accessible to all, and raising awareness of important global, local and social issues through photography. For more than ten years, Head On Photo Festival has showcased the work of 5,000 local and international photographers across the city.

Council has a long-standing relationship with Head On Foundation, partnering on numerous occasions to host exhibitions in the Bondi Pavilion Gallery since 2007.

The Head On Photo Festival launch was scheduled to take place in the Bondi Pavilion courtyards in May 2020 in partnership with Council, but was cancelled due to COVID-19. Head On quickly pivoted to an online exhibition and successfully delivered two outdoor photographic exhibitions on the Bondi Beach promenade in July and November 2020.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 18 February 2020	CM/7.6/20.02	<p>That Council:</p> <ol style="list-style-type: none"> <li>Approves the high-impact event proposal for Head On Photo Festival to host the 2020 launch event at the Bondi Pavilion.</li> <li>Under section 356 of the <i>Local Government Act</i>, grants the following financial assistance to Head On Photo Festival: <ol style="list-style-type: none"> <li>\$5,000 from the Small Grants budget to support the production of high-quality images to be exhibited on the beachside balustrade along the Bondi Beach promenade.</li> <li>\$2,416 from the Venue Hire Grants budget to help cover the costs of hosting the festival launch at the Bondi Pavilion.</li> </ol> </li> </ol>

### 4. Discussion

The Head On Photo Festival 2021 proposes three separate events to activate Bondi Beach in November 2021.

- ‘Head On Photo Park’ in North Bondi Park.
- Outdoor photographic exhibitions on Bondi Beach promenade.
- Head On Photo Festival launch in South Bondi Park.

In discussions with organisers, Council’s events team have made several suggestions to ensure the event plans are flexible enough to respond to potential changes to Public Health Orders. These suggestions have been incorporated into the event summary below and some details may differ from the original proposal from Head On attached to this report (Attachment 1).

#### ‘Head On Photo Park’ – Friday, 5 November to Sunday, 14 November

A section of North Bondi Park would be transformed into an arts and cultural precinct hosting photographic exhibitions by local and international artists. On Friday, Saturday and Sunday evenings the precinct will host artist talks, live acoustic music, and artist slideshow presentations. A pop-up food and beverage area will provide ancillary service for these activities. Provision of alcohol will be a modest offering within controlled spaces and is subject to conditions imposed by the Eastern Suburbs Liquor Licensing Police.

QR code COVID-19 registration signs will be placed at intervals on the external and internal side of the exhibition space, as well as at the entry and exit points to the precinct. During weekdays, Head On COVID-19 safety monitors will guide visitors to register when viewing the exhibition in line with PHOs.

The precinct will be a flexible space that will remain partially open, un-ticketed and free flowing during the week, then converted to a ticketed controlled outdoor event space from 4 pm on weekends.

With a high fencing perimeter, the space will take on a smaller but similar shape to Flickerfest in January 2021. The 1.8-metre-high fencing will be clad with ply panels on the internal and external sides to allow for the exhibition of large-scale photographic images. Refer to the site map and a render of exhibition panels attached to this report (Attachment 2).

Proposed hours of operation are Monday to Thursday 11 am to 9 pm, and Friday to Sunday 11 am to 10 pm. Head On staff will be on site during these times to encourage and guide visitors to register on weekdays and to facilitate ticketing of the cultural programming on weekends.

Proposed programming and food and beverage operational hours on Friday, Saturday and Sundays are:

- Artist talks and workshops from 4 pm to 6 pm.
- Food and beverage service from 5 pm to 10 pm.
- Music from 6 pm to 8 pm.
- Artist slideshow screenings from 8 pm to 9 pm.

#### **Outdoor photographic exhibitions – Friday, 5 November to Sunday, 14 November**

Outdoor exhibitions on Bondi Beach promenade will be identical to the November 2020 exhibition in format, with freshly curated content drawn from a mix of local and international artists. COVID-19 safety signage will be included at intervals along the promenade to remind passers-by to maintain distancing.

#### **Head On Photo Festival Launch – Friday, 5 November**

The Festival launch will be a free event taking place from 6 pm to 9 pm on Friday 5 November, on the sloped grass area of South Bondi Park. Like the Head On Photo Park, the Festival launch space will involve a fenced perimeter which can be flexible, free flowing and remain partially open, or be converted to a controlled outdoor event space with ticketed access only.

Promoted as family-friendly outdoor event open to the public, attendees will be encouraged to bring or buy food from local businesses and picnic on the grass whilst enjoying free entertainment ahead of the announcements of the Head On Photo award winners. The launch event will be alcohol-free.

The final shape and form of the Festival launch event will be dependent on the NSW Public Health Order and weather conditions at the time.

All aspects of the arts and cultural precinct, promenade exhibitions, and the launch event will operate as a COVID-19 Outdoor Event with a COVID-19 Safety Plan as recommended by the NSW Public Health Order.

### **5. Financial impact statement/Time frame/Consultation**

#### **Financial impact**

Should the event proposal be approved by Council, it is anticipated that Head On Foundation will submit a venue hire grant application for the use of north and south Bondi Park. The value of the venue hire grant is likely to be in the vicinity of \$15,000, but cannot be confirmed until the 2021–22 Fees and Charges are adopted in June.

It is not anticipated that Head On Foundation will seek any further funding from Council.

Head On Foundation has indicated that it will be seeking financial partners, and applying for State/Federal grants to secure funding to deliver the infrastructure and operational components of the event.

A timely approval of the event proposal is essential to Head On's ability to advance discussions with financial partners and allow the foundation sufficient time to submit applications for State/Federal grants.

Agreements with financial partners will be subject to the guiding principles of Council's Sponsorship Policy.

### **Consultation**

Open Space and Parks, Lifeguards, Major Projects and Rangers have been consulted to ensure there are minimal impacts on the use of the Park and promenade.

Sculpture by the Sea organisers have been advised of the proposal and that the event overlaps with the final weekend of their three-week exhibition. This has raised no concerns or objections for them at the time of writing this report.

### **6. Conclusion**

With alignment to Council's Community Strategic Plan and the newly adopted Arts and Culture Plan, it is recommended that Council approves the high-impact event proposal for Head On Photo Festival 2021 including the event components as outlined in this report.

### **7. Attachments**

1. Event proposal [↓](#)
2. Site maps [↓](#)



# Head On to Bondi Beach

## Proposal to activate Bondi Park (north) for Head On Photo Festival 2021 Event Management and Delivery Plan (EMPD) contents

Moshe Rosenzweig OAM  
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Phone 9665 5865

### EVENT CONCEPT

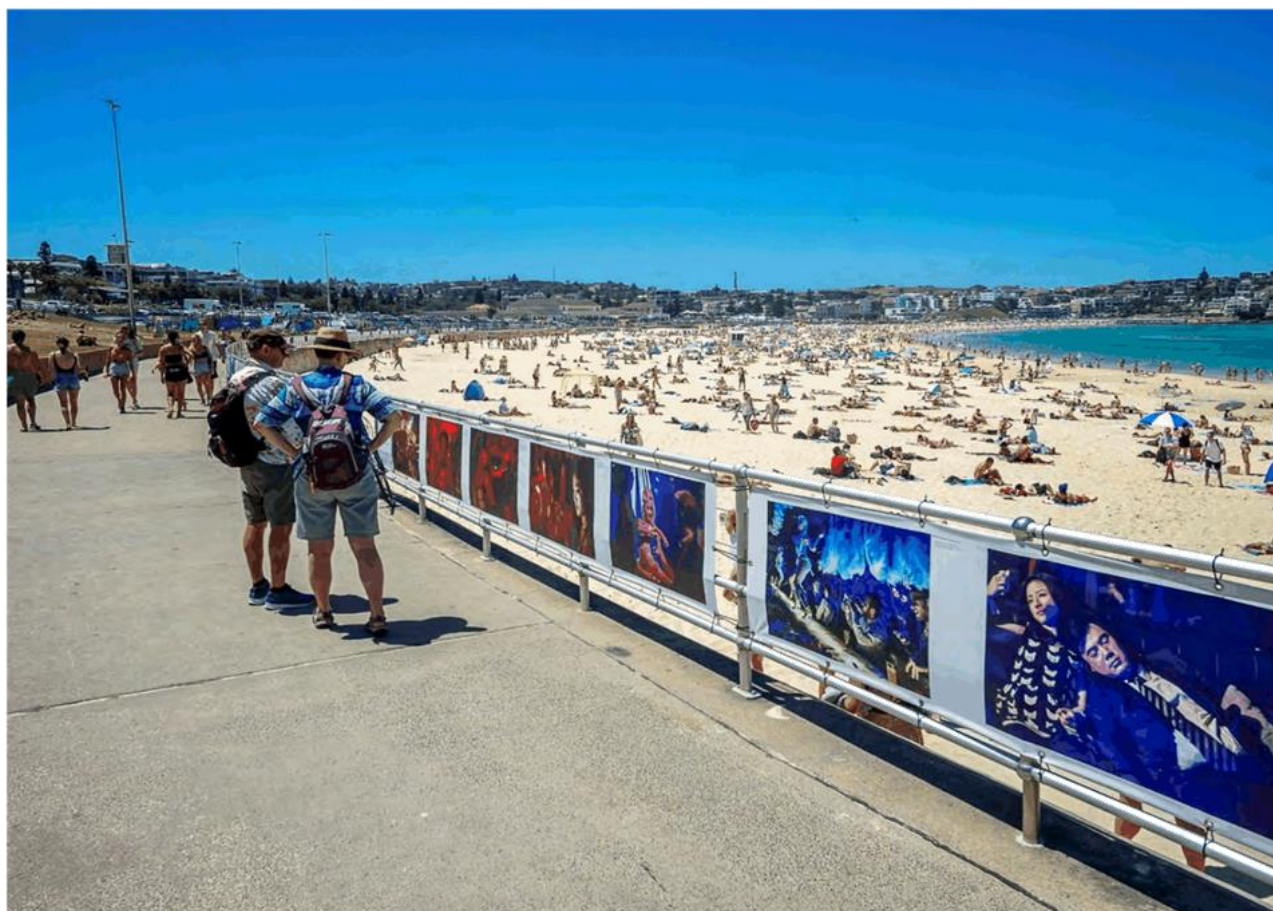
#### Head On to Bondi Beach

An international arts and cultural Event, comprising 30 exhibitions with events, creating a cultural destination in the heart of Bondi Beach. Exhibiting photographers are from around Australia and the world; many of the shows will be a world premiere.

The Event's three elements are the Launch of Head On Photo Festival 2021, the Head On Photo Park, and the extremely popular exhibitions along Bondi Beach promenade.

We have costed and budgeted for the proposed Event and are applying for federal funding to support the live music and launch components.

This is a fantastic opportunity to stage the first event of its kind on Bondi Beach, drawing together music, art, and local business as the centrepiece of a world-renowned photography festival with a significant flow-on effect on local businesses and community.



*Public art installation, Bondi Beach Promenade, 2020*



### Launch of Head On Photo Festival 2021

Enjoying live music, drinks and food supplied by local Bondi businesses, the Festival Launch event kicks off Head On Photo Festival 2021 - an annual event that brings people together to celebrate photography.

We propose having a stage and a large screen on the natural amphitheatre south of the Pavilion. This is a free event, but registration is essential, and numbers will be capped and enforced by security guards.

This highly anticipated Launch event is centred around the announcement of the Head On Photo Awards winners. The Mayor of Waverley and the Minister for the Arts will announce these to the world, live-streamed from Bondi Beach.



*Proposed Festival Launch site, Bondi Beach*



*Launch at UNSW Paddington campus 2018*



### Head On Photo Park

The temporary outdoor Head On Photo Park incorporating pop-up food and beverage space supplied by local businesses will be installed in Bondi Park (north) and feature unique photography by 30 local and international artists.

Activities include artists' talks, live music and slideshow presentations on weekends. The Photo Park will be a fenced-off area with ticketed entry and security guards assigned 24/7. Exhibitions will be installed on both sides of the fence – locals and visitors can enjoy great photography at the Event even when the Photo Park is closed.



*Proposed site installation, Bondi Park North*

### Exhibitions along Bondi Beach promenade

Head On installed a series of outdoor exhibitions in July and November 2020, featuring stunning photography by Australian and international artists to the delight of locals and visitors alike. In consultation with the cultural team at Waverley Council, Head On will handpick a new photography selection for exhibition in this space.



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Private & Confidential



**LOCATIONS AND DATES**

Bump in: 1 November-4 November 9am-5pm (exhibitions and Photo Park); 4-5 November 7am-5pm (Festival Launch)  
Bump out: 5 November 9.30pm-23.59pm (Festival Launch); 15 November-16 November (exhibitions and Photo Park)

**Campbell Parade activation sites**Launch of Head On Photo Festival 2021

Location: Bondi Beach grassed area to the south of Bondi Pavilion

Date: Friday 5 November

Hours of operation: 6pm-9pm

**Bondi Beach promenade**Promenade exhibitions

Location: Bondi Beach promenade, south of the lifeguard hut

Dates: 6 November to 14 November 2021 (or for as long as Council requests)

Hours of operation: 24/7

**Bondi Park (north) activation**Head On Photo Park

Dates: 6 November to 14 November 2021

Hours of operation: Mon-Thu 11am-9pm; Fri-Sun 11am-10pm

- Food and beverage available from 5pm Fri-Sun
- Artist talks and workshops from 4pm-6pm Saturday 6 and 13 November; Sunday 7 and 14 November
- Music from 6pm Fri 12 November, Saturday 6 and 13 November; Sunday 7 and 14 November
- Screenings from 8pm Fri 12 November, Saturday 6 and 13 November; Sunday 7 and 14 November



*Photoville Festival (NYC) - Beer Garden*

**CAPACITY****Staff/volunteers**

- We will have 6 full-time Head On staff, 4 contracted staff and 8 volunteers on-site in the Head On Photo Park rostered throughout each day
- One dedicated staff member will manage all processes and requirements following COVID-19 and other public health orders
- Independently and reputable contracted providers will manage food and drinks

**Visitors**

We anticipate 25% of visitors to Bondi Beach would come and visit the Head On Photo Park. Our Festival Hub in Paddington attracts 10,000 visitations over the Festival, equating to over 1000 visitors a day. The Launch on Friday 5 November is a ticketed event and should attract approximately 2,000 people.

**Target market**

The annual Head On Photo Festival is a community event attracting large audiences from around Sydney and Australia. Our target audience is anyone interested in photography, but our on-site activations like this aim to inspire the community at large, visitors, and residents alike.

**Music genre**

Live music with low-level amplified sound is proposed 6-9pm on:

- Friday 5 and 12 November
- Saturday 6 and 13 November
- Sunday 7 and 14 November

The music genre will be family-friendly background music across jazz, soft rock, blues, world/gypsy, country and will not include heavy metal, techno/house, rap, punk rock.

**Alcohol**

The sale and serving of alcohol will be outsourced to licensed, experienced and reputable providers. Alcohol will be available during the Festival Launch and within the Head On Photo Park; both locations are fenced off and require patrons to book tickets. Alcohol will not be sold within half an hour of closing.

*Head On to Bondi Beach is a Controlled Outdoor Event that will be managed in accordance with the latest health and safety directives and produced by a professional events production company. Food and beverages will be outsourced to local and appropriately licensed and experienced suppliers (local where possible).*



## PURPOSE OF THE EVENT

Head On Foundation proposes to create art and cultural destination at Bondi Beach as part of Head On Photo Festival 2021. Complementing the natural beauty of Bondi Beach, we will install outstanding outdoor photography installations featuring the work of 30 Australian and international photographers. Head On will bring a world-renown event to the area for locals to enjoy in their 'own back-yard' in a relaxed, family and pet-friendly, COVID-safe environment and to encourage visitors to discover another aspect of Bondi Beach as an art precinct.

Head On's ethos is built on equity, access and participation for everyone in the community. We share Waverley's principles to deliver cultural and social opportunities for all residents and visitors and include people from all community sections. We strive to create installations of unique photography exhibited in large format, like this one proposed, accessible for the general public, which will enthrall the community and enrich its cultural life. These photographic exhibitions will benefit the local community by exposing them to fantastic photography from Australian and international artists. We propose an 'open' site that anyone can visit as long as they can check-in and out using the Service NSW COVID safe app.

The free exhibitions set in a public space like the promenade have no cost barrier and are easily accessible; affordable tickets will be available for the Head On Photo Park. Having art in a public space will incorporate it into locals' lives whilst drawing people into the area. It will appeal to an audience other than beachgoers and, in turn, increase patronage to local businesses, cafes and shops. Head On had great success with a series of exhibitions at Bondi Beach in July and November 2020, with testimonial feedback showing the community most welcomed it. Our events feed the wider business community, contribute to the local economy, support arts workers and artists, and have a knock-on effect on tourism and local businesses.

We propose to add a pop-up food and beverage space within the Photo Park as a social element so that Festival-goers can make a day-out of their visit to Bondi Beach. Here they can socialise and feel inspired in this creative environment. This pop-up bar will be inside its own perimeter fence and would be subject to all health requirements. This also allows the bar area to be locked and secured out of hours.

We will run a strictly ticketed launch night on Friday, 5 November. We could retain the ability to make parts of it 'private' for smaller, special events during the Festival. If necessary due to health considerations, an outside perimeter might allow us to scan people using Service NSW COVID safe check-in and out and keep track of numbers by meterage if regulations require that at the time of the Festival.



*Public art installation, Pitt Street Mall 2019*

## OUR SUITABILITY AND EXPERIENCE TO HOLD THE EVENT

Head On Foundation (est. 2008) is a non-profit organisation, with Moshe Rosenzweig OAM as creative director, and a selection committee comprising industry professionals, including curators, picture editors and practising photographers, from a range of cultural backgrounds and experiences, dedicated to promoting the work of photographers at all stages of career. We encourage excellence and innovation, make photography accessible to all and raise awareness of important issues through the medium. The Foundation's principal activities are the Head On Photo Festival and Head On Awards (Portrait, Landscape and Student photographic prizes) and other collaborative projects. We create opportunities to profile photographic artists of all genres at all career stages. Head On is proudly inclusive. We work with people from indigenous backgrounds, young people, older people, disabled people and people of diverse cultural backgrounds. Over the years, Head On Photo Festival has put \$700,000 in cash and products back into the industry through the Head On Awards.



*Public art installation on building-site hoardings, Sydney 2014*

We have all necessary insurances, including public liability insurance, to the sum of \$20M, and we have the financial capacity to deliver the Event and pay associated fees.

Through free public art installations, we have activated local spaces, placing incredible photographic art in public spaces to inspire residents and visitors alike, e.g. Sydney Botanic Garden, Paddington's Reservoir Gardens, Centennial Parklands and more. In 2020 we had 20 beautiful exhibitions along the Bondi Beach promenade to the delight of both local residents and visitors - we make artworks accessible for all in the community so they will be a part of their everyday landscape. We were the first cultural organisation to use Paddington Reservoir Gardens as an outdoor gallery in 2010 and have continued to use the space since. Our production team, complete with volunteer groups, has organised many exhibitions in the sensitive Reservoir Gardens site over the years, accommodating many heritage considerations of the site that is recognised as a local and State heritage item within a heritage conservation area. No lighting, power, staging, or seating can adversely affect the site's heritage significance or the place.



Furthermore, with our production team, we have:

- Successfully run 12 editions of Head On Photo Festival - which equates to 1626 exhibitions with over 6000 artists exhibited with the Festival
- Organised the world's first fully online photo festival in 2020
- Curated, produced and managed 7 multi-exhibition temporary venues
- Published and produced 27 photographic books
- Initiated the City of Sydney's hoarding program in 2013
- Organised Festival launch's attracting an audience of over 1,000 people since 2014, Peaking at 2,400 in 2019
- Produced international touring exhibitions to China, India, New Zealand and the United States of America
- Awarded over \$700,000 in cash and products to photographers
- Developed and implemented an online submission and judging process to ensure equal opportunity for artists
- Long recognised that creative placemaking is a significant contributor to local resilience and have included it in our Festival offerings for many years, including the Paddington Reservoir Gardens, mentioned above
- Activated temporary exhibition spaces in Sydney's city centre in shipping containers
- Created temporary photo studio in the city
- Initiated large-scale projections of photographic arts
- Installed numerous public installations
- Organised a walk-in mega-size camera obscura installation
- Collaborated with numerous major international institutions



*Public art installation, Royal Botanic Gardens 2019*

### Possible impacts on the local area:

We do not envisage any traffic impact, apart from bringing infrastructure in and out by commercial vehicles during installation and de-installation. We do not need trucks so large as to impede access. We would need vehicular access (truck) up the path alongside the park and into the park between the pine trees only to deliver the following:

- **FENCING** This would be delivered by truck
- **BAR CONTAINER** We propose to engage a contractor, preferably a local licensee, to be the Licensee and run the bar on our behalf. We suggest to utilise a bar container that would be taken in and out on a truck and be lockable and secure after hours
- **GROUND PROTECTION MATS** We will liaise with Waverley Council to ascertain if we need to consider ground protection mats, particularly in the food and beverage area
- **TEMPORARY TOILETS** We will discuss with our Bar/Licensee provider if there is a need to provide temporary toilets for the bar, although as there are public amenities nearby, we imagine this is unnecessary
- **POWER, LIGHTING AND AMPLIFIER.** We will need power to the site for lighting and to run the Bar container and an amplifier on evenings when live music is programmed
- **SIGNAGE** for the Festival will be minimal, with most signs being on the fencing
- **SECURITY** We will engage a licensed security company that is familiar with pop up events to ensure the site is secure around the clock

*We will nominate a competent site supervisor during bump in and bump out and our experienced production team.*

This Event will not impact pedestrian footpaths. Our experienced production team will oversee the fence installation in collaboration with the contractors to ensure ease of movement around the site, to incorporate inclusive measurements for wheelchairs if possible.

In the unlikely event of complaints from Bondi pedestrians during peak periods, we will ensure:

- Security and operational staff briefed on experience working on this site and made aware of complaint handling
- Access to benches maintained during the installation period
- Expandable barriers used during installation, preventing pedestrians from moving illegally through the site

We propose to use minimal amplification only on our selected nights from 6pm until no later than 9pm. We will not use any other amplification of sound; therefore, we do not envisage any other noise implications. We also ensure that local businesses are on board to avoid complaints

- Local residents and Businesses are informed of the Event (either letterbox dropped, posted and advertised)
- Event Notifications have been sent before the Event, both internally and externally
- Information about the area, any known problems or issues are sourced from other Council Units
- Event Operational staff and Security briefed on any known issues surrounding the Event and local residents or businesses
- Event Operational staff and Security briefed to monitor the event site and refer any complaints to a member of the Council's Events Unit to deal with the situation
- Production schedule developed considering noise restriction times in the area

We only require parking for 6 staff members and any suppliers. Visitors are encouraged to use public transport; we feature maps and suggest bus routes on most of our promotions.



*Proposed site installation, Bondi Park North*

### Impact of the Event on the location and surrounds:

To avoid any negatives impacts on the site, we ensure:

- Operational Event Staff briefed with a site plan indicating layout, known hazardous areas and procedures for any vehicle/plant movement on site
- Operational Event staff and Security briefed to monitor the event site and report any site damage to Production immediately
- Pre-Event site checks by SiM/Production before install
- All vehicle or plant movement on-site to be escorted by Security or by an Operational Event staff person in a safety vest
- All supplier vehicles parked on-site must bring and utilise oil drip trays under the vehicle
- Operational signage displayed on site
- Event Notifications sent out to all stakeholders before the Event
- All event suppliers/contractors issued with schedule, site plans and site rules before arrival on site
- Suitability/safety of fencing: we are proposing using a reputable contractor such as TFH to install the fencing and consult with them on the most appropriate fencing style for both a perimeter fence and more internal style fencing or small cubicles. This needs to be secure enough to attach the vinyl artworks to at least one side, with each photograph needing around 1.5metres of space to be hung. We envisage needing about 300 - 400 metres of fencing to hang all artists' work, possibly including a perimeter with an entranceway where we can implement COVID-safe protocols and supply hand sanitiser. The pop-up food and beverage area will have its own smaller managed perimeter fencing, ensuring we can secure the site after hours and keep an eye on social distancing if necessary
- No trees will be damaged - they will not be touched. Particularly fragile or delicate areas (to be identified by Council) to be cordoned off using bollards or fencing
- No buildings will be used
- Residents views - no impact
- Grass - potential impact due to foot traffic; Head On will take recommendations from the Council on how to minimise impact to the grass over the 10 days of the Festival
- Pedestrian footpaths will not be impacted

### • Health and Safety

- Production to monitor the entire Event with assistance from Security
- All build areas are cordoned off from the public with hazard tape and bollards
- Vehicle movement's on-site require an escort at all times
- Event staff and Security are briefed to report any hazards to SiM/Production
- First aid kits are available on-site at all times. Trained staff can provide first aid treatment (if required)
- All Operational Event staff attend either the event briefing and/or site-specific Induction before commencing work on the event site. This briefing includes protocols and procedures, information about event site layout and emergency information
- Security fully briefed before the Event on specific event duties, the site and specific known hazards
- SWMS from all contractors are available from the Event Folder and to be referenced when necessary
- Production site checks before event commencement
- Emergency Services and Stakeholders informed of the Event
- St John's Ambulance to provide first aid station on site for the Launch of Festival
- Head On Photo Park will have a venue supervisor with first aid training on-site during operating hours.
- A dedicated staff member in charge of COVID-19 and other public health orders
- Licenced security company to oversee the Photo Park outside of operating hours

### Other considerations include

Waste management - we will liaise with the appointed Licensee and food and beverage operators to ascertain if we will need to supply additional bins and waste removal. Our waste management plan will include:

- Avoiding paper handouts that can blow away
- Avoiding single-use plastics of any nature
- Utilising reusable food and beverage ware
- On install/deinstall, all packaging material will be taken, saved and re-used, minimising the amount of rubbish going into the bins
- Local business impact - the Festival will attract more visitors to the area, with a knock-on effect on the local businesses in the area



Proposed sites maps





**Contingency plan for prevailing weather conditions:**

- Rain/hail: communication with suppliers pre-event and during operational stages to determine the level of operation in inclement weather
- Extreme heat: can cause delays in setting up and poses a real threat to the public and general staff safety. Sunscreen, caps and water will be available for all installers on-site. During install and bump out, staff briefed to take regular breaks in shaded areas to avoid prolonged exposure to extreme temperatures
- Extreme cold can cause delays in setting up and poses a real threat to the public and general staff safety
- Strong winds can affect installation and de-installation, which may consequently be delayed. Any items which could potentially become a missile in winds will be packed down, weighted or removed from the site (if possible)
- All operational staff are to monitor each other throughout the day and check in to ensure everyone's health is taken care of and have had regular breaks
- Production will regularly check with the weather bureau on likely weather conditions for the day
- Head On to consult with Waverley Council if postponement or cancellation should be considered for staff and event patrons' safety
- In case of rain on the Launch night, a marquee will be erected in the Photo Park and the Launch moved there



*Launch at UNSW, Paddington campus, 2019*

Head On Photo Park – North Bondi Park





### Head On Photo Park – Render of Proposed Photo Exhibition Panels



*Proposed site installation, Bondi Park North*





Head On Launch Event – South Bondi Park



## REPORT CM/7.13/21.05



**Subject:** Small Grants Program 2020-21 - Round 2

**TRIM No:** A20/0492

**Author:** Leisa Simmons, Manager, Housing Programs and Community Support

**Director:** Emily Scott, Director, Community, Assets and Operations

### RECOMMENDATION:

That Council, under the Small Grants Program 2020–21 (Round 2), grants \$46,531 to the individuals and organisations as detailed in Table 1 of the report, subject to any conditions specified in Attachment 1 of the report.

#### 1. Executive Summary

Round 2 of Council's Small Grants Program 2020–21 closed on 5 April 2021. A total of 26 submissions were received, 14 for Community and Cultural projects and 12 for Environmental projects. No applications were received for Creative Streets projects. The applications received have been assessed by officers against the relevant selection criteria. Support for 14 applications is recommended to the value of \$46,531. An overview of the applications received, and recommendations made, is provided in Table 1, and a summary of each of the applications is provided in Attachment 1.

#### 2. Introduction/Background

##### Small Grants Program

The Small Grants Program enables Council to support community initiatives through the provision of financial assistance, offered in three streams:

Community and Cultural	Aims to support the delivery of identifiable social, cultural and recreational benefits to Waverley's community that align with goals in the Waverley Community Strategic Plan 2018–29.
Environmental	Aims to support environmental improvement projects that align with goals in the Waverley Community Strategic Plan 2018–29, and Council's Environmental Action Plan.
Creative Streets	Aims to support community contributions to public spaces that align with goals in the Waverley Community Strategic Plan, using an Urban Interventions Framework.

Council allocates a budget of around \$100,000 annually to Small Grants for projects that meet community and cultural, environmental, and creative streets objectives. Grants are offered in two rounds that are advertised in March and August each year. An invitation for applications to this round was distributed widely in March through Council's social media channels, community inter-agencies, and special interest email groups.

In July 2019, Council endorsed amendments to the guidelines, including expanding the eligibility criteria, tightening the selection criteria, and increasing the maximum amount available per application from three

to five thousand dollars. Council also endorsed the offer of 'Creative Streets' grants just once a year, to be advertised in March. In March 2020, Council endorsed an overarching Community Grants Policy that covers the Community Services and Cultural Grants, and Small Grants Programs.

Council endorsed the recommendations for Small Grants 2020–21 (Round 1) at its meeting of October 2020.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 20 October 2020	CM/7.3/20.10	That Council, under the Small Grants Program 2020–21 (Round 1), grants \$50,000 to the individuals and organisations as recommended in Table 1 of the report, subject to any conditions specified in Attachment 1 of the report.
Council 17 March 2020	CM/7.4/20.03	That Council adopts the Community Grants Policy attached to this report.
Council 16 July 2019	CM/7.10/19.07	That Council: <ol style="list-style-type: none"> <li>1. Under the Community Grants Program 2019–20, grants \$333,673 to the organisations set out in Attachment 1 to this report for the activities and amounts listed.</li> <li>2. Adopts the following guidelines attached to this report:               <ol style="list-style-type: none"> <li>(a) Small Grants – Community and Cultural Grants Guidelines (Attachment 3).</li> <li>(b) Small Grants – Environmental Grants Guidelines (Attachment 4)</li> <li>(c) Small Grants – Creative Streets Grants Guidelines (Attachment 5).</li> </ol> </li> </ol>

### 4. Discussion

As shown in Table 1, 26 applications were received from individuals and organisations seeking funds totalling \$115,903. More than half of the applications were from first-time applicants, and project proposals included nine that represent new ideas or innovation. Three quarters of the applicants sought the maximum grant amount available, making the round very competitive.

The Community and Cultural stream received a smaller than usual number of applications: 14 compared with 21 in April last year. Officers believe this can be attributed to the uncertainties generated by the pandemic. The Environmental stream received a larger than usual number of applications: 12 compared with seven in April last year. The Creative Streets stream received no applications, though several applications are known to be in the pipeline, working through required plans and approvals.

Council officers with expertise in each of the grants categories assessed the applications received against the relevant selection criteria, consulted with sector specialists, and undertook follow up with applicants where necessary. Fourteen proposals are recommended for funding. These include one third of the applications from first-time applicants and proposals targeting support for: children and young people (four applications; \$12,019) with one of these promoting equity of access for children with disability, seniors (one

application; \$3,000), diversity (one application; \$5,000) and community connections (one application; \$5,000).

Table 1. Overview of applications and recommendations.

No	Project	Applicant	1 <sup>st</sup> Time	Target for Benefit	\$ Sought	\$ Recommended
<b>Arts &amp; Culture</b>						
1	Sea Changes – A look back at swimwear	Colette Reynolds	Yes	General Public	\$5,000	\$3,000
2	Bondi Pavilion Suite	Rose Bay MEP	-	Young people	\$5,000	\$5,000
3	ARTcellerator	dARTbase	Yes	Artists	\$5,000	-
4	Litterarty – Schools Waste Art Competition	Ocean Lovers Alliance	-	Children	\$5,000	\$5,000
5	Womballicorns	Rachel Anne Buch	Yes	Children	\$1,315	\$1,315
<b>Total</b>					<b>\$21,315</b>	<b>\$14,315</b>
<b>Community</b>						
1	Waverley Video Session 1	Stephani Denizard	Yes	Diversity	\$5,000	-
2	Seed Play and Unite	Nivedita Rajendra	Yes	Young People	\$4,650	-
3	Charing Cross Community	Waverley Action Group	Yes	Community Connections	\$5,000	\$5,000
4	Nurture and Nourish	PoWHF for Bondi Community Mental Health Centre	-	Mental Health	\$5,000	-
5	A WAYS Safe Summer	WAYS	-	Young People	\$4,000	\$4,000
6	TAP Australia Waverley	Thank and Praise Australia	Yes		\$4,629	-
7	Connections Russian Speaking Seniors	World Wide Club of Odessites Australia	Yes	Seniors	\$5,000	\$3,000
8	Kidscape	Shepherd Centre	-	Children Access	\$1,704	\$1,704
9	Babelica Down Under	Robert Farotto	Yes	Diversity	\$5,000	\$5,000
<b>Total</b>					<b>\$39,983</b>	<b>\$18,704</b>
<b>Environment</b>						
1	Micro recycling	3D Seed	Yes	Reduce waste	\$5,000	-
2	Bore Water Connection	Bondi Bowling Club	Yes	Save water	\$5,000	\$4,000

No	Project	Applicant	1 <sup>st</sup> Time	Target for Benefit	\$ Sought	\$ Recommended
3	Nappies at Iluka	Earth Nappies	Yes	Reduce waste	\$5,000	-
4	Science & Ocean Labs	Ocean Lovers Alliance		Sustainability Biodiversity	\$5,000	\$5,000
5	Gardening Program	Marli Marli ELC	Yes	-	\$5,000	-
6	Recycling Program	St Clare's College	-	Reduce waste	\$5,000	-
7	Beach Clean Ups	Responsible Runners	Yes	Reduce litter	\$1,105	\$1,012
8	Zero Cups	Bru Cafe	-	Reduce waste	\$5,000	\$2,500
9	Solar on Strata	Zebra Electric	Yes	Renewable energy	\$5,000	-
10	Rainwater Tank	Moriah College ELC Saunders Campus	-	Save water	\$5,000	-
11	Youth Summit	Take 3 for the Sea	Yes	-	\$5,000	-
12	Sustainable Garden	Mt Zion ELC	-	Biodiversity	\$3,500	\$1,000
<b>Total</b>					<b>\$54,605</b>	<b>\$13,512</b>
<b>Creative Streets</b>						
No applications received						
<b>Total</b>					<b>\$0</b>	<b>\$0</b>

## 5. Financial impact statement/Time frame/Consultation

Sufficient funds are available in recurrent budgets to cover the grant allocations recommended in this report. Table 2 below provides an overview of the budget for each of the streams and the value of the grants recommended. The disbursement of funds can take place immediately after approval, provided applicants meet any conditions required.

Table 2. Small Grants Program 2020–21 (Round 2) – Summary of budgets and recommendations.

Grant Category	Budget - Round 2	No of applications received	\$ Value of applications received	No. of grants recommended	\$ Value of total grants recommended
Community and Cultural	\$37,131	14	\$61,298	9	\$33,019
Environment	\$13,512	12	\$54,605	5	\$13,512
Creative Streets	\$5,000	0	\$0	0	\$0
<b>Total</b>	<b>\$55,643</b>	<b>26</b>	<b>\$115,903</b>	<b>14</b>	<b>\$46,531</b>

## 6. Conclusion



The Small Grants Program provides Council with a unique opportunity to respond to ideas proposed by members of its community, and to facilitate diverse contributions to Waverley's physical and social infrastructure. This report recommends that Council approves grants to the value of \$46,531 to individuals and organisations as set out in Table 1 of this Report, with conditions where specified in Attachment 1.

## **7. Attachments**

1. Small Grants project proposals 2020-21 (Round 2) - Descriptions and recommendations [↓](#)

## Attachment 1: Description Small Grants Project Proposals Round 2, 2020/21 May 2021

### Descriptions and recommendations prepared in consultation with other specialist staff by:

Leisa Simmons and Julie Jenkinson, Community Programs

Viv Rosman, Cultural Programs

Vicky Bachelard, Environmental Sustainability

### Arts and Culture

Application 1	Sea Changes – A look back at swimwear
Organisation	Colette Reynolds
The Activity	Funds are sought to support collation and mounting of an exhibition of swimwear over the decades with a focus on collaboration with local organisations including surf clubs, swimming clubs, and local swimmers of all ages and diverse backgrounds. The target date for the exhibition is September 2022 with a venue yet to be secured.
Assistance Sought	\$5,000
Background	Colette Reynolds has worked professionally with textiles since the 1980s, and runs the Bronte Sewing Room. She has swum regularly at Bronte Beach for 20 years, and appreciates the connections she has established with regular swimmers of diverse ages and cultures.
Funding History	Nil
Website	-
Comment	The application for this project is clear with a reasonably detailed project plan, but without evidence of established connections and budget that would enable its full implementation. The proposed project has the potential to generate connections among cultures, across the generations and between the many organisations linked to the ocean in Waverley. It is these connections that would make an exhibition of swimwear truly unique to Waverley. Officers propose 'part funding' to kick start this aspect of the proposed project.
Recommendation	<i>\$3,000 recommended</i>

Application 2	Bondi Pavilion Suite: From Beach to Ballroom to Concert Hall
Organisation	The Music Ensemble Program of Rose Bay Secondary College (MEP)
The Activity	Funds are sought to enable the MEP to commission Evan Lohning to compose an original 15 minute work for the concert and stage band that reflects the unique musical heritage of the Bondi Pavilion.  The <i>Bondi Pavilion Suite</i> is envisaged as a musical montage of key points in the history of the Pavilion including noise made by waves (from the Dharug word for Boondi), the swing and big band era, and contemporary music. The piece would be performed by the MEP concert and stage band combined with Bondi Brass.
Assistance Sought	\$5,000

Background	<p>Rose Bay Secondary College is a public secondary school situated in Dover Heights. The Music Ensemble Program (MEP), run by a parent volunteer committee with the support of the school, engages more than 150 students in a range of musical ensembles including concert, stage and rock bands, a string ensemble, choir and vocal ensemble and a junior and senior percussion ensemble.</p> <p>The composer Evan Lohning and Bondi Brass have provided documentation indicating their willingness to participate in the proposed project.</p>
Funding History	A May 19 Small Grant to support <i>the MEP Rocks the Pav</i> as part of the Salty Arts Festival has been acquitted.
Website	<a href="https://rbscmep.com">https://rbscmep.com</a>
Comment	The application for this project is concise, with a detailed project plan and evidence of arrangements covering all of the components needed for implementation, including local community project partners. The project will result in an original composition with special significance for the Waverley community.
Recommendation	<i>\$5,000 recommended</i>

<b>Application 3</b>	<b>ARTcellerator</b>
Organisation	Gemma Colbran for dARTbase
The Activity	Funds are sought to support the development and delivery of a webinar (accelerator) especially targeting musicians that introduces the basics for successful business development, including for example, legal, accounting and tax basics, marketing, crowd funding, attracting investment, etc.
Assistance Sought	\$5,000
Background	dARTbase is a start up digital market network for artists. It aims to link artists with clients, industry professionals, merchants and other professionals to maximise their reach and earning potential. It intends to provide a launchpad for turning creative skills into income.
Funding History	Nil
Website	<a href="https://www.dartbase.net/">https://www.dartbase.net/</a>
Comment	The application does not demonstrate how the proposed project would add value to existing networks available to musicians through their professional associations. It does not demonstrate any particular connection with Waverley, or intent to target local artists.
Recommendation	<i>Not recommended</i>

<b>Application 4</b>	<b>Litterarty Schools Waste Art Competition</b>
Organisation	Ocean Lovers Alliance
The Activity	<p>Support is sought for the coordination of the Litterarty art competition, a schools waste-art competition designed to promote concepts about closed loop recycling, litter and rubbish impacts on the oceans. The competition is open to students in years K-10.</p> <p>Works will be judged by local artist Marina Debris. Finalists will be displayed at the Bondi Surf Lifesaving Club during the Bondi Ocean Lovers Festival</p>

	scheduled for 26-28 November 2021, and a schools excursion program will be organised to enable students to view the works, and participate in other learning activities offered as part of the festival.
Assistance Sought	\$5,000
Background	The Ocean Lovers Festival is an annual event bringing together sport, science, art, music and environmental action. The festival showcases the latest innovations, technology and ideas for helping the ocean.
Funding History	The Ocean Lovers Alliance received a small grant in October 2019 to support the inaugural Litterarty competition, which has been acquitted. Schools in Waverley, Woollahra and Randwick were invited to participate, and 9 schools contributed 20 works for an exhibition scheduled for 18-19 March 2020. More than 400 students from the participating schools were booked to attend exhibition of the works, and participate in festival workshops, but the festival was cancelled due the Coronavirus shutdown.
Website	<a href="https://www.oceanloversfestival.com">https://www.oceanloversfestival.com</a>
Comment	The application for this project is clear, with a detailed project plan and evidence of arrangements covering all of the components needed for implementation. The proposed project will provide young people with an opportunity for creative expression using elements drawn from their everyday environment.
Recommendation	<i>\$5,000 recommended</i>

<b>Application 5</b>	<b>Womballicorns and the re-imagining of Australian Children's Literature</b>
Organisation	Rachel Anne Buch
The Activity	Funds are sought to support the mounting of an exhibition of the artist's work at the Waverley Library examining the themes and imagery of children's books, and a series of four workshops for children about what a modern Australian fairytale would look like. The results of these workshops will be incorporated directly into the exhibition.
Assistance Sought	\$1,315
Background	According to her web site Rachel Anne Buch is an artist, performing artist, and educator. Her practice is characterised by the use of natural raw materials which she uses to create three dimensional artworks, and by inviting people to add to/ interact with the works.
Funding History	Nil
Website	<a href="http://www.rabwinkpicturesblog.wordpress.com">www.rabwinkpicturesblog.wordpress.com</a>
Comment	The application for this project is concise, with a clear project plan and evidence of arrangements for all of the components needed for implementation. This is a small project that will provide a clear benefit for its locally targeted participants, and make a contribution to public engagement in the Waverley Library space.
Recommendation	<i>\$1,315 recommended</i>

## Community

Application 1	Waverley Video Session 1
Organisation	Stephani Denizard
The Activity	Funds are sought to support the production of a series of five videos interspersing the stories of individuals representing Waverley's diverse cultural mix with images of the area. The videos would be published to Utube and other social media, and made available for use by Council.
Assistance Sought	\$5,000
Background	Stepahie Denizard is a presenter and producer with Eastside FM radio
Funding History	Nil
Website	-
Comment	The application for this project requires some further development to clarify project objectives. It is unclear what community benefit the proposed project will provide.
Recommendation	<i>Not recommended</i>

Application 2	Seed Play and Unite – Art and Ecological Youth Workshops
Organisation	Nivedita Rajendra
The Activity	Funds are sought to support the development, delivery and recording of ten free ecological/ arts workshops for young people by facilitators who bring a variety of skills and perspectives: first nations, gender and culturally diverse - caring for country, symbology, breath, movement and dance, storytelling and painting. The applicant proposes to conduct the workshops in May – August in a variety of public garden spaces.
Assistance Sought	\$4,650
Background	According to her web site Nivedita Rajendra is an artist working across mediums with a focus on art as a social form, producing collaborative relationships and experiences of togetherness.
Funding History	Nil
Website	<a href="https://www.nivrajendra.com/">https://www.nivrajendra.com/</a>
Comment	The application for this project requires some further development to clarify project objectives, and secure the community partnerships necessary for successful implementation. The extent of community benefit the proposed project will provide is unclear.
Recommendation	<i>Not recommended</i>

Application 3	Charing Cross Community – Communication and Connections
Organisation	Waverley Action Group
The Activity	Funds are sought to develop 5 video stories from Charing Cross locals highlighting relationships with the area's cultural heritage, natural or built environment and aspirations for the future. These will be used to promote



	the newly established Charing Cross Community Hub, and to encourage participation in local activities with a focus on older people and others who may be socially isolated.
Assistance Sought	\$5,000
Background	The Charing Cross Community Hub was established recently in the shop owned by Council at 4/276 Bondi Road. The Hub has established partnerships with a variety of local groups including the the Waverley Historical Society, Bondi and Districts Chamber of Commerce and the Charing Cross Precinct.
Funding History	Nil
Website	<a href="https://waverleyactiongroup.org.au/">https://waverleyactiongroup.org.au/</a>
Comment	The application for this project is concise, with a project plan requiring some further development. The proposed project has clearly identified local target groups. It is likely to provide significant benefit for the Charing Cross community, particularly those who are at risk of social isolation, and to enhance connections between the local community groups involved. The Hub is a new initiative in Waverley, and will function as a pilot for this approach to strengthening local community connections.
Recommendation	<i>\$5,000 recommended provided that the project plan is further developed in consultation with Council's Community Connections Coordinator.</i>

<b>Application 4</b>	<b>Nurture and Nourish</b>
Organisation	Prince of Wales Hospital Foundation for Bondi Community Mental Health Centre
The Activity	Funds are sought to support the construction of a fence and gazebo at the centre to enable use of outdoor spaces for therapeutic consultation and activities, the purchase of garden furniture and the replanting of window boxes with succulents and herbs. It is proposed that the Hospital maintenance team would undertake construction of and maintain the refurbished spaces. A structured therapeutic program would be established to facilitate care of new window box plantings.
Assistance Sought	\$5,000
Background	The Bondi Community Mental Health Centre is located at the corner of Llandaf and Botany Streets Waverley.
Funding History	The POW Hospital Foundation received a small grant in October 20 for the production of two Vlogs for Headspace.
Website	
Comment	The location of the proposed fence at the Centre is not specified in the application. It is possible that a DA would be required. The project would enhance assets belonging to NSW Heath, to be used for clinical consultations. Minimal client involvement that takes the form of caring for planted window boxes is proposed.
Recommendation	<i>Not recommended</i>

<b>Application 5</b>	<b>A WAYS Safe Summer 21/22</b>
Organisation	WAYS Youth and Family (WAYS)
The Activity	<p>Funding is sought to support implementation of 'A WAYS Safe Summer', a youth based peer education program which aims to provide health promotion and education regarding STIs, the importance of getting tested, safe sex practices, and the risks associated with alcohol and other drugs to young people in Eastern Sydney, including the Waverley LGA.</p> <p>Additional funding is sought this year to support the provision of a forum for young people focussing on sexual consent, alcohol and drugs.</p>
Assistance Sought	\$4,000
Background	<p>The Safe Summer Program employs young people in summer as peer educators and trains them to provide information to others relating to sexual health. The team consists of a coordinator, peer educators and volunteer peer educators all under the age of 25 years. Once trained, they are able to discuss the health program with other young people and make referrals to services as required. The Program is partnered with sexual health specialists, and receives funding from the South East Illawarra Health Service HARP unit.</p>
Funding History	<p>Council has provided a grant in support of this program for many years. The 2019/20 grant has been acquitted. WAYS received 24 applications for peer educator positions in the 2020/21 summer season, and four of the six educators appointed attend school in Waverley. The current program coordinator also lives in Waverley.</p> <p>Overall contacts were reduced last season due to cancellation of events in response to the Coronavirus. WAYS reports that over the season 177 young people were engaged in conversation and 959 education packs were distributed over three sessions targeting Waverley's beaches and transport interchange.</p>
Website	<a href="http://ways.org.au">http://ways.org.au</a>
Comment	<p>The application provides a clear and concise description of the project proposed with a realistic detailed implementation plan, and evidence of support from partners required for successful implementation. The proposed project will provide clear benefit to the Waverley community in the form of employment opportunities for young locals, and a proven model for effective delivery of health information to young people in Waverley.</p> <p>Little detail is provided about the additional component proposed, a forum on sexual consent, alcohol and drugs, however given recent evidence of the importance of this issue in the broader community, support for the additional component is recommended.</p>
Recommendation	<i>\$4,000 recommended provided that WAYS works in partnership with Council's Community Worker Children and Youth to flesh out plans for a forum on sexual consent, alcohol and drugs to be run as part of the Safe Summer Program.</i>



<b>Application 6</b>	<b>TAP Australia - Waverley</b>
Organisation	Thank and Praise Australia
The Activity	Funds are sought to support the establishment of TAP in Waverley.
Assistance Sought	\$4,629
Background	<p>Developed and operating in the UK mainly involving schools, hospitals and other health care providers, TAP is a social media platform that:</p> <ul style="list-style-type: none"> <li>Creates for registered organisations a 'thanking wall' where service users can record messages of thanks to care providers, or privately send a message of thanks to an individual</li> <li>Matches registered organisations with corporate donors who will pledge to match individual donations</li> </ul> <p>Facilitates matched donations, charging a fee of 25% on the corporate component.</p>
Funding History	Nil
Website	<a href="https://thankandpraise.com.au/">https://thankandpraise.com.au/</a>
Comment	The application does not demonstrate any particular connection with Waverley, or evidence of the partners required for its implementation. The benefit the proposed project may provide is to charities generally, to the commercial sponsors who agree to match community donations, and to the operators of the platform.
Recommendation	<i>Not recommended</i>

<b>Application 7</b>	<b>Social Connections for Russian Speaking Seniors</b>
Organisation	World Wide Club of Odessites Australia
The Activity	Funds are sought for the purchase of a PA system, payment for venue hire, lectures and performances, and refreshment to support regular social meetings of Russian speaking seniors in Waverley, to share and celebrate shared language, history and music.
Assistance Sought	\$5,000
Background	The World Wide Club of Odessites is a cultural institution originating in Odessa Ukraine that aims to maintain the links between the city and its people who migrated in waves post war and in the 1970s and 90s to many locations across the globe. It preserves history and promotes culture in the form of arts, music and humour. Russian is the city's predominant language.
Funding History	Nil
Website	-
Comment	The application provides a clear description of the project proposed with clearly identified objectives and target group. Other than English, Russian is the language most commonly spoken amongst Waverley's seniors, and social opportunities will promote connection and well being. The proposed budget does not include any contribution from participants which is a reasonable expectation to cover the cost of presenters and refreshment.
Recommendation	<i>\$3,000 recommended to enable the group to cover the cost of a portable PA system and venue hire.</i>

<b>Application 8</b>	<b>Kidscape – early learning program for deaf children</b>
Organisation	Shepherd Centre
The Activity	Funds are sought to support the delivery of kidscape, a group education and social inclusion program for 2 Waverley children with hearing loss and their families. Through art, craft and music the program develops listening, spoken language and social skills in the early stages of a child's life.
Assistance Sought	\$1,704
Background	The Shepherd Centre is a not-for-profit charity that has provided early intervention programs and services to children who are deaf and hearing impaired.
Funding History	Small Grant of \$1,000 in October 2018 to promote equity of access to transition to school programs acquitted.
Website	<a href="https://shepherdcentre.org.au">https://shepherdcentre.org.au</a>
Comment	The application provides a clear description of the project proposed with clearly identified objectives for a small local target group. Early learning opportunities will promote inclusion for hearing impaired children as they grow.
Recommendation	<i>\$1,704 recommended</i>

<b>Application 9</b>	<b>Babelica Down Under</b>
Organisation	Robert Farotto
The Activity	<p>Funds are sought to support the development of an association that aims to promote and share Italian contemporary culture (literature, cinema, music, art, photography) through 10 x customised bilingual online courses/ classes produced by Babelica.</p> <p>Babelica is an Italian web based organisation promoting contemporary Italian culture. Through this work the applicant hopes to strengthen the links among Italians in Waverley, and through cultural exchange, between Italians and the broader community.</p>
Assistance Sought	\$5,000
Background	The applicant reports that this idea was sparked by recent growth in the local Italian book club of which he is a member from 10-20 participants to 20-30 participants. The applicant has links through voluntary work with the Dante Alighieri Society, East Side Radio, the State and Waverley Libraries.
Funding History	Nil
Website	-
Comment	The application provides a clear description of the project proposed with clearly identified objectives and target group. At the time of the last census there were more than 1,000 Italian speakers living in Waverley, 1.7% of the population. The proposed project is unique in that it targets younger members of Waverley's multicultural community, and generates opportunities for cultural exchange with the broader community.
Recommendation	<i>\$5,000 recommended</i>

## Environment

Application 1	Micro recycling for the local community
Organisation	3D Seed
The Activity	3D Seed invented a 3D printer especially good at printing PET plastic, with the aim of improving education around reuse and the circular economy. 3D Seed is seeking funding to purchase a shredder that would shred plastic bottles etc to use in the 3D printer with the aim of using it as a demonstration at events. Community members can see their plastic bottle be turned into a bracelet or similar in under 10 mins.
Assistance Sought	\$5,000
Background	-
Funding History	Nil
Website	<a href="http://www.3d-seed.com">www.3d-seed.com</a>
Comment	It is not clear how this is an improvement over existing recovery avenues for plastic bottles, which are generally prioritised in the recycling process. 3D Seed have not provided a plan for this pilot program or explained how it would be evaluated and what the environmental benefit would be.
Recommendation	<i>Not recommended</i>

Application 2	Bore Water Connection
Organisation	Bondi Bowling Club
The Activity	Bondi Bowling Club are seeking funds to assist with connecting their second bowling green to an existing bore and to install an 'up to date' irrigation system. It is expected that this new system will save in excess of 50% of current mains water supply usage.
Assistance Sought	\$5,000
Background	
Funding History	Nil
Website	<a href="https://www.bondibowls.com.au/">https://www.bondibowls.com.au/</a>
Comment	Due to the competitive grant round partial funding is recommended.
Recommendation	<i>\$4,000 recommended</i>

Application 3	Nappies at Iluka Early Learning Centre
Organisation	Earth Nappies
The Activity	Earth Nappies is seeking funds to assist with a trial of switching from disposable nappies to modern cloth nappies at Iluka Uniting. As part of this service, Earth Nappies will organize for collection and laundering of nappies, hold staff workshops and parents Q & A sessions.
Assistance Sought	\$5,000

Background	
Funding History	Nil
Website	Not yet developed
Comment	Officers are supportive of this venture, but we would like to receive more information including a letter of support from Iluka, stats on current nappy use, and an evaluation program. Council waste officers can talk to the applicant about this to enable them to resubmit the application next round.
Recommendation	<i>Not recommended this round</i>

<b>Application 4</b>	<b>Ocean Lovers Festival – Science Space and Ocean Lab Workshops</b>
Organisation	Ocean Lovers Alliance
The Activity	Funding is sought to support the delivery of Ocean Lab Science Space and Workshops as part of the Bondi Ocean Lovers Festival, to be held in Bondi Park 26-28 November 2021, in collaboration with Fizzics Education. Workshops will engage students and the community with hands-on science activities, speakers and presenters with a focus on marine ecosystems, sustainability, emerging technologies, cinematography and the intersection of STEM and the Arts. The applicant expects 500-700 people a day to attend the workshops.
Assistance Sought	\$5,000
Background	The Ocean Lovers Festival is an annual event bringing together sport, science, art, music and environmental action. The festival showcases the latest innovations, technology and ideas for helping the ocean.
Funding History	Nil Environment
Website	<a href="https://www.oceanloversfestival.com/">https://www.oceanloversfestival.com/</a>
Comment	The proposed workshops will contribute to increased awareness and understanding of solutions and best practice to support cleaner environments and healthier oceans through 'hands on' engagement.
Recommendation	<i>\$5,000 recommended</i>

<b>Application 5</b>	<b>Gardening Program</b>
Organisation	Marli Marli Early Learning Centre
The Activity	Marli Marli ELC would like to install a potting station where they can grow seedlings to replenish the vegetable garden beds in the adjacent O'Donnell St Park community garden. They are also seeking funds to connect an existing rainwater tank.
Assistance Sought	\$5,000
Background	Marli Marli has been part of the O'Donnell Street Shared Garden group for almost a year and their group maintains one of the four garden beds there, with native edible plants.
Funding History	Nil
Website	<a href="http://www.marlimarlidaycare.com.au/">http://www.marlimarlidaycare.com.au/</a>

Comment	The focus of this application is on vegetable gardening, as they would like to replenish other garden beds with seedlings. However Environmental Grants do not support vegetable gardens, only biodiversity habitat gardening. Staff have talked to Marli Marli regarding this application, and they are happy to alter the outcomes of the grant to focus on Habitat gardening. It is recommended they resubmit next round and work with the Coordinator Local Connections, to plan other options in the community garden or verge.
Recommendation	<i>Not recommended this round</i>

Application 6	Recycling Program
Organisation	St Clare's College
The Activity	St Clare's is seeking assistance to engage an external contractor to work with the school and students to overhaul their waste and recycling process. Boudii Solutions will be leading the student led 'recycling committee' through the entire process, from the waste audit of the College, to the design and implementation of the recycling program.
Assistance Sought	\$5,000
Background	
Funding History	2018 - \$2255 provided for native stingless bee hives and education.
Website	<a href="https://stclares.nsw.edu.au/">https://stclares.nsw.edu.au/</a>
Comment	Due to a competitive grant round it is recommended the College apply for an EPA Bin Trim assessment and rebate, where they could recoup up to 50% of the cost of recycling equipment.
Recommendation	<i>Not recommended</i>

Application 7	Beach Clean Ups – supporting litter reduction
Organisation	Responsible Runners
The Activity	Responsible Runners would like to increase their participant base and visibility to beach goers to spread their educational message. They would also like to increase the visibility of bins in parks using stencils.
Assistance Sought	\$1,105
Background	Responsible Runners conducts monthly beach clean ups at Bronte and Bondi, diverting litter from the ocean and educating participants and other beach goers. Responsible Runners provide valuable data on litter types and quantity collected.
Funding History	Nil
Website	<a href="http://transitionsydney.com.au/index.php/about-transition/about-transition-sydney">http://transitionsydney.com.au/index.php/about-transition/about-transition-sydney</a>
Comment	Funding provided to exclude the cost of stencils to use around bins, as this would contravene Council policies.
Recommendation	<i>\$1,012 recommended</i>



Application 8	Week long zero takeaway cup blitz
Organisation	Bru Cafe
The Activity	<p>Bru Café is leading a week long campaign for Plastic Free July with cafes across Bondi and Bronte. At the time of submitting their application 8 cafes had pledged to be involved and they have an aim of 30 cafes participating. During the week, no regular takeaway cups will be given out, only reusable cups and when this is not possible, edible cups will be used as a backup.</p> <p>Bru has partnered with Sarah Wilson to increase publicity and awareness of the event. By conducting a week long campaign the aim is to break people's habits of using takeaway cups.</p>
Assistance Sought	\$5,000
Background	
Funding History	Nil
Website	<a href="https://brucoffee.com.au/">https://brucoffee.com.au/</a>
Comment	Bru Café will work closely with Council's Sustainable Waste Team and provide data and number of cafés involved and number of cups diverted from landfill.
Recommendation	<i>\$2,500 recommended</i>

Application 9	Solar on Strata
Organisation	Zebra Electric
The Activity	Zebra-Electric is seeking funds to assist with a pilot project on one apartment building to test the process and technology. They will deliver the project working with the Body Corporate and using reputable local installers.
Assistance Sought	\$5,000
Background	Zebra-Electric is a local micro-business. The project aims to increase uptake of solar PV generation on existing apartment blocks. It allows residents to purchase 100% renewable energy for up to 30% less than existing retailers, using an embedded network that residents can opt-in to.
Funding History	Nil
Website	<a href="http://www.chasethezebra.com">www.chasethezebra.com</a>
Comment	Solar in strata properties face many barriers, which Council has been investigating. While ambitious and innovative, the project application does not provide sufficient detail on the solar installation or greenhouse gas emission reduction results that would be achieved within 12 months by the environmental grant. It is suggested to meet with the proponents and support them to apply for other technology based grant funding in future, which would be more suited to their project.
Recommendation	<i>Not recommended</i>

Application 10	Rainwater Tank Project
Organisation	Moriah College Early Learning Saunders Campus
The Activity	Moriah would like to install a rainwater tank at the early learning centre on the Saunders Campus (Dover Rd Rose Bay). The tank would be used to water the garden and the vegetable patch by the children, and enable water play.
Assistance Sought	\$5,000
Background	
Funding History	2016/17 - \$3000 for bush regeneration work on the Eastern Suburbs Banksia site. 2019-20 -\$2000 for Moriah Early Learning Centre rain water tank.
Website	<a href="https://www.moriah.nsw.edu.au/learning/elc/our-centres">https://www.moriah.nsw.edu.au/learning/elc/our-centres</a>
Comment	It is not clear from the application what the size of the tanks are and what the water savings would be. Due to a competitive grant round and limited budget no funding is recommended.
Recommendation	<i>Not recommended this round</i>

Application 11	Youth Summit
Organisation	Take 3 for the Sea
The Activity	Take 3 for the Sea are a not for profit organisation who engages in educational activities with schools and the community on protecting the ocean from litter. They are seeking funding to support 2 schools (4 students & 1 teacher each) to attend the Take 3 for the Sea Youth Summit and have a Take 3 incursion/excursion at their school.
Assistance Sought	\$5,000
Background	
Funding History	Nil
Website	<a href="https://www.take3.org/">https://www.take3.org/</a>
Comment	Environmental grants are available to fund 'on the ground' projects, with real, measurable outcomes. As this application is educational and engagement based, it does not qualify for an environmental grant.
Recommendation	<i>Not recommended</i>

Application 12	Sustainable garden project
Organisation	Mount Zion Early Education Centre
The Activity	Mount Zion ELC are seeking funds for a gardening project which includes raised garden beds for vegetables, seedlings, native plants and native beehive.
Assistance Sought	\$3,500
Background	
Funding History	Nil
Website	<a href="https://mountzion.nsw.edu.au">https://mountzion.nsw.edu.au</a>



Comment	Environmental grants do not fund vegetable gardens. It is recommended that grant funds be provided for the native bee hive and native seedlings component of this application. Council will provide advice on suitable plants.
Recommendation	<i>\$1,000 recommended</i>

**REPORT**  
**CM/7.14/21.05**

**Subject:** Affordable Housing Rent Relief - Further Extension

**TRIM No:** A09/0354

**Author:** Leisa Simmons, Manager, Housing Programs and Community Support

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That Council:

1. Extends the temporary variation to its Affordable Housing Tenancy Policy applicable from 29 March 2021 to 1 October 2021, to allow its appointed Housing Manager, Bridge Housing, to continue to offer tenants whose income is affected by the COVID-19 pandemic rent calculated at 30% of their income.
2. Notes that officers will make an internal submission on the draft 2021–22 budget.

**1. Executive Summary**

In June 2021, Council approved a temporary variation to its Affordable Housing Tenancy Policy to enable its appointed Housing Manager, Bridge Housing, to offer those tenants whose income had been reduced as a result of the coronavirus shutdown, rent relief for the period 1 March–1 September 2020, with rent calculated at 30% of household income. In November, Council endorsed an extension of the provision until 28 March 2021. Bridge Housing has advised that, at the end of the approved periods, only two tenants continue to experience financial hardship as a result of the COVID-19 pandemic. Officers are seeking a further extension of the approval to offer rent relief for these households.

**2. Introduction/Background**

The Affordable Housing Tenancy Policy sets rents at 25–35% off the median market rent for a comparable property depending on the tenant's household income. The program intends to benefit working people who earn a low to moderate income.

The coronavirus shutdown impacted the household incomes of many tenants, and in 2020 the Federal and State governments introduced provisions that helped tenants to maintain stable housing. These included income provisions delivered by the Federal Government through the Job Keeper Package and Job Seeker Supplement, and a moratorium on evictions due to rent arrears enacted by the state government. Changes were made to the Job Keeper and Job Seeker Supplement payments in October 2020, and all the special provisions ended in March 2021.

Council provided rent relief for those of its tenants whose income was reduced by at least 25% as a result of the pandemic from 1 March 2020–28 March 2021. Five households were assisted, and over the period, three of the five have returned to ordinary working hours and no longer need support. Bridge has advised that two of the tenants, who lost their jobs because of the pandemic, continue to experience financial hardship.

### 3. Relevant Council Resolutions

Meeting and Date	Item No.	Resolution
Council 17 November 2020	CM/7.11/20.11	That Council extends the temporary variation to its Affordable Housing Tenancy Policy applicable from 2 September 2020 to 28 March 2021, to allow its appointed Housing Manager, Bridge Housing, to continue to offer tenants whose income is affected by the coronavirus shutdown rent calculated at 30% of their income.
Council 16 June 2020	CM/7.11/20.06(2)	That Council approves a temporary variation to the Affordable Housing Tenancy Policy, applicable from 1 March to 1 September 2020, to allow its appointed Housing Manager, Bridge Housing, to offer tenants affected by the coronavirus shutdown, rent calculated at 30% of their income for a period of up to six months from the date at which they were assessed as eligible for rent relief.
Council 17 June 2014	CRD.41/14	That Council: <ol style="list-style-type: none"> <li>1. Endorses the draft Waverley Housing for Older People Tenancy Policy</li> <li>2. Endorses the draft Waverley Community Living Program Tenancy Policy</li> <li>3. Endorses the draft Waverley Affordable Housing Tenancy Policy</li> </ol>

### 4. Discussion

Officers are seeking a further six month variation to Council's Affordable Housing Tenancy Policy to allow Bridge Housing to continue to offer the two tenants who lost their jobs as a result of the coronavirus, rent calculated at 30% of their income to cover the period 29 March 2021 to 1 October 2021, with a three monthly review. This means that tenants will not accrue a rent debt to be paid at a later date.

The two households are mainly relying on the Federal Government's Job Seeker Program for their income. Their income substantially decreased in October 2020 with a reduction in the Job Seeker supplement, and in March 2021 when the supplement program came to an end.

Rents calculated on the basis of the Job Seeker payments alone can be expected to be in the order of \$100 per week. This represents a reduction of 80% on the current Waverley median of \$550 per week. It is not sustainable over the long term, but given the small number of tenancies affected and the success of the strategy to date in supporting Waverley's tenants to recover from the financial impacts of the pandemic, can be supported over the limited time frame proposed.

### 5. Financial impact statement/Time frame/Consultation

The rent loss resulting from approval to offer continued support for a further six months for the two households identified in this report is anticipated to be \$16,224. This is based on a 'worst case' scenario that the tenants are unable to get any paid work in the period and are not receiving any other income subsidies. It is anticipated that the Program can cover the losses associated with the provision of assistance proposed, and if necessary, Council could draw down on the Program's operating reserve.

**6. Conclusion**

The experience of Council's tenants whose income has been affected by the COVID-19 pandemic indicates that whilst recovery is occurring, for some it is slow. Approval to extend the offer of rent relief will provide affected tenants with secure affordable housing as a base from which to reach for financial recovery. Though Council's tenants represent a small proportion of all tenants in Waverley, demonstrating a commitment to their recovery is a valuable model for the broader community. More than 40% of households in Waverley are private renters, so the financial recovery of tenants is essential to Waverley's overall economic recovery.

**7. Attachments**

Nil.

**REPORT**  
**CM/7.15/21.05**

**Subject:** Venue Hire Grant Application - Seaside Scavenge Festival

**TRIM No:** A20/0561

**Author:** Suzanne Dunford, Manager, Sustainability and Resilience

**Director:** Tony Pavlovic, Director, Planning, Environment and Regulatory

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**RECOMMENDATION:**

That Council, under section 356 of the *Local Government Act 1993* and the Venue Hire Grants Program 2020–21, grants \$1,478.75 (excluding GST) in financial assistance to Seaside Scavenge Ltd for venue hire for its Seaside Festival event at Bronte Park from 11 am–3 pm on Sunday, 27 June 2021.

**1. Executive Summary**

Seaside Scavenge Ltd has submitted a grant application requesting support for a four-hour community-focused festival to educate the community on sustainable waste management and circular economy activities and actions. The festival will include a beach clean-up, expert speakers, DIY workshops on reuse, repair and re-make, and feature stalls from other local community groups and Council programs, providing a fun day out while supporting local environmental actions and engagement. The Mayor has agreed to open the event.

Officers have assessed the current application for a Venue Hire Grant and recommend that a financial assistance grant be approved to the total value of \$1,478.75.

**2. Introduction/Background**

Seaside Scavenge are a well-established and not for profit organisation that seeks to empower communities and businesses to reimagine rubbish as a resource through hosting fun and unique programs that ultimately clean-up the ocean. Seaside Scavenge is very experienced in delivering events at coastal parks and beaches and has held 5 across Bondi and Bronte since 2017. These events have collectively engaged 945 locals to remove 323 kg of litter or 47,573 pieces of litter from Bronte and Bondi.

The removal of this litter from our beaches and oceans is of direct benefit to all Waverley residents. This event directly meets the following Community Strategic Plan objectives:

- 9.1 – Reduce the amount of waste generated.
- 9.2 – Facilitate best practise in waste management to increase recycling and recovery.
- 9.3 – Keep our streets, beaches and parks clean and free of litter, rubbish and pollution.

It also delivers on the following Community Strategic Plan strategies:

- 8.2.3 – Reduce pollutants entering waterways.
- 9.1.1 – Engage with residents, visitors and businesses to promote sustainable consumption and waste avoidance.

- 9.3.1 – Undertake programs and services to reduce litter and create clean and attractive public spaces.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 10 October 2019	CM/7.1/19.10	That Council, under the Small Grants Program 2019–20 (Round 1), grants \$43,350 to the individuals and organisations set out in Table 1 of this report, with conditions where specified.
Council 12 April 2017	CM/7.10/17.04	That Council: <ol style="list-style-type: none"> <li>1. Introduces a Venue Hire Grant Program under s 356 of the <i>Local Government Act</i> to provide financial assistance to community groups to support the cost of hiring Council's community venues, commencing 1 July 2017.</li> <li>2. Under s 356 of the <i>Local Government Act</i>, provides the financial assistance as set out in Attachment 1 to this report to support those listed organisations with venue hire costs until 30 June 2017.</li> </ol>

### 4. Discussion

Seaside Scavenge Ltd has submitted a Venue Hire Grant application for the use of Bronte Park for a 2021 waste avoidance and circular economy Festival.

Following previous successful events and strong community interest, Seaside Scavenge applied for, and was awarded, an Environmental Grant of \$5,000 from Council for a 2020 event. The proposal was designed to leverage local benefit from a \$20,000 Environmental grant received by Seaside Scavenge from Federal member Dave Sharma, MP for Wentworth. This initial event was unable to be held as planned due to COVID-19. Given the time frames for acquitting these grants, and to support the lead up to Plastic Free July and take advantage of cross-promotional opportunities with the Bondi Festival, a new rescheduled event for Waverley residents is planned for 27 June 2021.

Seaside Scavenge had previously only allocated a budget of \$600 for venue hire costs for this event to account for indoor workshops, which does not cover park usage. The venue hire park usage fees for an external not-for-profit event are \$1,478.75.

To maintain a consistent approach, Council officers have assessed the application received against a set of qualifying criteria closely aligned to those used by Council's Small and Community Grants Programs.

### 5. Financial impact statement/Time frame/Consultation

#### Financial impact

The amount of the grant is equivalent to the hiring cost of the venue.

**Consultation**

Parks and Open Spaces staff have been consulted and no issues have been identified with holding this event.

If approved the applicant will be notified of the outcome of their application by letter.

**6. Conclusion**

It is recommended that Council approves a Venue Hire Grant for Seaside Scavenge Ltd to the value of \$1,478.75 for the Seaside Festival on Sunday, 27 June 2021.

**7. Attachments**

Nil.



**REPORT  
CM/7.16/21.05**

**Subject:** Voluntary Planning Agreement - 278-282 Birrell Street, Bondi

**TRIM No:** DA-187/2020/A

**Author:** Emma Rogerson, Acting Senior Strategic Planner

**Director:** Tony Pavlovic, Director, Planning, Environment and Regulatory

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**RECOMMENDATION:**

That Council

1. Endorses the draft Planning Agreement attached to the report applying to land at 278–282 Birrell Street, Bondi, with the draft Planning Agreement offering a total monetary contribution of \$1,735,300 to Waverley's Affordable Housing Program, in accordance with Council's Planning Agreement Policy 2014.
2. Authorises the Mayor and General Manager to sign and execute the agreement and affix the Council seal to the documentation.

**1. Executive Summary**

This report seeks Council's endorsement to execute the attached draft Planning Agreement associated with the approved development application DA-187/2020/A at 278–282 Birrell Street, Bondi. The application was approved for the demolition of existing structures and construction of new part three, part four storey residential flat building with basement car parking. The application was approved with a floor space exceedance of 469 sqm (total floor space ratio of 1.24:1); 38% over the permissible floor space ratio of 0.9:1.

The draft planning agreement associated with the development application was placed on public exhibition in accordance with section 7.5 of the *Environmental Planning and Assessment Act 1979* (EP&A Act). The draft Planning Agreement offers a total monetary contribution of \$1,735,300 to go to Waverley's Affordable Housing Program, in accordance with Council's Planning Agreement Policy 2014.

**2. Introduction/Background**

The draft Planning Agreement offers a total monetary contribution of \$1,735,300 to go to Waverley's Affordable Housing Program, in accordance with Council's Planning Agreement Policy 2014.

**3. Relevant Council Resolutions**

Nil.

#### 4. Discussion

##### Planning Agreement's monetary contribution to a public purpose

Section 7.4 of the EP&A Act requires that the monetary contribution from a planning agreement be allocated to a public purpose. The draft Planning Agreement offers a total monetary contribution of \$1,735,300 to go to Waverley's Affordable Housing Program, in accordance with Council's Planning Agreement Policy 2014.

100% of the VPA contribution funds have been allocated within the draft Planning Agreement to go towards affordable housing due to the significant loss of affordable rental housing rooms that the development will cause. The existing structures on site that are being demolished under DA-187/2020/A provided four bedrooms dedicated to affordable housing within a residential flat building and 22 rooms over two boarding houses, which are considered affordable too. No contributions were received under Part 3 of the *State Environmental Planning Policy (Affordable Rental Housing) 2009* for the loss of this affordable housing, so the allocation of this Planning Agreement contribution money will attempt to counteract this loss.

##### Public exhibition of the draft Planning Agreement

The draft Planning Agreement was drafted in accordance with section 7.5 of the EP&A Act, which requires an agreement to be exhibited for a period of 28 days. The draft Planning Agreement and Explanatory Note were exhibited from 13 April 2021 to 11 May 2021, and included:

- Notice in the Wentworth Courier.
- Advertising on Council's Have Your Say website.

##### Submissions

Three submissions were received during the exhibition period.

One provided comment on the built form of the development and the conditions of consent, which is not relevant to this exhibition as the development application has been approved.

The second submission asked for clarification regarding whether the new units will be dedicated to affordable rental housing and raised concern with the disruption that construction in the Waverley local government area is causing, which is not relevant to this exhibition as the development application has been approved. The concern raised to the affordability of the new units or not aligns with the Affordable Housing Program, of which \$1,735,300 (100%) of the total monetary contribution from this Planning Agreement is going towards.

The third submission stated that they 'can't understand why council is accepting money to allow developers to exceed planning requirements' and raised issue with the increasing vehicle and pedestrian movements along Birrell Street that they believe development is causing.

As explicitly detailed by the Waverley Planning Agreement Policy 2014, an applicant's offer to enter into a Voluntary Planning Agreement does not impact the assessment of a development application as:

*'Council will not enter a planning agreement unless it is satisfied that the proposed development is acceptable on planning grounds having regard to the general heads of consideration set out in Section 4.15 of the Act. Development that is unacceptable on planning grounds will not be given consent because of benefits offered by a developer. It is noted that any exceptions to relevant development standards will be assessed in accordance with the provisions set out in cl 4.6 of WLEP 2012.'*

It is therefore considered that no further changes to the draft Planning Agreement are required, and the Planning Agreement can proceed to Council.

**5. Financial impact statement/Time frame/Consultation**

Once the planning agreement has been executed, the applicant will be required to pay a total monetary contribution of \$1,735,300 to go to Waverley's Affordable Housing Program, in accordance with Council's Planning Agreement Policy 2014.

**6. Conclusion**

The draft Planning Agreement has been placed on exhibition in accordance with section 7.5 of the EP&A Act. It is recommended that Council endorses the attached draft Planning Agreement for execution.

**7. Attachments**

1. Planning agreement [↓](#)
2. Explanatory note [↓](#)

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**WAVERLEY COUNCIL**

**(Council)**

**AND**

**TC THREE PTY LIMITED ATF TC3 TRUST  
(ACN 617 303 429)**

**(Developer)**

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## **PLANNING AGREEMENT**

**(Development Contribution)**

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**WAVERLEY COUNCIL  
Council Chambers  
Cnr Bondi Road & Paul Street  
BONDI JUNCTION NSW 2022  
DX 12006 BONDI JUNCTION  
Phone: 02 9083 8000  
Facsimile: 02 9387 1820**

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**PLANNING AGREEMENT NO. \_\_\_\_\_**  
***Section 7.4 of the Environmental Planning and Assessment Act, 1979***

**THIS AGREEMENT** is made on 2021

**PARTIES**

**WAVERLEY COUNCIL** of Cnr Paul Street and Bondi Road, Bondi Junction NSW  
2022 ABN 12 502 583 608 ("**Council**")

**TC THREE PTY LIMITED ATF TC3 TRUST** of Level 1, 185 Great North Road, Five Dock  
NSW 2046 ACN 617 303 429 ("**Developer**")

**BACKGROUND/RECITALS**

- A.** The Developer is the registered proprietor of the Land.
- B.** The Council is the local authority constituted under the Local Government Act 1993 and the planning and consent authority constituted under the Act.
- C.** On 18 June 2020 the Developer caused a development application to be lodged with Council (DA-187/2020) for development consent to carry out the Development on the Land.
- D.** The Developer subsequently lodged an appeal with the Land and Environment Court against the determination of the development application.
- E.** On 13 November 2020 the Developer offered to enter into a Planning Agreement to make a development contribution towards a public purpose in accordance with Council's Planning Agreement Policy 2014 if the development consent was granted ('the Offer').
- F.** Development consent was granted by way of Land and Environment Court Order on 10 December 2020.
- G.** The Developer subsequently lodged a section 4.56 modification application (DA-187/2020/A) to modify timing requirements in relation to the Planning Agreement. The Offer was clarified and confirmed on 19 January 2021.
- H.** The modified Development Consent was granted on 4 May 2021.
- I.** This Agreement is consistent with the Developer's offer referred to in Recital G

**OPERATIVE PROVISIONS:****1 PLANNING AGREEMENT UNDER THE ACT**

The parties agree that this Agreement is a planning agreement governed by Section 7.4 and Subdivision 2 of Division 7.1 of Part 7 of the Act.

**2 APPLICATION OF THIS AGREEMENT**

This Agreement applies to the Land and to the Development proposed in the Development Consent, as may be modified.

**3 OPERATION OF THIS AGREEMENT**

This Agreement shall take effect on and from the date of this Agreement. The parties must execute and enter into this Agreement prior to any Construction Certificate for the Development that relates to any building work, other than demolition, excavation, piling, shoring and ancillary works for construction purposes including site hoardings and temporary site sheds that relates to works contained in DA-187/2020.

**4 DEFINITIONS AND INTERPRETATION****4.1 Definitions**

In this Agreement unless the context otherwise requires:

“**Act**” means the *Environmental Planning and Assessment Act 1979* (NSW);

“**Agreement**” means this agreement;

“**Bank Guarantee**” means an irrevocable and unconditional undertaking by a trading bank approved by the Council to pay the Development Contribution amount on demand without an expiry or end date and containing terms and conditions acceptable to Council and in accordance with clause 9 of this Agreement;

“**Business Day**” means a day that is not a Saturday, Sunday or public holiday, on which banks are open for general services in Sydney, New South Wales;

“**Caveat Form**” means an irrevocable authority to Waverley Council to register and maintain a caveat on the Land, in a form acceptable to Council and executed by the owner of the Land, or such other form of owner's consent to caveat as may be required by Council;

“**Certifying Authority**” means any accredited private certifier including where appropriate, a Principal Certifying Authority (PCA) appointed or to be appointed to certify the Development or any aspect of it;

“**Council**” means Waverley Council and herein includes any local government authority with which that Waverley Council may merge or any other local government authority responsible for a local government area that the Lot Burdened is located within;

“**Construction Certificate**” means any construction certificate as referred to in s 6.4

of the Act in respect of the Development Consent;

**“Development”** means the development the subject of the Development Application which is described in item 4 of the Schedule;

**“Development Application”** means the development application referred to in item 3 of the Schedule;

**“Development Consent”** means the consent granted in respect of the Development Application described in item 3 of the Schedule;

**“Development Contribution”** means the amount of money referred to in item 5 of the Schedule;

**“Development Contribution Date”** means the time the Development Contribution is to be paid as referred to in item 7 of the Schedule;

**“GST”** has the same meaning as in the GST Law;

**“GST Law”** has the meaning given to that term in *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any other Act or regulation relating to the imposition or administration of the GST;

**“Land”** means the land described in item 2 of the Schedule and all lots resulting from any consolidation or subdivision thereof;

**“Occupation Certificate”** means any occupation certificate as referred to in s 6.4 of the Act in respect of the Development Consent;

**“Party”** means a party to this Agreement including their successors and assigns;

**“Public Purpose”** for the purpose of this Agreement means the public purpose described in item 6 of the Schedule;

**“Registration Application”** means an application for registration of this Agreement as a planning agreement on the title of the Land pursuant to Section 7.6 of the Act in a form approved by the Registrar General;

**“Schedule”** means the schedule to this Agreement.

#### 4.2 Interpretation

In the interpretation of this Agreement, the following provisions apply unless the context otherwise requires:

- (a) Headings are inserted for convenience only and do not affect the interpretation of this Agreement;
- (b) A reference in this Agreement to a business day means a day other than a Saturday or Sunday on which banks are open for business generally in Sydney, New South Wales;
- (c) If the day on which any act, matter or thing is to be done under this Agreement is not a business day, the act, matter or thing must be done on the next business day;
- (d) A reference in this Agreement to dollars or \$ means Australian dollars and all amounts payable under this Agreement are payable in Australian dollars;



- (e) A reference in this Agreement to any law, legislation or legislative provision includes any statutory modification, amendment or re-enactment, and any subordinate legislation or regulations issued under that legislation or legislative provision;
- (f) A reference in this Agreement to any agreement, Agreement or document is to that agreement, Agreement or document as amended, novated, supplemented or replaced;
- (g) A reference to a clause, part, schedule or attachment is a reference to a clause, part, schedule or attachment of or to this Agreement;
- (h) An expression importing a natural person includes any company, trust, partnership, joint venture, association, body corporate or governmental agency;
- (i) Where a word or phrase is given a defined meaning, another part of speech or other grammatical form in respect of that word or phrase has a corresponding meaning;
- (j) A word which denotes the singular denotes the plural, a word which denotes the plural denotes the singular, and a reference to any gender denotes the other genders;
- (k) References to the word 'include' or 'including' are to be construed without limitation;
- (l) A reference to this Agreement includes the agreement recorded in this Agreement;
- (m) A reference to a party to this Agreement includes a reference to the servants, agents and contractors of the party, and the party's successors and assigns; and
- (n) Any schedules and attachments form part of this Agreement.

## **5 DEVELOPMENT CONTRIBUTION TO BE MADE UNDER THIS AGREEMENT**

- 5.1 The Developer agrees to make, and the Council agrees to accept, the Development Contribution to be applied for the Public Purpose.
- 5.2 The Developer must pay the Development Contribution to the Council by bank cheque on or before the Development Contribution Date and time is essential in this respect.

## **6 APPLICATION OF THE DEVELOPMENT CONTRIBUTION**

- 6.1 The Council will apply the Development Contribution towards the Public Purpose as soon as practicable.

## **7 APPLICATION OF S7.11 AND S7.12 OF THE ACT TO THE DEVELOPMENT**

- 7.1 This Agreement does not exclude the application of Sections 7.11, 7.12 or 7.24 of the Act to the Development.

- 7.2 The Development Contribution provided by the Developer will not be taken into consideration in determining any development contribution under Section 7.11 or 7.12 of the Act.

## **8 REGISTRATION OF THIS AGREEMENT**

- 8.1 The Parties agree this Agreement is to be registered by the Registrar-General as provided for in section 7.6 of the Act.
- 8.2 The Developer warrants that it will do everything necessary to enable this Agreement to be registered under section 7.6 of the Act.
- 8.3 Without limiting clause 8.2, the Developer warrants that it has obtained the express written consent to the registration of this Agreement under section 7.6 of the Act from:
- (a) If this Agreement relates to land under the *Real Property Act 1900*, each person who has an estate or interest in the Land registered under that Act; or
  - (b) If this Agreement relates to land not under the *Real Property Act 1900*, each person who is seized or in possession of an estate or interest in the Land.
- 8.4 As soon as possible after entering into this Agreement and in any event prior to the issue of any Construction Certificate for the Development that relates to any building work, other than demolition, excavation, piling, shoring and ancillary works for construction purposes including site hoardings and temporary site sheds that relates to works contained in DA-187/2020, the Developer will at its cost arrange and effect registration of this Agreement under s7.6 upon the title to the Land and as soon as possible will:
- (a) deliver to the Council the Registration Application in registrable form noting the Council as applicant and executed by the owner of the Land and any other person the subject of the warranty in clause 8.3;
  - (b) produce or cause to be produced the title deed with NSW Land Registry Services and advise Council of the production number or provide a copy of the CoRD Holder Consent as may be applicable;
  - (c) provide the Council with a cheque in favour of NSW Land Registry Services for the registration fees for registration of this Agreement;
  - (d) provide the Council with a cheque in favour of the Council for its reasonable costs, expenses and fees incurred or to be incurred in connection with the preparation of this Agreement and any documents, form or instrument created or to be created in accordance with the provisions of this Agreement; and
  - (e) and take any other necessary action so as to ensure this Agreement is registered on the title to the Land prior to the issue of any Construction Certificate for the Development that relates to any building work, other than demolition, excavation, piling, shoring and ancillary works for construction purposes including site hoardings and temporary site sheds that relates to works contained in DA-187/2020.
- 8.5 Upon compliance with clause 8.4 by the Developer the Council will promptly lodge

the Registration Application with the Registrar General.

- 8.6 The Parties will co-operate with each other to ensure that the Agreement is registered by the Registrar General.
- 8.7 Upon payment of the Development Contribution or surrender of the Development Consent, the Developer may request the removal of the dealing created by registration of the Agreement from the title to the Land. The Council will not withhold its consent to such removal, provided the Developer pays all reasonable costs, expenses and fees of the Council relating to such removal.
- 8.8 Should payment of the Development Contribution or surrender of the Development Consent occur upon the date of this Agreement and prior to issue of any Construction Certificate for the Development, then there will be no obligation to register this Agreement in accordance with this clause nor provide the Bank Guarantee in accordance with clause 9.1.
- 8.9 Upon registration of this Agreement by the Registrar General, this Agreement is binding on, and is enforceable against the owner of the Land from time to time as if each owner for the time being had entered into this Agreement.

## **9 BANK GUARANTEE**

### **9.1 Provision of Bank Guarantee**

- (a) Subject to clause 8.8, as soon as possible after entering into this Agreement and in any event prior to the issue of a Construction Certificate for the Development that relates to any building work, other than demolition, excavation, piling, shoring and ancillary works for construction purposes including site hoardings and temporary site sheds that relates to works contained in DA-187/2020, the Developer must deliver to the Council a Bank Guarantee, which must be:
- (i) in a form and from an institution approved by the Council;
  - (ii) irrevocable and unconditional;
  - (iii) with no expiry date;
  - (iv) issued in favour of the Council;
  - (v) for an amount equivalent to the Development Contribution set out in Item 5 of the Schedule;
  - (vi) drafted to cover all of the Developer's obligations under this Agreement; and
  - (vii) on the terms otherwise satisfactory to the Council.
- (b) The Developer acknowledges that the Council enters into this Agreement in reliance upon the Developer providing the Bank Guarantee as a security for the performance of all of the Developer's obligations under this Agreement, including

without limitation the delivery of the Development Contribution to Council in accordance with this Agreement.

## **9.2 Calling on Bank Guarantee**

- (a) The Council may call on the Bank Guarantee in the event that the Developer:
- (i) fails to make a payment of any part of the Development Contribution by the Development Contribution Date or any other amount payable under this Agreement by its due date for payment; or
  - (ii) breaches any other term or condition of this Agreement,
- and fails to remedy the relevant failure or breach within 7 days after the Council's notice.
- (b) If the Council calls on the Bank Guarantee as a result of the Developer's failure to pay any amount due under this Agreement, then the Council will apply the amount received pursuant to its claim on the Bank Guarantee towards the Developer's obligation to pay the relevant amount and will deduct that amount from the amount payable. In those circumstances, the Developer will be required to pay to the Council the outstanding balance of the Development Contribution and other amounts payable under this Agreement.

## **9.3 Return of Bank Guarantee**

Subject to clause 9.2, provided that the Developer has complied with its obligations under this Agreement, to pay the Development Contribution or any other amount payable under this Agreement, the Council will return the Bank Guarantee as soon as possible to the Developer following the Developer's written request.

## **10 REVIEW OF THE AGREEMENT**

Any amendment or review of this Agreement shall be by agreement in writing and in compliance with section 7.5 of the Act.

## **11 DISPUTE RESOLUTION**

### **11.1 Notice of dispute**

If a Party claims that a dispute has arisen under this Agreement ("Claimant"), it must give written notice to the other Party ("Respondent") stating the matters in dispute and designating as its representative a person to negotiate the dispute ("Claim Notice"). No Party may start Court proceedings (except for proceedings seeking interlocutory relief) in respect of a dispute unless it has first complied with this clause.

### **11.2 Response to notice**

Within ten business days of receiving the Claim Notice, the Respondent must notify the Claimant of its representative to negotiate the dispute.

**11.3 The nominated representative must:**

- (i) Meet to discuss the matter in good faith within five business days after services by the Respondent of notice of its representatives;
- (ii) Use reasonable endeavours to settle or resolve the dispute within 15 business days after they have met.

**11.4 Further notice if not settled**

If the dispute is not resolved within 15 business days after the nominated representatives have met, either Party may give to the other a written notice calling for determination of the dispute ("Dispute Notice") by mediation under clause 11.5 or by expert determination under clause 11.6.

**11.5 Mediation**

If a Party gives a Dispute Notice calling for the dispute to be mediated:

- (a) The Parties must agree to the terms of reference of the mediation within five business days of the receipt of the Dispute Notice (the terms shall include a requirement that the mediation rules and the Institute of Arbitrators and Mediators Australia (NSW Chapter) apply);
- (b) The mediator will be agreed between the Parties, or failing agreement within five business days of receipt of the Dispute Notice, either Party may request the President of the Institute of Arbitrators and Mediators Australia (NSW Chapter) to appoint a mediator;
- (c) The mediator appointed pursuant to this Clause 11.5 must;
  - (i) Have reasonable qualifications and practical experience in the area of disputes; and
  - (ii) Have no interest or duty which conflicts or may conflict with his function as mediator, he being required to fully disclose any such interest or duty before his appointment;
- (d) The mediator shall be required to undertake to keep confidential all matters coming to his knowledge by reason of his appointment and performance of his duties;
- (e) The Parties must within five business days of receipt of the Dispute Notice notify each other of their representatives who will be involved in the mediation.
- (f) The Parties agree to be bound by a mediation settlement and may only initiate judicial proceedings in respect of a dispute which is the subject of a mediation settlement for the purpose of enforcing that mediation settlement.
- (g) In relation to costs and expenses
  - (i) Each Party will bear their own professional and expert costs incurred in connection with the mediation; and

- (ii) The cost for the mediator will be shared equally by the Parties unless the mediator determines a Party has engaged in vexatious or unconscionable behaviour in which case the mediator may require the full cost of the mediation to be borne by that Party.

#### **11.6 Expert Determination**

If the dispute is not resolved under clause 11.3 or 11.5 the dispute may, by agreement between the Parties, both acting reasonably having regard to the nature of the dispute, be resolved by expert determination, in which event:

- (a) The dispute must be determined by an independent expert in the relevant field:
  - (i) Agreed upon and appointed jointly by the Council and the Developer; or
  - (ii) In the event that no agreement is reached or appointment made within 30 business days, appointed on application of a Party by the then current President of the Law Society of New South Wales;
- (b) The expert must be appointed in writing and terms of the appointment must not be inconsistent with this clause;
- (c) The determination of the dispute by such expert will be made as an expert and not as an arbitrator and will be in writing and containing reasons for the determination;
- (d) The expert will determine the rules of the conduct for the process, but must conduct the process in accordance with the rules of natural justice;
- (e) Each Party will bear its own costs in connection with the process and the determination by the expert together with an equal proportion of the expert's fees and costs; and
- (f) Any determination made by an expert pursuant to this clause is final and binding upon the Parties except where the determination is in respect of, or relates to, termination or purported termination of this Agreement by any Party, in which event the expert is deemed to be giving a non-binding appraisal and any Party may commence litigation in relation to the dispute if it has not been resolved within 20 business days of the expert giving his or her decision.

#### **11.7 Litigation**

If the dispute is not finally resolved in accordance with this clause 11, either Party is at liberty to litigate the dispute.

#### **11.8 Continue to Perform Obligations**

Each Party must continue to perform its obligations under this Agreement, notwithstanding the existence of a dispute.

## 12 ENFORCEMENT

- 12.1 Nothing in this Agreement prevents the Council from exercising any function under the Act or any other Act or law relating to the enforcement of any aspect of this Agreement (including the breach of this Agreement by the Developer) or any matter to which this Agreement relates.
- 12.2 Until such time as the Development Contribution has been paid in full, an Occupation Certificate must not be issued. The Developer must:
- (a) notify the Council in writing of the name and contact details of any Certifying Authority to which it has applied for an Occupation Certificate at the same time that such application is made;
  - (b) at the time it lodges any application for an Occupation Certificate notify the Certifying Authority in writing of the existence and terms of this Agreement; and
  - (c) procure and provide to Council a written acknowledgement from the Certifying Authority addressed to Council confirming that the Certifying Authority will not issue an Occupation Certificate until Council provides written confirmation that the Development Contribution has been paid; and
  - (d) not rely on any Occupation Certificate in respect to the Development.
- 12.3 The Developer acknowledges and agrees that:
- (a) the Land is charged with the payment to Council of the Development Contribution until the Development Contribution is paid in full to Council;
  - (b) Council has a caveatable interest in the Land from the later of the date of the Development Consent and this Agreement until the Development Contribution is paid in full to Council and any other monies due to Council under this Agreement are paid in full to Council;
  - (c) Council has the right to lodge and maintain a caveat against the title to the Land to notify of and protect its interest created by this Agreement (including the charge in (a), until the Development Contribution and any other monies due to Council under this Agreement are paid in full to Council;
  - (d) unless the Development Contribution is paid to Council by the Developer upon entering into this Agreement, the Developer shall provide Council with the Caveat Form; and
  - (e) Upon payment of the Development Contribution or surrender of the Development Consent, the Developer may request in writing the removal of the caveat from the title to the Land. The Council will not withhold its consent to such removal, provided the Developer pays all reasonable costs, expenses and fees of the Council relating to such removal and has complied with all its obligations under this Agreement.



**13 NOTICES**

- 13.1 Any notice, consent, information, application or request that must or may be given or made to a Party under this Agreement is only given or made if it is in writing and sent in one of the following ways:
- (a) delivered or posted to that Party at its address set out below in item 8 of the Schedule;
  - (b) faxed to that Party at its fax number set out below in item 8 of the Schedule;
  - (c) emailed to that Party at its email address set out below in item 8 of the Schedule.
- 13.2 If a Party gives the other Party 3 business days' notice of a change of its address or fax number, any notice, consent, information, application or request is only given or made by that other Party if it is delivered, posted or faxed to the latest address or fax number.
- 13.3 Any notice, consent, information, application or request is to be treated as given or made at the following time:
- (a) If it is delivered, when it is left at the relevant address.
  - (b) If it is sent by post, 2 business days after it is posted.
  - (c) If it is sent by fax, as soon as the sender receives from the sender's fax machine a report of an error free transmission to the correct fax number.
- 13.4 If any notice, consent, information, application or request is delivered, or an error free transmission report in relation to it is received, on a day that is not a business day, or if on a business day, after 5pm on that day in the place of the Party to whom it is sent, it is to be treated as having been given or made at the beginning of the next business day.

**14 APPROVALS AND CONSENT**

Except as otherwise set out in this Agreement, and subject to any statutory obligations, a Party may give or withhold an approval or consent to be given under this Agreement in that Party's absolute discretion and subject to any conditions determined by the Party. A Party is not obliged to give its reasons for giving or withholding consent or for giving consent subject to conditions.

**15 ASSIGNMENT AND DEALINGS**

Until the Development Contribution is paid in full, the Developer cannot sell, transfer, assign, novate, charge, encumber or otherwise deal with the Land or attempt or purport to do so.

**16 COSTS**

Council's costs of and incidental to the preparation and execution of this Agreement

and any related documents and registration of same shall be borne by the Developer. The Developer shall be responsible to pay its own costs and any stamp duty arising from this Agreement or its preparation.

## **17 ENTIRE AGREEMENT**

This Agreement contains everything to which the Parties have agreed in relation to the matters it deals with. No Party can rely on an earlier document, or anything said or done by another Party, or by a director, officer, agent or employee of that Party, before this Agreement was executed, except as permitted by law.

## **18 FURTHER ACTS**

Each Party must promptly execute all documents and do all things that another Party from time to time reasonably requests to affect, perfect or complete this Agreement and all transactions incidental to it.

## **19 GOVERNING LAW AND JURISDICTION**

This Agreement is governed by the law of New South Wales. The Parties submit to the nonexclusive jurisdiction of its courts and courts of appeal from them. The Parties will not object to the exercise of jurisdiction by those courts on any basis.

## **20 JOINT AND INDIVIDUAL LIABILITY AND BENEFITS**

Except as otherwise set out in this Agreement, any agreement, covenant, representation or warranty under this Agreement by 2 or more persons binds them jointly and each of them individually, and any benefit in favour of 2 or more persons is for the benefit of them jointly and each of them individually.

## **21 NON FETTER**

The Developer acknowledges and agrees that:

- (a) in addition to its obligations under this Agreement the Council is also responsible for the conduct and administration of local government in the Waverley Local Government Area;
- (b) this Agreement in no way affects Council's statutory obligations, functions or powers, including without limitation, its obligations, functions or powers in respect of the Development Application and Development Consent as modified and any other approvals required in respect of the works to be carried out under the Development Consent as modified;

- (c) nothing which the Council does or fails to do under this Agreement will limit or otherwise affect the Developer's obligations under the Development Consent as modified; and
- (d) nothing which the Council does, fails to do or purports to do in performing the Council's statutory functions or powers will constitute or amount to a breach of this Agreement.

## **22 REPRESENTATIONS AND WARRANTIES**

The Parties represent and warrant that they have power to enter into this Agreement and comply with their obligations under the Agreement and that entry into this Agreement will not result in the breach of any law.

## **23 SEVERABILITY**

If a clause or part of a clause of this Agreement can be read in a way that makes it illegal, unenforceable or invalid, but can also be read in a way that makes it legal, enforceable and valid, it must be read in the latter way. If any clause or part of a clause is illegal, unenforceable or invalid, that clause or part is to be treated as removed from this Agreement, but the rest of this Agreement is not affected.

## **24 MODIFICATION**

No modification of this Agreement will be of any force or effect unless it is in writing and signed by the Parties to this Agreement.

## **25 WAIVER**

The fact that a Party fails to do, or delays in doing, something the Party is entitled to do under this Agreement, does not amount to a waiver of any obligation of, or breach of obligation by, another Party. A waiver by a Party is only effective if it is in writing. A written waiver by a Party is only effective in relation to the particular obligation or breach in respect of which it is given. It is not to be taken as an implied waiver of any other obligation or breach or as an implied waiver of that obligation or breach in relation to any other occasion.

## **26 GOODS & SERVICES TAX**

- 26.1 The Parties agree and acknowledge, all amounts payable by one party to the other party in relation to a supply under this Agreement have been calculated exclusive of GST which may be imposed on the supply.
- 26.2 If any supply made under this Agreement is, or becomes, subject to GST, the party to whom the supply is made ("**Recipient**") must pay to the party making the supply

("Supplier"), as consideration, in addition to any consideration payable or to be provided elsewhere in this Agreement, subject to issuing a Valid Tax Invoice, an additional amount on account of GST, such amount to be calculated by multiplying the consideration by the applicable rate of GST.

- 26.3 Any amount in respect of GST payable under clause 26.2 must be paid to the Supplier immediately on receipt of the Valid Tax Invoice.
- 26.4 If any party is required to reimburse or indemnify the other party for a cost or expense ("**Cost**") incurred by the other party, the amount of that Cost for the purpose of this Agreement is the amount of the Cost incurred, less the amount of any credit for, or refund of, GST, which the party incurring the Cost is entitled to claim in respect of the Cost.

## 27 EXECUTION IN TRIPLICATE

The Parties shall execute this Agreement in triplicate so as to provide one original signed by both parties and a further copy for registration of the Agreement under s7.6 of the *Environmental Planning and Assessment Act*. This Agreement will be dated on the day of execution by all Parties.

## 28 DEVELOPER WARRANTY

TC Three Pty Limited warrants in its personal capacity that:

- (a) It is and will remain until the Developer's obligations under this Agreement are fulfilled, the only trustee of its trust; and
- (b) It is authorised under the deed establishing its trust to enter into and complete the obligations under this Agreement and can be fully indemnified out of the assets of its trust for all obligations under this Agreement.

## SCHEDULE

<u>Item Number</u>	<u>Particulars/Description</u>
1	Developer TC Three Pty Limited ATF TC3 TRUST (ACN 617 303 429)
2	Land 278 – 282 Birrell Street, Bondi NSW 2026 (Lot 1 in DP 1270873 – formerly known as Auto Consol 14018 – 218, Lot B in DP 314083 and Lot E Section E in DP 3426)
3	Development Application DA-187/2020/A
4	Development (description) Demolition of existing structures and construction of new part three, part four storey residential flat building with basement carparking
5	Development Contribution \$1,735,300
6	Public Purpose Towards Waverley's Affordable Housing Program
7	Development Contribution Date (Payment date for the Development Contribution) Prior to the issue of any Occupation Certificate for the Development
8	Developer Address Level 1, 185 Great North Road, Five Dock NSW 2046
	Developer Email <a href="mailto:ntang@ntarchitects.com.au">ntang@ntarchitects.com.au</a>
	Council Address Corner Paul Street And Bondi Road, Bondi Junction NSW 2022
	Council Fax (02) 9387 1820
	Council Email <a href="mailto:info@waverley.nsw.gov.au">info@waverley.nsw.gov.au</a>

**EXECUTED by WAVERLEY COUNCIL with Common Seal of Waverley Council  
affixed pursuant to a resolution of Waverley Council on**

\_\_\_\_\_  
**JOHN CLARK**

A/General Manager

\_\_\_\_\_  
**CLR PAULA MASSELOS**

Mayor

**EXECUTED by TC THREE PTY LIMITED  
ATF TC3 TRUST (ACN 617 303 429) in  
accordance with section 127 of the  
Corporations Act 2001**

\_\_\_\_\_  
NAME:

**Director**

\_\_\_\_\_  
NAME:

**Director**

## Explanatory Note

(Clause 25E of the Environmental Planning and Assessment Regulation 2000)

### Draft Planning Agreement

The purpose of this explanatory note is to provide a summary of the proposed planning agreement (PA) prepared jointly between Waverley Council and the Developer *under s7.4 of the Environmental Planning and Assessment Act 1979* (the Act).

This explanatory note has been prepared as required by clause 25E of the *Environmental Planning and Assessment Regulation 2000*.

#### 1 Parties:

**Waverley Council** (Council)

**TC Three Pty Limited ATF TC3 TRUST (ACN 617 303 429)**  
(Developer)

#### 2 Description of subject Land:

The whole of the land being Lot 1 in DP 1270873 (formerly Auto Consol 14018 – 218, Lot B in DP 314083 and Lot E Section E in DP 3426) known as 278 – 282 Birrell Street, Bondi is the subject Land under the Planning Agreement.

#### 3 Description of Development:

The Developer proposes to develop the subject Land. The proposed development will comprise demolition of existing structures and construction of new part three, part four storey residential flat building with basement carparking.

#### 4 Background:

The Developer is the registered proprietor of the subject Land. The Developer caused a development application to be lodged with Council, DA-187/2020. The Developer subsequently lodged an appeal with the NSW Land and Environment Court. An offer was made to enter into a Planning Agreement with Council pursuant to section 7.4 of the Act to provide a monetary contribution as the development application provided for additional floor space which exceeds floor space controls permitted for such buildings under Council's planning controls. Development consent was granted.

The Developer subsequently lodged a section 4.56 modification application (DA-187/2020/A) to modify timing requirements in relation to the Planning Agreement and clarified and confirmed its offer. Development consent was granted. The offer is in line with Council's Voluntary Planning Agreement Policy 2014.



## **5 Summary of Objectives, Nature and Effect of the Draft Planning Agreement:**

The Planning Agreement will assist Council in achieving its objectives by providing funds which will enable Council to provide a material public benefit to the broader community through Waverley's Affordable Housing Program.

The Agreement is a binding relationship between Council and the Developer whereby the Developer is to pay a monetary Contribution and is a Planning Agreement under section 7.4 and Subdivision 2 of Division 7.1 of Part 7 of the Act.

The Agreement requires the Developer to comply with certain requirements including registration of the Agreement, provision of a Bank Guarantee and caveat prior to any Construction Certificate issuing for the Development that relates to any building work, other than demolition, excavation, piling, shoring and ancillary works for construction purposes including site hoardings and temporary site sheds that relates to works contained in DA-187/2020 and to pay the monetary Contribution to Council in the amount of \$1,750,000 prior to any Occupation Certificate issuing for the Development.

The Agreement does not exclude the application of sections 7.11, 7.12 or 7.24 of the Act to the Development and the Development Contribution is not to be taken into consideration in determining any development contribution under s7.11 of the Act.

The Agreement contains a number of machinery provisions including in relation to dispute resolution and enforcement.

## **6 Assessment of the merits of the Draft Planning Agreement:**

### The Planning Purposes Served by the Draft Planning Agreement

In accordance with s 7.4(2) of the *Environmental Planning and Assessment Act 1979*, the Planning Agreement facilitates the following public purposes:

- The provision of (or the recoupment of the cost of providing) affordable housing;
- The funding of recurrent expenditure relating to the provision of public amenities or public services, affordable housing or transport or other infrastructure; and
- The monitoring of the planning impacts of development.

The Planning Agreement provides a reasonable means of achieving the public purposes set out above.

### How the Draft Planning Agreement Promotes the Public Interest

- Public Interest is promoted by virtue of the planning agreement because it increases the provision of affordable housing;
- Provides housing for low income and disadvantaged people within the community;
- Facilitates a diverse social mix;

- Enables diverse social and economic groups to have similar opportunities for accommodation in the area where the Development is situated.

How the Draft Planning Agreement Promotes the Objects of the Environmental Planning and Assessment Act, 1979 (EP&A Act)

The provision of the monetary contribution required under the Planning Agreement will promote the objects of the Act, in particular:

- 1.3(a) “to promote the social and economic welfare of the community and a better environment by the proper management, development and conservation of the State's natural and other resources”;
- 1.3(b) “to facilitate ecologically sustainable development by integrating relevant economic, environmental and social considerations in decision-making about environmental planning and assessment”;
- 1.3(c) “to promote the orderly and economic use and development of land”;
- 1.3(d) “to promote the delivery and maintenance of affordable housing”; and
- 1.3(i) “to promote the sharing of the responsibility for environmental planning and assessment between the different levels of government in the State”.

How the Draft Planning Agreement promotes elements of the Council's charter under section 8 of the Local Government Act, 1993

- The Draft Planning Agreement provides a means by which the Council shows a regard for the long term and cumulative effects of its decisions. The Council's decisions impact public areas. The Council is conscious of a need for affordable housing within the public areas in its local government area and how its decisions and policies impact on seeking to fulfil these needs;
- The Draft Planning Agreement provides a means by which Council shows it bears in mind that it is the custodian and trustee of public assets and seeks to effectively plan for and manage the assets for which it is responsible and facilitates its engaging in long term strategic planning on behalf of the local community;
- In addition, as the planning agreement is a means by which the Council can implement its Affordable Housing Policy, in doing so Council exercises community leadership in an area of concern to the wider community.

Conformity with the Council's Capital Works Program

The Draft Planning Agreement is not inconsistent with the Council's Capital Works Program.

Whether the Agreement specifies that certain requirements of the Agreement must be complied with before a construction certificate, occupation certificate or subdivision certificate is issued

Yes, as detailed above in relation to bank guarantee, registration and caveat prior to the issue of a Construction Certificate that relates to any building work, other than demolition, excavation, piling, shoring and ancillary works for construction purposes including site hoardings and temporary site sheds that relates to works contained in DA-187/2020 and to enforce payment of the monetary contribution prior to the issue of any Occupation Certificate.

**This explanatory note is not to be used to assist in construing the Planning Agreement**

**REPORT**  
**CM/7.17/21.05**

**Subject:** Shops 2, 3 and 4, Bondi Pavilion - Lease - Exhibition

**TRIM No:** A20/0223

**Author:** Andrew Best, Executive Manager, Property and Facilities  
John Andrews, Property Manager

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That Council:

1. In accordance with section 47 of the *Local Government Act 1993*, publicly notifies and exhibits Council's proposal to grant a lease greater than five years in relation to each of Shops 2, 3 and 4 at Bondi Pavilion for a minimum of 28 days, with the notification and exhibition commencing no earlier than 27 May 2021.
2. Notes that, in accordance with section 47 of the *Local Government Act 1993*, a report will be prepared for Council at the end of the exhibition and notification period should any submissions to the proposals be received.

**1. Executive Summary**

The Bondi Pavilion Conservation and Restoration project includes the provision of several commercial tenancies located on the ground floor on the beach facing façade of the building. The tenancies will provide a mix of food and beverage and retail offerings for the enjoyment of locals and visitors. Council has previously endorsed a two-step process to appoint new retail commercial tenancies at the Bondi Pavilion and it is anticipated that the reports relating to these tenders will come before Council in July 2021. This would allow Council to accept a tender in relation to each tenancy and to enter into a lease agreement with each of the successful tenderers.

As each of the tenancies relate to Crown land that is managed by Council as community land, and each proposed lease is for a period of greater than five years, Council is separately required to comply with section 47 of the *Local Government Act 1993*. This requires that if a council proposes to grant a lease in respect of community land for a period exceeding five years it must publicly notify and exhibit the proposal and before granting the lease, must consider all submissions duly made to it.

This report seeks approval to publicly exhibit and notify the proposal to grant a lease in relation to each of the three tenancies with the notification and exhibition period commencing no earlier than 27 May 2021.

**2. Introduction/Background**

The upgrade of the Bondi Pavilion commenced in July 2020 with construction progressing well. The building is expected to reopen early in 2022.

At the March 2020 Strategic Planning and Development Committee meeting, Council endorsed a two-step process to appoint new retail commercial tenancies at the Bondi Pavilion, including associated outdoor

dining areas. Step one of the leasing process being an open tender for the large southern tenancy to be known as Shop 4, with step two being an expression of interest for the two smaller northern tenancies, followed by a select tender process, to be known as Shops 2 and 3.

Following the conclusion of the tender processes it is proposed that Council grants the following leases:

- A lease for Shop 2 for a term of five years with a further five-year option for the use of the premises as a retail merchandise shop selling products and/or services relevant to the beach location (excluding food and beverage).
- A lease for Shop 3 for a term of five years with a further five-year option for the use of the premises as a café restaurant selling food and beverages (excluding alcohol).
- A lease for Shop 4 for a term of five years with a further two x five-year options for the use of the premises as a café restaurant selling food and beverages with sale of liquor.

A longer lease term is being offered for the significantly larger southern tenancy as the tenant will require more time to recoup the higher capital outlay required to fit out a tenancy of this size, and to ensure a return on investment.

Council officers anticipate that the reports relating to these tenders will come before Council in July 2021. This would allow Council to accept a tender in relation to each tenancy and to enter into a lease agreement with each of the successful tenderers subject to having separately complied with the requirements of section 47 of the *Local Government Act 1993* (the Act).

Bondi Pavilion is located on Crown land and is managed by Council as community land. Section 47 of the Act requires that if a council proposes to grant a lease in respect of community land for a period exceeding five years it must publicly notify and exhibit the proposal. Section 47(4) of the Act requires that before granting such a lease, Council must consider all submissions duly made to it.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Strategic Planning and Development Committee 3 March 2020	PD/7.1/20.03	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Treats this report as confidential in accordance with section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in section 10A(2)(c) of the <i>Local Government Act 1993</i>. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.</li> <li>2. Endorses the following two-step process to appoint new retail commercial tenancies at the Bondi Pavilion, including associated outdoor dining areas: <ol style="list-style-type: none"> <li>(a) An open tender for the large southern tenancy.</li> <li>(b) An expression of interest for the smaller northern tenancies, followed by a select tender process.</li> </ol> </li> </ol>

#### **4. Discussion**

It is a requirement of section 47 of the Act that notice be given that written submissions may be made to the council concerning the proposal for a specified period of not less than 28 days.

Section 47 requires that the notice of the proposal must include the following:

- Information sufficient to identify the community land concerned.
- The purpose for which the land will be used under the proposed lease.
- The term of the proposed lease (including particulars of any options for renewal).
- The name of the person to whom it is proposed to grant the lease (if known).
- A statement that submissions in writing may be made to the council concerning the proposal within a period, not less than 28 days, specified in the notice.

On 8 December 2020, Council approved the public exhibition of the draft Plan of Management (PoM) for Bondi Park, Beach and Pavilion for 42 days, with the exhibition period concluding on 26 May 2021.

It is intended that the public exhibition and notification period under section 47 of the Act relating to the proposal to grant leases in respect of Shops 2, 3 and 4 will commence once the exhibition period for the PoM has concluded.

#### **5. Financial impact statement/Time frame/Consultation**

There are no financial implications for Council approving the public notification and exhibition of the proposal to grant leases in respect of each of Shops 2, 3 and 4 at Bondi Pavilion.

It is anticipated that in the event that submissions are received in relation to the proposal to grant any of these leases, a further report will be brought back to Council for consideration, and this will occur prior to any reports relating to the separate tender processes.

#### **6. Conclusion**

This report recommends that Council publicly exhibits and notifies the proposal to grant a lease in relation to each of Shops 2, 3 and 4 with the notification and exhibition period to commence no earlier than 27 May 2021.

#### **7. Attachments**

Nil.

## REPORT CM/7.18/21.05



**Subject:** Tender Evaluation - Minor Maintenance Services

**TRIM No:** A20/0512

**Author:** Terry Kallis, Facilities Manager  
Andrew Best, Executive Manager, Property and Facilities

**Director:** Emily Scott, Director, Community, Assets and Operations

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### RECOMMENDATION:

That Council:

1. Treats the attachments to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The attachments contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts the tender from Facilities Fix Pty Ltd for the supply of minor maintenance services as per the schedule of rates attached to the report for a period of two years, with three one-year options at Council's sole discretion.
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Facilities Fix Pty Ltd.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

#### 1. Executive Summary

Council has a large property portfolio comprising of a range of community, commercial and operational buildings. To ensure that these building assets are properly protected and, fit for purpose Council is required to have under contract a suitably qualified specialist contractor to provide minor maintenance services across the property portfolio.

The purpose of this report is to seek Council's approval for the appointment of Facilities Fix Pty Ltd as the preferred supplier of minor maintenance services under contract, as recommended by the Tender Evaluation Panel.

#### 2. Description of Service or Product being Tendered

The tender sought submissions from appropriately qualified and experienced contractors for the provision of minor maintenance services for a period of two years, plus three one-year options.



### **3. Scope of Tender**

The type of services to be delivered under the Tender are low value / high volume reactive works that include but are not limited to the following:

- Minor repairs and fixings to fixtures and fittings.
- Repairs and maintenance to ceilings, floors, walls.
- Repairs to fences and gates.
- Small carpet repairs.
- Installation of window blinds and flyscreens.
- Minor plumbing repairs to leaking taps, blockages of drains /toilets.
- Installation/removal of plaques and signs.
- Removalist – e.g. furniture and office equipment relocation.

### **4. Reason for Tender**

The current arrangements for the provision of minor maintenance services require multiple quotes to be obtained depending on the value of the work. To provide greater efficiency and to obtain a better value for money outcome for Council an open tender has been undertaken, to appoint a preferred supplier to provide the service under contract.

### **5. Relevant Council Resolutions**

Nil.

### **6. Discussion**

#### **Invitation to tender**

A Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of:

- Terry Kallis – Facilities Manager.
- Bart McGuffin – Facilities Officer.
- Dean Huang – Project Officer.

An RFT Evaluation and Probity Plan was developed and approved by the Tender Evaluation Panel.

Tenders for minor maintenance services were called on 23 March 2021. Tender documents were uploaded and released through Tenderlink and closed on 16 April 2021.

The Evaluation Panel used the RFT Evaluation and Probity Plan to determine which tenders offered the best value for money in the provision of minor maintenance services to Council.

#### **Tenders received**

Tenders were received from the following companies:

- Andrik Construction Group Pty Ltd.
- AWS Services VIC Pty Ltd.
- Facilities Fix Pty Ltd.
- Maintained Urban Assets.
- Makki Constructions Pty Ltd.
- Murphys Group Services Pty Ltd.

- Pipe Up Plumbing Pty Ltd.
- ProGroup Management Pty Ltd.
- Relyon Constructions Pty Ltd.
- Rogers Construction Group Pty Ltd.
- Solo Services Group Australia Pty Ltd.
- Ultra Building Works Pty Ltd.

#### *Late tenders*

Nil.

#### *Non-conforming tenders*

Nil.

#### *Alternative tenders*

Nil.

Twelve tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

<b>CONFORMING TENDERS EVALUATED</b>
Andrik Construction Group Pty Ltd
AWS Services VIC Pty Ltd
Facilities Fix Pty Ltd
Maintained Urban Assets
Makki Constructions Pty Ltd
Murphys Group Services Pty Ltd
Pipe Up Plumbing Pty Ltd
ProGroup Management Pty Ltd
Relyon Constructions Pty Ltd
Rogers Construction Group Pty Ltd
Solo Services Group Australia Pty Ltd
Ultra Building Works Pty Ltd

#### **Tender evaluation**

All 12 conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation and Probity Plan, the *Tendering Guidelines for NSW Local Government 2009* issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The submissions were evaluated against the following selection criteria:

<b>Advertised Evaluation Criteria</b>
Demonstrated experience – capacity and capability
Understanding the requirement and methodology
Key contract personnel
Demonstration and evidence of environmental and socially sustainable practices
Price

Tenders were given a score against each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores.

Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report (Attachment 1).

The price component was scored based on the schedule of rates provided by each respondent in addition to the percentage mark up to be applied to the purchase of any materials and equipment under the contract. The pricing response provided by the top-ranked respondent, Facilities fix Pty Ltd, is attached to this report (Attachment 2).

### **Evaluation Panel's recommendation**

Following the evaluation of the tenders, the Tender Evaluation Panel recommends that the first-ranked tenderer, Facilities Fix Pty Ltd, be awarded the contract as the preferred supplier of minor maintenance services.

The panel felt the tender provided an excellent value for money offer. The company has been successfully providing services to Council for some years and, as such, has a detailed knowledge of Council's buildings. The company demonstrated its extensive experience in providing a range of maintenance services to several other Councils. The trade personnel that are to be assigned to the contract have the necessary skills and accreditations required to deliver the service effectively. In addition, the company also demonstrated it has a presence in the local area, which will allow them to respond to urgent maintenance requests in a timely manner.

### **7. Financial impact statement/Time frame/Consultation**

The expenditure budget for minor maintenance services exists within the Property and Facilities Department's annual operational budgets.

Following Council's approval to award the contract, it is anticipated that the contract documentation will be executed within 30 days.

### **8. Conclusion**

The Tender Evaluation Panel recommends that Council enters into a contract with Facilities Fix Pty Ltd for the provision of minor maintenance services.

### **9. Attachments**

1. Tender Evaluation Matrix (confidential)
2. Schedule of rates (confidential)

## NOTICE OF MOTION CM/8.1/21.05



**Subject:** 40 km/h Pedestrian Zone - Bondi Beach

**TRIM No:** A18/0579

**Submitted by:** Councillor Wakefield  
Councillor Lewis

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### MOTION:

That Council:

1. Commences plans to extend the current 40km/h pedestrian zone in Bondi Beach to cover the area:
  - (a) Up to but not inclusive of Bondi Road.
  - (b) Up to but not inclusive of Wellington Street.
  - (c) Up to but not inclusive of Blair Street.
  - (d) Inclusive of the Ben Buckler streets of Hastings Parade, Bay Street, Brighton Boulevard and Ramsgate Avenue.
2. Contacts Transport for New South Wales at the appropriate time to seek support and funding for this project.

### General Manager's comment

The proposal to implement a 40 km/h zone within the Bondi Beach area has high merit. It is an area with high pedestrian and vehicle activity, particularly during the summer period. Drivers in this area generally drive around at 40 km/h. The implementation of the speed restriction will reduce the number of those who do not and improve safety.

A Local Area Traffic Management (LATM) study for the area is planned to commence in the second half of 2021. Implementation of the 40 km/h speed limit can be considered as part of that study.

The 40 km/h speed limit will need to be self-enforcing, not requiring NSW Police monitoring or enforcement.

Transport for NSW approval is required for any changes to speed limits. These approvals are best obtained once an LATM study has been undertaken.

**Emily Scott**  
**Director, Community, Assets and Operations**

## NOTICE OF MOTION CM/8.2/21.05



**Subject:** Intersection Improvements - Bondi and North Bondi

**TRIM No:** A03/0042-04

**Submitted by:** Councillor Wakefield  
Councillor Lewis

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### MOTION:

That Council:

1. Recognises the importance of public bus transport for residents of the Eastern Suburbs.
2. Prepares designs for the intersection of O'Brien/Hall and Glenayr, Bondi, and for the intersection of Mitchell/Hardy and Murrivierie, North Bondi, to improve:
  - (a) Bus transit through the respective intersections.
  - (b) Pedestrian safety outcomes.
  - (c) Traffic calming.
  - (d) And increase footpath space for outdoor seating for adjacent shops where appropriate.

### General Manager's comment

Council's People, Movement and Places Strategy outlines the importance of public bus transportation as a means of providing sustainable and reliable transportation within the Waverley local government area. Council officers will continue to engage with the State Government around the provision of bus transportation and the role it plays in an integrated transportation model.

Council officers are currently in concept design stage for the O'Brien/Hall and Glenayr intersections in line with Council's People, Movement and Places Strategy and the Street Design Guidelines. The principles in this notice of motion align with, and are included in, the scope of this design process. The concept design for the Glenayr Avenue Streetscape Renewal project, which is inclusive of this intersection, will be presented to Council in July 2021.

Council officers can undertake a similar design review process and respond to Council with options that align with this notice of motion for the Mitchell/Hardy and Murrivierie intersection. This review can be undertaken in the 2021–22 financial year.

**Emily Scott**  
**Director, Community, Assets and Operations**

## NOTICE OF MOTION CM/8.3/21.05



**Subject:** Synthetic Turf

**TRIM No:** A20/0386

**Submitted by:** Councillor Copeland  
Councillor Wy Kanak  
Councillor Keenan

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### MOTION:

That Council:

1. Notes:
  - (a) The preliminary research by Dr Scott Wilson from Macquarie University and the Australian Microplastics Assessment Project (AUSMAP) conducted for the Northern Beaches Council AUSMAP survey that synthetic turf is a source of microplastics in waterways and bushland.
  - (b) The concern among the local community about the detrimental environmental impacts of plastics in our oceans.
  - (c) The Departmental Inquiry initiated by NSW Planning Minister Rob Stokes 'to investigate sustainable alternatives to synthetic grass amid growing concerns about its environmental and health impacts' referred to in the Sydney Morning Herald on 14 March 2021.
2. Prepares a report that identifies:
  - (a) The amount of annual refill (replacement of crumbed rubber layer) that is required for the synthetic grass on Waverley Oval.
  - (b) Whether stormwater runoff is being monitored for leaching of microplastics near the field.
  - (c) The effects of the heat impacts of the synthetic turf on Waverley Oval during the hot summer months.
3. Places a moratorium on synthetic grass for any new sporting field within the Waverley local government area until the report is presented to Council and Minister Stokes Departmental report is finalised.

### Background

Dr Scott Wilson has conducted preliminary research into synthetic turf being a source of microplastic pollution in waterways and bushland on behalf of the Northern Beaches Council AUSMAP survey. His research is available at <[northernbeaches.nsw.gov.au/council/news/national-citizen-science-project-to-reduce-plastic-pollution-dee-why](https://northernbeaches.nsw.gov.au/council/news/national-citizen-science-project-to-reduce-plastic-pollution-dee-why)>.

Waverley has a number of local community groups expressing concern about ocean plastics:

- [Responsible Runners](#) (which started in Bondi).
- [Plastic Free Bondi](#).
- [Plastic Free Bronte](#).

Concern has also been expressed by local residents that the Open Space and Recreational Strategy 2021–2031 leaves it open for synthetic grass perhaps without further consultation. See Management and Maintenance action plan point F1.7: *‘Undertake an assessment of training field surfaces to determine what maintenance and upgrade schedules are required to increase the capacity of play and resilience of turf. Consider alternative surfaces such as hybrid or synthetics. Short term (deliver).’*

Experience with natural turf in the Mosman local government area at Middle Head highlights that, if implemented effectively, natural turf is financially and environmentally better than synthetic turf. Middle Head Oval is a natural turf oval that Dr Mick Badham, a soil scientist from [AgEnviro Solutions](#), built after the decision by Mosman Council to use synthetic turf was blocked by the Headland Preservation group. According to Dr Mick Badham, the President of the AFL described it as one of the best fields around.

A comprehensive report by the WA Department of Local Government, Sport and Cultural Industries, ‘Natural Grass vs Synthetic Turf’, is available at <[dlgsc.wa.gov.au/departments/publications/publication/natural-grass-vs-synthetic-turf-study-report](http://dlgsc.wa.gov.au/departments/publications/publication/natural-grass-vs-synthetic-turf-study-report)>.

The submission to [‘Synthetic Turf and the Tragedy of the Commons in Moreland’](#) examines the peer-reviewed literature on the environmental and health impacts of synthetic turf and the failure in transparency and consultation with the local community by Moreland Council. It also questions the integrity of the triple bottom line decision-making.

#### **General Manager’s comment**

If Council resolved to undertake the investigation into the impacts and potential further use of synthetic turf, officers would undertake the review in the 2021–22 financial year. It is important to note that there is no plan for additional synthetic sports fields in 2021–22; therefore, the proposed investigation will not delay any planned capital works.

**Emily Scott**

**Director, Community, Assets and Operations**

## QUESTION WITH NOTICE CM/9.1/21.05



**Subject:** Use of Contractors Supporting Adani

**TRIM No:** A20/0453

**Submitted by:** Councillor Copeland

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### QUESTION

The following questions were submitted by Cr Copeland:

1. When will the further report identified in clause 1 of resolution CM/7.10/21.03 be completed for Council's consideration, and if it is not yet completed, at what stage is the preparation and what are the barriers or matters that are slowing or preventing its completion?
2. Have any draft documents been completed?
3. What coal and fossil fuel projects other than the Adani Coal Project have been identified?

### Background

The 'Use of Contractors Supporting Adani' motion was first introduced to Council in May 2020 and underwent a number of revisions since that time.

At least three other Councils have adopted similar motions prior to May 2020 and so far have apparently not had any legal issues.

In response to legal advice and in response to both Labor and Liberal requirements in the Oct 2020 Council meeting to have a workshop on 9th Feb 2021, legally qualified motion suggestions by the General Counsel were offered at the workshop.

The adopted motion below is the amended version of the suggestions. This included expanding it to all fossil fuel projects in addition to Adani.

Minutes of Council Meeting 16 March 2021

CM/7.10/21.03 Use of Contractors Supporting Adani (A20/0453)

That:

1. Council officers prepare a further report in relation to the processes and timeframes required to modify Council's procurement policies, procedures, documentation and any other relevant policy to allow for the implementation of a potential resolution that, for the purpose of assisting with the reduction of carbon emissions and mitigating climate change, when deciding on the award of a contract, where all other factors are equal, Council prefers an entity that is not itself identified as supplying goods or services, or having supplied goods and services, to the Adani Coal Project. This report is to include draft documents including policies and procedures that are the by-product of the research into the processes and time frames.



2. Council notes and considers the content of sections 2, 3 and 4 of the report in preparing the further report referred to in clause 1 above.
3. The further report referred to in clause 1 above include consideration of the possibility of modifying Council's procurement policies, procedures, documentation and any policy to allow for the implementation of a potential resolution outlined in clause 1 above that may extend to other coal and fossil fuel projects in addition to the Adani Coal Project.

**General Manager's answer**

Response to question 1:

Council staff are planning to provide the report at the 22nd June Council meeting. A first draft has been completed however it required further research and work to respond to the said resolution.

In regards to barriers, as the procurement function is a small team they have competing operational tasks as well as the requirement to participate in other Council improvement initiatives such as the ICT requirement planning meetings.

The preparation and presentation of the report will be completed for the June council Meeting. The timing of the implementation of any changes will be outlined in said report.

Response to question 2:

Not yet. We will provide details of completion times in the report.

Response to question 3:

Council staff do not intend to provide an exhaustive list of coal and fossil fuel projects. The intention is that the changes to procurement policy, procedures, documents and any associated document to effect clause 1 of the resolution, would be equally applicable to suppliers of other such coal and fossil fuel projects.

**Darren Smith**  
**Chief Financial Officer**

**URGENT BUSINESS**  
**CM/10/21.05****W A V E R L E Y**  
COUNCIL**Subject:** Urgent Business**Author:** John Clark, Acting General Manager

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In accordance with clause 9.3 of the Waverley Code of Meeting Practice, business may be considered at a meeting of Council even though due notice of the business has not been given to councillors. However, this can happen only if:

1. The business to be considered is ruled by the chair to be of great urgency on the grounds that it requires a decision by Council before the next scheduled ordinary meeting of Council, and
2. A motion is passed to have the business considered at the meeting.

Such a motion can be moved without notice.

Only the mover of the motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent, it must require a decision by Council before the next scheduled ordinary meeting of Council.

The mover of the motion must, when speaking to the motion, explain why he or she believes it requires a decision by Council before the next scheduled ordinary meeting of Council.

## CLOSED SESSION CM/11/21.05

**Subject:** Moving into Closed Session  
**Author:** John Clark, Acting General Manager



### RECOMMENDATION:

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

CM/11.1/21.05      CONFIDENTIAL MAYORAL MINUTE - Appointment of General Manager

This matter is considered to be confidential in accordance with section 10A(2)(a) (d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than Councillors) and commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

### Introduction/Background

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
  - (i) Prejudice the commercial position of a person who supplied it: or
  - (ii) Confer a commercial advantage on a competitor of Council;
  - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

## **RESUMING IN OPEN SESSION CM/12/21.05**

**Subject:** Resuming in Open Session  
**Author:** John Clark, Acting General Manager



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### **RECOMMENDATION:**

That Council resumes in open session.

### **Introduction/Background**

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumes in open session the chair will announce the resolutions made by Council while the meeting was closed to members of the public and the media.