

Waverley Independent Planning Panel

Draft MEMORANDUM OF UNDERSTANDING



I _____ hereby accept appointment to the Waverley Independent Planning Panel (the "Panel") on the following terms and conditions:

1. I have read and agree with the Waverley Independent Planning Panel's Code of Conduct, Charter and Guidelines.
2. I acknowledge and agree that my appointment:

begins on _____
and ends on _____,

and that the term is renewable by Council at its absolute discretion.
3. I understand and accept that each member of the Panel is entitled to receive such remuneration for attending meetings and taking part in the business of the Panel as determined by the General Manager and advised in writing.
4. I acknowledge and accept that if I have a pecuniary interest in any matter (as defined in section 442 and 443 of the *Local Government Act 1993* (NSW)), to be considered by a meeting of the Panel, or a conflict of interest as defined in the Waverley Code of Conduct, then:
 - a. I will immediately disclose the nature of that interest to the Panel at the commencement of a meeting prior to any consideration of any matter, and
 - b. Unless otherwise permitted by the Panel Charter, I will not be present at any time when the matter is being considered or discussed by the Panel.
5. I understand and accept that the business conducted by the Panel shall be subject to the provisions of section 148 of the *Environmental Planning and Assessment Act 1979* (NSW) and I will not disclose or misuse any information provided to me as a member of the Panel.
6. I acknowledge and agree that the Council may immediately terminate my appointment to the Panel by notice in writing, given to me or posted by pre-paid letter addressed to my last known place of residence or business or post office box, if, among other things, I act in breach of the requirements of this Memorandum of Understanding, the Panel Charter or Panel Guidelines, or if I fail to attend 2 consecutive meeting of the panel which I should attend, without a written explanation for my absences given to and accepted by the General Manager.

Panel Member

Name (Printed) _____ Date _____

Signed _____

General Manager

Signed _____ Date _____